



Emergency Management Division Informational Letter

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TO: Local and District Emergency Management Coordinators
SUBJECT: FY 2006 NIMS Compliance Activities

Background

Released in March 2004, the National Incident Management System (NIMS) is a system that will improve local response operations through the use of the Incident Command System (ICS) and the application of standard procedures and preparedness measures. The Department of Homeland Security (DHS) defines NIMS as "a consistent, nationwide approach for federal, state, tribal, and local governments to work effectively and efficiently together to prepare for, prevent, respond to and recover from domestic incidents, regardless of cause, size or complexity."

Even though NIMS is a component of federal grant programs, the intention of NIMS is not to provide response organizations with a checklist of tasks that must be accomplished to receive federal funding. It is not simply an exercise that involves checking off which local elements are compliant and submitting a certification letter to the state.

NIMS represents a series of best practices, many of which are already recognized and implemented by local response elements. Many of the components and concepts of NIMS, such as mutual aid, unified command, and the incident command system are already understood and implemented at the local level.

To facilitate the most efficient and effective incident management, it is critical that all levels of government build upon and expand existing efforts. Standardized procedures under NIMS for managing personnel and resources will improve our ability to enhance readiness, maintain first responder safety, and streamline incident management processes.

NIMS: A Community Effort

NIMS compliance should be considered and undertaken as a community effort. The benefit of NIMS will be most evident at the community level, when a community as a whole can prepare for and provide an integrated response to an incident. By implementing NIMS, public safety organizations (to include local public health, public works, emergency management, fire, emergency medical services, law enforcement, and HazMat) are working as a community to comply with NIMS components, policies, and procedures.

Smaller jurisdictions may also benefit from using a regional approach. In some instances smaller communities may not have the resources to implement all elements of NIMS on their own, such as a implementing a resource tracking and ordering system. However, by working together with other localities in their 'regional community' localities will be pool their resources and implement NIMS. Completion of required and recommended actions will allow local communities to be in a better position to manage response efforts.

Benefits of NIMS

Local entities will be in a better position to save lives and protect property. Because NIMS represents greater integration of all of our first responder efforts, local entities have been presented with an opportunity improve efficiency by working together in a collaborative environment. If implemented correctly, there will also be economies of effort which enable true integration of capabilities for addressing any industry related or standards related requirement.

When fully implemented, localities will be able to:

- maintain a response operation capable of expanding to meet an escalating situation and integrating resources and equipment;
- order and track internal response assets using common resource definitions, and draw on mutual aid agreements for surge capacity;
- conduct situational assessments following an event and establish the appropriate ICS organizational structure to effectively manage it; and
- establish a communication plan that will ensure effective interoperable communications among emergency responders, the 9-1-1 center, and multi-agency coordination system entities.

NIMS is more than just a list of required elements. It is a new approach to the way we prepare for and manage disasters that will lead to a more effective utilization of resources and enhanced prevention, preparedness, response, and recovery capabilities.

Compliance Requirements

The federal government is mandating compliance and implementation of NIMS as a requirement for receiving federal homeland security and emergency management funding. Consistent with the Governor's Executive Directive 2005-9, EMD will incorporate NIMS into existing planning, training, and exercise programs, and ensure that federal preparedness funding received by the state supports the implementation of NIMS at the state, local, and tribal levels. To the extent permitted by law, adoption of NIMS will be a requirement for the provision of disaster preparedness grants, contracts, and other activities.

Questions to Consider

EMD has developed the following set of general questions that organizations can use to assist in assessing their compliance with NIMS. For a comprehensive assessment, it is recommended that organizations complete a NIMCAST assessment.

