

MICHIGAN DEPARTMENT OF CORRECTIONS

“Expecting Excellence Every Day”

MEMORANDUM

Sent via e-mail 2/18/04

DATE: February 18, 2004

TO: Wardens
School Principals

FROM: Julie L. DeRose, Education Manager *Julie L. DeRose*
Correctional Facilities Administration

SUBJECT: Pre-release Program

Attached are updated pre-release program modules/documents to be used in all pre-release programs. The original material, distributed in 1999, has been recently modified by the Pre-release Committee based on input from staff, Transition from Prison to Community Initiative (TPCI) Committee members and other agencies. Additionally, this material has been reviewed and accepted by the Education Steering Committee. Please be advised this is a foundation. It is likely the program will be expanded in the future to meet prisoner and community needs.

Included in the attachment are the course parameters, teaching modules, and progress plotter. Note that the plotter contains both a core and opportunity for facilities to add optional modules for program enhancement. The pre-release parameters are the guide for continued implementation. It is not intended that one staff member be responsible for delivery of the complete core program. Instead, it is recommended that a variety of staff deliver the modules with oversight by the school principal. This delivery method has proven effective in the Going Home pilot project and at a number of facilities that already initiated this delivery method.

This core program is to be implemented no later than May 1. Training for program implementation will be offered in the near future. All schools were budgeted \$500 for program material as needed.

Please ensure that this program is used at your facility. In addressing the Department's priority of effective community reentry, it is critical that all facilities are delivering the same core program.

If you have questions or suggestions regarding this program, please contact my office.

Attachment

c: Dennis Schrantz, Deputy Director
Dennis Straub, CFA Deputy Director
RPAs Bock, MacMeekin and Wolfe
Curriculum Committee
Steering Committee