



**State of Michigan**  
**Department of Information Technology**  
**TECHNICAL POLICY MANUAL**

**SUBJECT**

**Active Directory Group Naming Standard**

Type	NUMBER	DATE ISSUED	REVISION DATE	REVISION NUMBER
Standard	1310.05	11-04-05		

## Purpose

The purpose of this standard is to ensure that a common naming convention will be used across the SOM Network.

## Scope

This standard applies to maintaining documentation on group naming conventions used in the SOM Active Directory implementation.

## Standard Statement

A common naming convention will be used for all administrative groups created in the Active Directory. This will provide a simple yet effective way to manage and maintain consistency among the multiple groups within the State of Michigan. Each administrative group will be named according to the organization level, and group type in use.

**<Orglevel>\_<GroupType>\_<Role>**

**Example:**

**System\_GG\_EnterpriseAdmin**

**Where:**

**<Orglevel>** - will contain either system, or the corresponding Agency. This will allow for quick identification of rights and ACLS throughout the domain.

**<GroupType>** - will contain the type of security group in use. This will also allow for quick identification of the scope of group. GG = Global Group, LG = Local Group, UG = Universal Group.

**<Role>** - will define the role level.

## Revision History

Revision Level	Effective Date	Description of Enhancements
	11-04-05	Original Release



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## Terms and Definitions

## Related Documents

- Naming Policy
- State of Michigan Active Directory Design

## Forms