- Are field command and management functions performed in accordance with Incident Command System (ICS) organizations, doctrine, and procedures, as outlined in NIMS?
- Does your organization utilize Unified Command?
- Does your jurisdiction have an Emergency Operations Center (EOC) that includes the core functions of coordination, communication, resource management, and information collections, analysis, and dissemination?
- During an incident, does your jurisdiction staff a Joint Information Center (JIC) with representatives of each jurisdiction, agency, organization, private sector, and non-governmental organization involved in managing the incident?
- Does your jurisdiction have a preparedness organization that coordinates emergency plans and protocols, establishes guidelines, adopts standards, sets priorities, and ensures the establishment and maintenance of the EOC, JIC, and other multi-agency coordination mechanisms?
- Does your jurisdiction have an Emergency Operations Plan (EOP) that describes the purpose of the plan, situation and assumptions, concept of operations, organization and assignment of responsibilities, administration and logistics, plan development and maintenance, and authorities and references?
- Do the organizations covered by the EOP have standard operating procedures, field operations guides, and/or job aids that translate takings into specific action-oriented checklists?
- Has your jurisdiction developed other preparedness plans, as needed, corrective action and mitigation plans, and recovery plans?
- Does your organization participate in multi-disciplinary, multi-jurisdictional exercises?
- Have personnel within your jurisdiction taken the appropriate training for their roles during an incident?
- Does your jurisdiction participate in mutual-aid agreements with appropriate jurisdictions from which you expect to receive aid or to which you expect to provide assistance?
- Do your mutual aid agreements extend beyond support services and equipment to include information sharing?
- Has your jurisdiction reviewed the resource typing definitions developed by the NIC and inventoried these assets within the jurisdiction?



- Does your jurisdiction have a system for tracking resources?
- Does your organization use 'plain English' instead of 10-codes during exercises and incidents?
- Do your equipment purchases conform to NIMS, ODP, and DHS Science & Technology interoperability standards?

FY '06 NIMS Requirements

Recently, the NIMS Integration Center (NIC) released the FY'06 NIMS compliancy requirements for state, local and tribal entities to achieve before October 1, 2006. The following includes details on the activities your jurisdiction and sub-jurisdictions must take to meet the '06 requirements and continue to receive preparedness funding.

Adoption

In FY'05 we required all Emergency Management Programs to adopt NIMS through a resolution for its jurisdiction. In FY '06 we are now requiring all local jurisdictions beyond the emergency management programs to adopt NIMS through a resolution or ordinance. A sub-jurisdiction may however fall under the county's resolution as long as it is stated within the resolution. In this case, the sub-jurisdiction will still be responsible in complying with all NIMS requirements, such as training, ICS procedures, exercises, inventorying resources, etc. Several months ago, DHS provided a list of federal department's grants that were eligible upon NIMS compliancy. This list is not definite and will most likely be added to in the coming months. If a municipality would like to be a recipient of a federal grant, it is mandatory that they adopt and support NIMS compliancy. Please inform your sub-jurisdiction officials of this critical information and significance in complying with the NIMS initiatives.

Please forward a copy of all NIMS resolutions via fax or mail to: Jim Reardon, Michigan State Police, Emergency Management Division, 4000 Collins Rd, P.O. Box 30636, Lansing, MI 48909. Fax (517) 333-4987.

Training

All personnel with responsibilities in the emergency response field are now required to be trained in NIMS IS-700 & NRP IS-800 to effectively and efficiently work across jurisdictions during emergency situations. In addition, emergency response personnel are also required to take both IS-100 *Introduction to Incident Command* and IS-200 *Basic Incident Command* courses, or an equivalent course, offered through EMI at: <http://training.fema.gov/emiweb/IS/crslist.asp>. We are encouraging your middle management, command and general staff to begin to take ICS 300 & ICS 400 level classes to fulfill the FY'07 training requirements as well. These courses however are not currently available online, though can be met through training provided by other agencies as long as it meets or exceeds the ICS objectives outlined in the *NIMS National Standard Curriculum Training Development Guidance, October 2005*.

