Purpose

The purpose of this standard is to ensure that all servers’ names across the SOM network remain consistent.

Scope

This standard applies to all SOM owned and managed servers.

Standard Statement

These short domain names are used in naming agency servers are as follows:

**Windows Server Name Standard**

AAANNBBBBBXYSSS

Example

HC1551CHRWPD001, DET084ADDCPI001

Where

AAA is a three character code that represents the physical location identifier. These names should contain unique site, building, geographic area, or user community

NNN is the agency number. This is a three-character code that is maintained by DMB in it’s MAIN FACS system.

BBBBB is a 4-character project identifier. These names describe the specific use of the server (e.g. ADDC = Active Directory Domain Controller, CEPI = indicates CEPI application)

X is a single character code that represents the type identifier.

Y is a single character code representing the function identifier.
**SSS** is the sequence number that differentiates multiple servers at the same location, and version control.

**HP Unix Server Name Standard**

HP/UX is limited to an 8-character server name. Those server names will contain the following settings – NNNXYSSS as indicated above.

**Revision History**

<table>
<thead>
<tr>
<th>Revision Level</th>
<th>Effective Date</th>
<th>Description of Enhancements</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>11-04-05</td>
<td>Initial Release</td>
</tr>
</tbody>
</table>

**Terms and Definitions**

<table>
<thead>
<tr>
<th>Abbreviation</th>
<th>Description</th>
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<tbody>
<tr>
<td>DMB</td>
<td>Department of Management and Budget</td>
</tr>
<tr>
<td>FACS</td>
<td>FACS is an acronym that stands for the Financial Administration and Control System. FACS includes the accounting, purchasing, budgeting and other financial management software systems.</td>
</tr>
<tr>
<td>SOM</td>
<td>State Of Michigan</td>
</tr>
</tbody>
</table>

**Related Documents**

- State of Michigan Active Directory Design Naming Policy
- Server Naming Codes Working Document
- Server Naming Identifiers
Forms

None