

Forest Certification Work Instruction**Date of Draft Document:****Effective Date:** 5-6-08**Revision Number:** 3**Supersedes Version Dated:** 6-29-07**Work Instruction Title:** 1.1 Strategic Framework for Sustainable Management of State Forest Land**Work Area Group:** 1 – Plan, Monitor, and Review**Purpose:** To provide guidance for sustainable management on State Forest lands. Identify Work Instructions necessary to meet forest certification standards. Identify actions necessary for the implementation of Work Instructions within the DNR.**Work Instruction:**

- I. The DNR will prepare and maintain a State Forest Plan. The Plan and related documents will provide forest management guiding principles, strategies, and goals. The document will also describe forest planning processes at three levels (state/department, ecoregion/district, and local/forest management unit (FMU)), and a multi-level management review system. The document will meet statutory and forest certification requirements and provide general direction for development of the ecoregional plans.

The document will be developed through an interdivisional effort of Wildlife, Fisheries, and Forest, Mineral and Fire Management personnel. It will be submitted and approved by the Statewide Council following a public input process. The Plan's implementation will be monitored through multiple processes, including the DNR Statewide Resources Planning Team review and the annual DNR Management Review.

- II. Use of Forest Certification Work Instructions
- a. The DNR has adopted the use of Forest Certification Work Instructions to guide the planning, operations, and review of management on State forest Lands. DNR Staff are instructed to follow these Work Instructions in the daily work. Following these instructions will allow the DNR to meet the requirements of sustainable forest management as defined in the SFI and FSC certification standards. Any revisions to the Work Instructions are to be approved by the Statewide Council following review by Division Management Teams.
 - b. List of Work Instructions
 - Work Area Group (WAG) 1 Plan, Monitor, and Review
 - 1.1 Strategic Framework for Sustainable Management of State Forest Land
 - 1.2 Management Review Process for Continual Improvement in the Management of Forest Resources
 - 1.3 Ecoregional Plan Development
 - 1.4 Biodiversity Management on State Forest Lands
 - 1.5 Social Impact Considerations and Public Involvement Processes
 - 1.6 Forest Management Unit Analyses
 - 1.7 State Forest Timber Harvest Trends
 - Work Area Group 2 Forest Regeneration and Chemical Use
 - 2.1 Reforestation
 - 2.2 Use of Pesticides and other Chemicals on State Forest Lands

- 2.3 Integrated Pest Management and Forest Health

Work Area Group 3 BMPs

- 3.1 Forest Operations
- 3.2 Best Management Practices Non-conformance Reporting Instructions
- 3.3 Best Management Practices -- Road Closures

Work Area Group 4 This WAG was deleted - all related indicators were combined with WAG 7

Work Area Group 5 Research

- 5.1 Coordinated Natural Resource Management Research

Work Area Group 6 Education and Recreation

- 6.1 Implementing Public Information and Educational Opportunities on State Forests
- 6.2 Integrating Public Recreational Opportunities with Management on State Forest Lands
- 6.3 SFI Involvement and the Michigan State Implementation Committee

Work Area Group 7 Integrated Implementation and Contracting

- 7.1 Timber Sale Preparation and Administration Procedures
- 7.2 Legal Compliance and Administration of Contracts

Work Area Group 8 Training

- 8.1 MDNR Staff Training for State Forest Management

Work Area Group 9 Tribal Issues

- 9.1 Collaboration with Tribes in regard to management of State Forest Land

Scope: (All State Forest Land and Affected Divisions): State Forest Land Other: _____

DNR – FMFM DNR – Wildlife DNR – Fish DNR – Law DNR – Parks

Responsibility and Role: (Staff who will implement or supervise this instruction)

Job Title/Division	Role
State-wide Planning Team	Draft Guidance Document, communicate to Statewide Council, communicate to DNR following Statewide Council approval
Statewide Council, Director, Division Chiefs	Complete actions necessary for the implementation of Work Instructions within the DNR.
Field Coordinators, Basin, Peninsular, District and Unit Managers/ FMFM, FSH, & WLD	Ensure work instructions are fully implemented
District Planning and Inventory Specialists/ FMFM; District Ecologists, WLD	Provide oversight in implementing standards, monitoring and evaluating performance.
Ecoteams	Incorporate guidance into ecoregional plans
All MDNR Land Management Staff	To be knowledgeable of document and guidance contained therein and to ensure guidance is reflected in operations.

Training/Skills: (Those required to accomplish work instruction)

Item:	Brief Description of Skill or Course	Exists/ New
Planning, Monitoring, and Reviewing Processes	Inform employees of principles; review planning processes, monitoring templates and review processes.	<input type="checkbox"/> E <input checked="" type="checkbox"/> N
Knowledge of Work Instructions	Supervisors will ensure staff receive appropriate work instruction training.	<input checked="" type="checkbox"/> E <input type="checkbox"/> N

References:

- State Forest Management Plan
 - Part 525, Statewide Forest Resources Plan, of the Natural Resources and Environmental Protection Act, 1994 PA 451
 - FSC & SFI Forest Certification Standards
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Monitoring:

- The Forest Certification internal audits and external audits will determine DNR's effectiveness in implementing sustainable forest management. This work instruction will be monitored and adapted based upon the results of these audits.
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Records:

- Audit reports
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