Emergency management/response personnel already trained in ICS do not need retraining if their previous training is consistent with DHS standards (to include ICS courses managed, administered, or delivered by the *Emergency Management Institute, the National Fire Academy, FIRESCOPE, the National Wildfire Coordinating Group, the U.S. Department of Agriculture, the Environmental Protection Agency and the U.S. Coast Guard*). In addition, if you have completed the UICS course offered through the Michigan State Police, Hazardous Materials Training Center, you do not need to be retrained in the ICS courses.

All grant years are eligible for reimbursement of NIMS related training. We encourage you to adjust your homeland security grant projects to fulfill your training requirements if needed.

Planning

Your successful completion of the NIMCAST during FY'05 identified the strengths and weaknesses of your jurisdiction's current incident management capabilities. Identifying these areas for improvement will now help



you develop your NIMS Implementation Plan which will provide a roadmap for meeting full compliance. The MSP/Emergency Management Division will shortly be providing you a basic template for you to use to establish an implementation plan. Several local coordinators are aiding in the development of this template. Elements of the plan will include your resolution, point of contacts, plan revisions, and a report of your initial baseline assessment. It will be revised and updated throughout the course of the fiscal year to accommodate the progression of your efforts, and will be used as a baseline for measuring progress during assessments to be conducted at the end of March and the end of August.

In addition to the implementation plan, your jurisdiction must also work to evaluate and revise plans (EOPs & SOPs) and procedures to incorporate NIMS language and concepts. The NIC is developing guidance for plan revisions, and EMD will provide you with a checklist that identifies what should be incorporated into your EOP as part of the Implementation Plan template.

Resource Management and Inter-Regional EM Response Aid

To effectively work together and provide assistance to one another, each jurisdiction is required to inventory their response assets in conformance with homeland security resource typing standards. The NIC has developed a list of resource definitions by discipline that should be used when inventorying resources. County coordinators are responsible for compiling the information from sub-jurisdictions and inventorying it into a county-wide list. In the future, the county lists will be rolled up into a regional inventory list, which will be used to support an inter-regional emergency management response aid to be established.

Exercises

It is critical that first responders effectively work together across jurisdictions in times of disasters. To that end, emergency personnel must participate in an all-hazard exercise program that involves responders from multiple disciplines and jurisdictions and incorporates the elements of NIMS and ICS. Please contact your regional exercise coordinator with questions you may have.

Public Information Systems

Jurisdictions must implement methods, plans and procedures to convey information and communicate timely and accurate information to the public during an incident through a Joint Information System or Center. EMD will develop guidance for local jurisdictions on the migration from the current JPIC system to one that centers on a Joint Information Center (JIC).

Assistance to Be Provided from MSP/EMD to local and tribal governments

- Template for Local Implementation Plan
- NIMS language for incorporating into EOPs and SOPs
- Provide guidance in switching to 'plain English' terminology
- Provide guidance on NIMS-related exercise requirements
- Assist in the inventorying of resources/assets.

Closing Comments

It is important to recognize that NIMS implementation will not end in FY 2006. NIMS is a dynamic system which will continue to evolve as our prevention, preparedness, response, and recovery capabilities improve and our homeland security landscape changes. New personnel will continue to need NIMS training, and NIMS processes will still have to be exercised in future years. The first priority of each jurisdiction should be to establish a planning process and develop an implementation plan that incorporates the appropriate procedures to ensure the effective communication and implementation of NIMS requirements. As mentioned, please adjust your homeland security grant projects to include NIMS implementation if you are and will be having trouble meeting the requirements prior to the deadlines.



Resources

For more information on the FY '06 NIMS activities and requirements, please refer to the attached document *"Tribal Government and Local Jurisdiction Compliance Activities: Federal Fiscal Year 2006."*

Additional information may be found at www.fema.gov/nims. If you have additional questions, please contact Jim Reardon at 517-333-5017 or Mark Wesley at 517-333-5023 with the Emergency Management Division, Planning Section.

Sincerely,



KRISTE ETUE, CAPTAIN
Deputy State Director of Homeland Security
and Emergency Management

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Attachment (1):

- *"Tribal Government and Local Jurisdiction Compliance Activities: Federal Fiscal Year 2006."*



TRIBAL GOVERNMENT AND LOCAL JURISDICTION COMPLIANCE ACTIVITIES: FEDERAL FISCAL YEAR 2006 (OCTOBER 1, 2005-SEPTEMBER 30, 2006)

In March 2004, the Secretary of Homeland Security, at the request of the President, released the National Incident Management System (NIMS). The NIMS is a comprehensive system that improves tribal and local response operations through the use of the Incident Command System (ICS) and the application of standardized procedures and preparedness measures. It promotes development of cross-jurisdictional, statewide, and interstate regional mechanisms for coordinating response and obtaining assistance during a large-scale or complex incident.

Tribal and local authorities, not federal, have the primary responsibility for preventing, responding to, and recovering from emergencies and disasters. The overwhelming majority of emergency incidents are handled on a daily basis by a single jurisdiction at the local level. It is critically important that all jurisdictions comply with the NIMS because the challenges we face as a nation are far greater than the capabilities of any one jurisdiction; they are not, however, greater than the sum of all of us working together through mutual support. Homeland Security Presidential Directive 5 (HSPD- 5), *Management of Domestic Incidents*, requires all federal departments and agencies to adopt and implement the NIMS, and requires state¹ and local² jurisdictions to implement the NIMS to receive federal preparedness funding.

NIMS compliance should be considered and undertaken as a community-wide effort. The benefit of NIMS is most evident at the local level, when a community as a whole prepares for and provides an integrated response to an incident. Incident response organizations (to include local public health, public works, emergency management, fire, emergency medical services, law enforcement, hazardous materials, private sector entities, non-governmental organizations, medical organizations, utilities, and others) must work together to comply with NIMS components, policies, and procedures. Implementation of the NIMS in every tribal and local jurisdiction establishes a baseline capability that once established nationwide, can be used as a foundation upon which more advanced homeland security capabilities can be built.

Small and/or rural jurisdictions will benefit from a regional approach. In many instances smaller communities may not have the resources to implement all elements of NIMS on their own. However, by working together with other localities in their regions, these jurisdictions will be able to pool their resources to implement NIMS.

¹ As defined in the Homeland Security Act of 2002, the term "State" means any State of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, American Samoa, the Commonwealth of the Northern Mariana Islands, and any possession of the United States." 6 U.S.C. 101 (14)

² As defined in the Homeland Security Act of 2002, Section 2(10): the term "local government" means "(A) county, municipality, city, town, township, local public authority, school district, special district, intrastate district, council of governments... regional or interstate government entity, or agency or instrumentality of a local government: an Indian tribe or authorized tribal organization, or in Alaska a Native village or Alaska Regional Native Corporation; and a rural community, unincorporated town or village, or other public entity." 6 U.S.C. 101(10)

When NIMS is fully implemented, your local community or jurisdiction will be able to:

- Ensure common and proven incident management doctrine, practices, and principles are used to plan for, protect against, respond to, and recover from emergency incidents and preplanned events;
- Maintain a response operation capable of expanding to meet an escalating situation and the ability to integrate resources and equipment from intrastate and interstate mutual aid agreements, state-provided assistance, and federal government response;
- Order and track response assets using common resource typing and definitions, and draw on mutual aid agreements for additional assistance;
- Establish staging and allocation plans for the re-distribution of equipment, supplies, and aid coming into the area from other localities, states, or the federal government through mutual aid agreements;
- Conduct situational assessments and establish the appropriate ICS organizational structure to effectively manage the incident; and
- Establish communication processes, procedures and protocols that will ensure effective interoperable communications among emergency responders, 9-1-1 centers, and multi-agency coordination systems (Emergency Operations Centers).

In federal Fiscal Year 2005, the Secretary of Homeland Security provided guidance to each state, outlining initial actions that should be taken to implement the NIMS. The letter to the nation's governors included a list of recommended actions for tribal and local governments to help them work towards NIMS compliance. A copy of this letter is posted on the NIMS webpage at: http://www.fema.gov/nims/nims_compliance.shtm. Recommended FY 2005 NIMS activities included:

- Institutionalize the use of the Incident Command System;
- Complete the NIMS awareness course IS-700 NIMS: An Introduction;
- Formally recognize NIMS and adopt NIMS principles and policies;
- Establish a NIMS compliance baseline by determining the NIMS requirements that have already been met; and
- Develop a strategy and timeline for full NIMS implementation.

By completing these activities, communities will have made substantial progress toward full NIMS implementation by the start of Fiscal Year 2007 (i.e. October 1, 2006). In federal Fiscal Year 2006, tribes and local communities will be required to complete several activities to comply with the NIMS. The attached implementation matrix describes the actions that jurisdictions must take by September 30, 2006 to be compliant with NIMS.

Completion of these actions will position tribal and local communities to better manage prevention, response and recovery efforts. The matrix identifies activities that are underway by the NIMS Integration Center (NIC) to support the effective implementation of NIMS as well as activities that will be required for NIMS implementation in future years.

The matrix also provides information on where to find technical assistance resources to support these compliance actions. For example, the National Incident Management Capability Assessment Support Tool (NIMCAST) is an example of a product designed to assist communities in determining their current NIMS compliance baseline. The NIMS is much more than just a list of required elements; it is a new approach to the way we prepare for and manage incidents, one that will lead to a more effective utilization of resources and enhanced prevention, preparedness, and response capabilities. Moreover, full NIMS implementation is a dynamic and multi-year phase-in process with important linkages to the National Response Plan (NRP), the Homeland Security Presidential Directive - 8 (i.e. the "National Preparedness Goal") and the National Infrastructure Protection Plan (NIPP). Future refinement to the NIMS will evolve as policy and technical issues are further developed and clarified at the national level. This may well result in additional requirements being issued by the NIC as to what will constitute continuous full NIMS compliance in FY2007 and beyond.

More information on NIMS, NIMS compliance, and answers to frequently asked questions are available on the NIMS Integration Center Web page (<http://www.fema.gov/nims>).

NIMS Implementation Matrix for Tribal and Local Jurisdictions

FY 2006 Compliance Activities		
Required Tribal/Local Jurisdiction Action for FY 2006 Compliance	Guidance and Technical Assistance Resources	Future Activities
Community Adoption		
<p>Adopt NIMS at the community level for all government departments and agencies; as well as promote and encourage NIMS adoption by associations, utilities, non-governmental organizations (NGOs), and private sector incident management and response organizations.</p>	<ul style="list-style-type: none"> • Adopt NIMS through executive order, proclamation, resolution, or legislation as the jurisdiction's official all-hazards, incident response system. • Develop a baseline assessment of the NIMS implementation requirements that your jurisdiction already meets and using that baseline, develop a strategy for full NIMS implementation and maintenance. • The NIMS Capability Assessment Support Tool (NIMCAST) is available at: www.fema.gov/nimcast/index.jsp • Sample templates for executives: www.fema.gov/nims/nims_toolsandtemplates.shtm 	<ul style="list-style-type: none"> • Amend or re-authorize, as necessary.
Command and Management		
<p><u>Incident Command System (ICS):</u> Manage all emergency incidents and preplanned (recurring/special) events in accordance with ICS organizational structures, doctrine, and procedures, as defined in NIMS. ICS implementation must include the consistent application of Incident Action Planning and Common Communications Plans.</p>	<ul style="list-style-type: none"> • Institutionalize ICS: Terms and definitions: www.fema.gov/txt/nims/institutionalizing_ics.txt • Incorporate concepts and principles of NIMS Chapter II, Command and Management including ICS characteristics such as common terminology, modular organization, management by objectives, incident action planning, manageable span of control, pre-designated incident facilities, comprehensive resource management, integrated communications, transfer of command, unity of command, unified command, personnel and resource accountability, and information and intelligence management. 	<ul style="list-style-type: none"> • Continue to manage incidents and events using ICS.

FY 2006 Compliance Activities		
Required Tribal/Local Jurisdiction Action for FY 2006 Compliance	Guidance and Technical Assistance Resources	Future Activities
<p><u>Multi-agency Coordination System:</u> Coordinate and support emergency incident and event management through the development and use of integrated multi-agency coordination systems, i.e develop and maintain connectivity capability between local Incident Command Posts (ICPs, local 911 Centers, local Emergency Operations Centers (EOCs) and state EOC.</p>	<ul style="list-style-type: none"> • NIMS Chapter II, Command and Management. 	<ul style="list-style-type: none"> • Revise and update processes and plans. • The Emergency Management Institute (EMI) is currently developing an independent study and classroom course on NIMS Multi-Agency Coordination Systems. Additional information will be posted on the NIMS Integration Center Web page when available. See http://www.fema.gov/nims. • The NIMS Integration Center will feature best practices on the NIMS Web page. See http://www.fema.gov/nims.

FY 2006 Compliance Activities		
Required Tribal/Local Jurisdiction Action for FY 2006 Compliance	Guidance and Technical Assistance Resources	Future Activities
<p><u>Public Information System:</u> Implement processes, procedures, and/or plans to communicate timely, accurate information to the public during an incident through a Joint Information System and Joint Information Center.</p>	<ul style="list-style-type: none"> • NIMS Chapter II, Command and Management. • Public Information Training (E388, Advanced Public Information Officers and G290, Basic Public Information Officers) 	<ul style="list-style-type: none"> • Revise and update processes and plans. • The Emergency Management Institute (EMI) is currently developing an independent study and classroom course on NIMS Public Information Systems. Additional information will be posted on the NIMS Integration Center Web page when available. See http://www.fema.gov/nims. • Information on who should complete these courses also will be posted on the NIMS Web page. • The NIMS Integration Center will feature best practices on the NIMS Web page. See http://www.fema.gov/nims.
Preparedness: Planning		
<p>Establish the community's NIMS baseline against the FY 2005 and FY 2006 implementation requirements.</p>	<ul style="list-style-type: none"> • Assess which NIMS implementation requirements your community already meets. The NIMS Capability Assessment Support Tool (NIMCAST) is available to facilitate this: www.fema.gov/nimcast/index.jsp 	<ul style="list-style-type: none"> • Update strategy as appropriate and close capability gap.

FY 2006 Compliance Activities		
Required Tribal/Local Jurisdiction Action for FY 2006 Compliance	Guidance and Technical Assistance Resources	Future Activities
Develop and implement a system to coordinate all federal preparedness funding to implement the NIMS across the community.	<ul style="list-style-type: none"> • A list of the Federal preparedness grant programs that have been reported to the NIC are available on the NIMS Web page at: www.fema.gov/nims • 2005 Homeland Security Grant Program Guidance: http://www.ojp.usdoj.gov/odp/docs/fy05hsgp.pdf • National Preparedness Goal and National Preparedness Guidance: http://www.ojp.usdoj.gov/odp/assessments/hspd8.htm • Catalog of Federal Domestic Preparedness Assistance (CFDA): http://www.cfda.gov 	
Revise and update plans and SOPs to incorporate NIMS components, principles and policies, to include planning, training, response, exercises, equipment, evaluation, and corrective actions	<ul style="list-style-type: none"> • 2005 Homeland Security Grant Program Guidance: http://www.ojp.usdoj.gov/odp/docs/fy05hsgp.pdf • National Preparedness Goal and National Preparedness Guidance: http://www.ojp.usdoj.gov/odp/assessments/hspd8.htm 	<ul style="list-style-type: none"> • Update plans and SOPs, incorporating lessons learned and best practices from exercises and response operations. • Emergency Operations Plan (EOP) guidance is under development and will be posted on the NIMS Integration Center Web page at: www.fema.gov/nims.

FY 2006 Compliance Activities		
Required Tribal/Local Jurisdiction Action for FY 2006 Compliance	Guidance and Technical Assistance Resources	Future Activities
<p>Participate in and promote intrastate and interagency mutual aid agreements, to include agreements with the private sector and non-governmental organizations.</p>	<ul style="list-style-type: none"> • EMAC model state-county mutual aid deployment contract: http://www.emacweb.org/?123 • EMAC model intrastate mutual aid legislation: http://www.emacweb.org/docs/NEMA%20Proposed%20Intrastate%20Model-Final.pdf 	<ul style="list-style-type: none"> • Expand mutual aid agreements beyond support services and equipment to include information sharing. • Support and adopt the ongoing efforts of the NIMS Integration Center (NIC) to develop a national credentialing system. • Credentialing guidance is under development by the NIMS Integration Center. Throughout the development process, drafts will be posted on the NIMS Web page for review and comment by interested stakeholders. • Credential first responders in conformance with national standards.

FY 2006 Compliance Activities		
Required Tribal/Local Jurisdiction Action for FY 2006 Compliance	Guidance and Technical Assistance Resources	Future Activities
Preparedness: Training		
Complete IS-700 NIMS: An Introduction	<ul style="list-style-type: none"> • On-line course: http://training.fema.gov/EMIWeb/IS/is700.asp • NIMS National Standard Curriculum Training Development Guidance: http://www.fema.gov/pdf/nims/nims_training_development.pdf • All personnel with a direct role in emergency preparedness, incident management, or response must complete this training 	<ul style="list-style-type: none"> • Ensure that NIMS training is part of the program for all new employees, recruits and first responders who have a direct role in emergency preparedness, incident management, or response. • The NIMS Integration Center is working to establish a mechanism that will allow State and local jurisdictions direct access to course completion data. Additional information will be posted on the NIMS Integration Center Web page when available. See http://www.fema.gov/nims.

FY 2006 Compliance Activities		
Required Tribal/Local Jurisdiction Action for FY 2006 Compliance	Guidance and Technical Assistance Resources	Future Activities
<p>Complete IS-800 NRP: An Introduction</p>	<ul style="list-style-type: none"> • On-line course available at: http://www.training.fema.gov/emiweb/IS/is800.asp • NIMS National Standard Curriculum Training Development Guidance: http://www.fema.gov/pdf/nims/nims_training_development.pdf • The NIMS Web page provides for who should complete this training. http://www.fema.gov/nims 	<ul style="list-style-type: none"> • Ensure that NRP training is part of the program for all appropriate new employees, recruits and first responders. • The NIMS Integration Center is working to establish a mechanism that will allow State and local jurisdictions direct access to course completion data. Additional information will be posted on the NIMS Integration Center Web page when available. See http://www.fema.gov/nims.

FY 2006 Compliance Activities		
Required Tribal/Local Jurisdiction Action for FY 2006 Compliance	Guidance and Technical Assistance Resources	Future Activities
Complete ICS 100 and ICS 200 Training	<ul style="list-style-type: none"> • ICS 100: http://www.training.fema.gov/emiweb/IS/is100.asp • ICS 100: http://www.usfa.fema.gov/training/nfa • ICS 200: http://www.training.fema.gov/emiweb/IS/is200.asp • ICS 200: http://www.usfa.fema.gov/training/nfa • NIMS National Standard Curriculum Training Development Guidance: http://www.fema.gov/pdf/nims/nims_training_development.pdf • The NIMS Web page provides guidance for who should complete this training. http://www.fema.gov/nims. 	<ul style="list-style-type: none"> • Complete ICS 300 and ICS 400. • Complete training that may be required to satisfy credentialing standards. • Ensure that ICS training is part of the program for all new employees, recruits and first responders. • The NIMS Integration Center is working to establish a mechanism that will allow States and local jurisdictions direct access to course completion data. Additional information will be posted on the NIMS Integration Center Web page when available. See http://www.fema.gov/nims.
Preparedness: Exercises		
Incorporate NIMS/ICS into all tribal, local and regional training and exercises.	<ul style="list-style-type: none"> • NIMS training information: www.fema.gov/nims/nims_training.shtm • NIMS National Standard Curriculum Training Development Guidance: http://www.fema.gov/pdf/nims/nims_training_development.pdf • DHS ODP Exercise Information: http://www.ojp.usdoj.gov/odp/exercises.htm 	<ul style="list-style-type: none"> • Continue to incorporate NIMS into all local training and exercises, to include drills, tabletop exercises, functional exercises, and full-scale exercises.

FY 2006 Compliance Activities		
Required Tribal/Local Jurisdiction Action for FY 2006 Compliance	Guidance and Technical Assistance Resources	Future Activities
Participate in an all-hazard exercise program based on NIMS that involves responders from multiple disciplines and multiple jurisdictions.	<ul style="list-style-type: none"> • 2005 Homeland Security Grant Program Guidance: http://www.ojp.usdoj.gov/odp/docs/fy05hsgp.pdf • National Preparedness Goal and National Preparedness Guidance: http://www.ojp.usdoj.gov/odp/assessments/hspd8.htm • DHS ODP Exercise Information: http://www.ojp.usdoj.gov/odp/exercises.htm • NIMS National Standard Curriculum Training Development Guidance: http://www.fema.gov/pdf/nims/nims_training_development.pdf 	<ul style="list-style-type: none"> • Continue to participate in NIMS -oriented exercises, to include drills, tabletop exercises, functional exercises, and full-scale exercises.
Incorporate corrective actions into preparedness and response plans and procedures.	<ul style="list-style-type: none"> • DHS ODP Exercise Information: http://www.ojp.usdoj.gov/odp/exercises.htm 	
Resource Management		
Inventory community response assets to conform to homeland security resource typing standards.	<ul style="list-style-type: none"> • Propose modifications or new resource definitions to the NIMS Integration Center for inclusion in the resource typing effort. • Resource typing definitions: http://www.fema.gov/nims/mutual_aid.shtm 	<ul style="list-style-type: none"> • Develop and implement a resource inventory, ordering, and tracking system. • The Emergency Management Institute (EMI) is currently developing a course on NIMS Resource Management. Additional information will be posted on the NIMS Integration Center Web page at http://www.fema.gov/nims when the course is available.

FY 2006 Compliance Activities		
Required Tribal/Local Jurisdiction Action for FY 2006 Compliance	Guidance and Technical Assistance Resources	Future Activities
<p>To the extent permissible by law, ensure that relevant national standards and guidance to achieve equipment, communication, and data interoperability are incorporated into tribal and local acquisition programs.</p>	<ul style="list-style-type: none"> • ODP Equipment Program: http://www.ojp.usdoj.gov/odp/grants_goals.htm • 2005 Homeland Security Grant Program Guidance: http://www.ojp.usdoj.gov/odp/docs/fy05hsgp.pdf • National Preparedness Goal and National Preparedness Guidance: http://www.ojp.usdoj.gov/odp/assessments/hspd8.htm • DHS SAFECOM Program: http://www.safecomprogram.gov/SAFECOM 	
Communication & Information Management		
<p>Apply standardized and consistent terminology, including the establishment of plain English communications standards across public safety sector.</p>	<ul style="list-style-type: none"> • Incident response communications (during exercises and actual incidents) should feature plain English commands so they will be able to function in a multi-jurisdiction environment. Field manuals and training should be revised to reflect the plain English standard. • '10' codes may continue to be used during non-emergency, internal department communications. 	<ul style="list-style-type: none"> • Continue featuring common terminology and plain English commands for all response activities. • The Emergency Management Institute (EMI) is currently developing a course on NIMS Communication and Information Management. Additional information will be posted on the NIMS Integration Center Web page at http://www.fema.gov/nims when the course is available.