

TE-4926 Rev. 12/08  
 AUTHORITY: Public Acts of 1976, as amended by Section 1531 of PA 230 (2000).  
 Completion: Voluntary (Certificate will not be issued if form is not filed.)

**MICHIGAN DEPARTMENT OF EDUCATION  
 OFFICE OF PROFESSIONAL PREPARATION SERVICES  
 P.O. BOX 30008  
 LANSING, MICHIGAN 48909**

Direct questions regarding this form to (517) 373-3310.

**APPLICATION FOR TWO-YEAR EXTENDED  
 MICHIGAN PROVISIONAL TEACHING CERTIFICATE**

Pursuant to Section 1531(e) of PA 230 (2000), a person with an expired Michigan Provisional teaching certificate may be eligible for an extended Provisional teaching certificate. Under the provisions of this section, a sponsoring school district, public school academy, or nonpublic school may apply to the Michigan Department of Education on the person's behalf for an extended Provisional teaching certificate within ten years after the expiration date of the person's **INITIAL** Provisional teaching certificate. **The extended Provisional teaching certificate is valid for two calendar years and is nonrenewable.**

**TEACHER INFORMATION**

SOCIAL SECURITY NUMBER		DATE OF BIRTH	MONTH	DAY	YEAR	GENDER	
						<input type="checkbox"/> MALE	<input type="checkbox"/> FEMALE
NAME	Last	First	Middle	Maiden	TELEPHONE NUMBER		
				(	)		
ADDRESS	Street	City	State	Zip Code			

**CONVICTION/REVOCAION INFORMATION**

*(If you answer "Yes" to any of the following questions, please provide a detailed description of the circumstances surrounding the conviction or action and attach copies of court documents.)*

Have you ever been convicted of (or pleaded no contest to) a misdemeanor or felony? (check one)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you had a teaching/school counselor/school psychologist certificate suspended or revoked? (check one)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is there currently action pending against your teaching/school counselor/school psychologist certificate? (check one)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever surrendered a teaching/school counselor/school psychologist certificate? (check one)	<input type="checkbox"/> Yes <input type="checkbox"/> No

**EMPLOYING SCHOOL DISTRICT/SCHOOL INFORMATION**

LEGAL NAME OF DISTRICT/SCHOOL				
ADDRESS	Street	City	State	Zip Code
DISTRICT CODE (5 digits)	BUILDING CODE (5 digits)	TELEPHONE NUMBER (Area Code/Local Number)		

**UNIVERSITY PROGRAM INFORMATION**

Name of university at which applicant is currently enrolled:
Is an outline of the planned program <u>signed by a representative of the college/university</u> , and verification of enrollment in that program attached Yes <input type="checkbox"/> No <input type="checkbox"/>
How many years of teaching experience does applicant have since issuance of initial Provisional certificate?

**CERTIFICATION**

This application for a Two-Year, nonrenewable extended Provisional certificate is submitted on behalf of and with consent of

\_\_\_\_\_  
 (APPLICANT'S NAME)

The district will monitor completion of the attached planned course of study for a Professional Education certificate from an approved Michigan teacher preparation institution. Individuals who fail to complete all requirements for the Professional Education certificate during the validity of the extended Provisional certificate will not be granted additional renewals of their initial Provisional teaching certificate.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Superintendent's/Chief Official's Signature \_\_\_\_\_ Date \_\_\_\_\_

**-DO NOT WRITE BELOW THIS LINE-**

Endorsement Areas: \_\_\_\_\_

Fee Paid \$ \_\_\_\_\_ Approved By \_\_\_\_\_ Date Approved \_\_\_\_\_

**REQUIREMENTS FOR TWO-YEAR EXTENDED  
MICHIGAN PROVISIONAL TEACHING CERTIFICATE**

**Individuals with expired Provisional teaching certificates who do not meet the requirements for a Provisional renewal may be eligible for a Two-Year extended Provisional teaching certificate if the following conditions are met:**

- The individual's initial Provisional teaching certificate expired less than ten years ago.
- The individual has at least one year of satisfactory teaching experience within the validity of his/her teaching certificate.
- The individual is currently enrolled in a planned program at an approved college/university.
- A Michigan public or private school is employing and sponsoring the individual for a Two-Year extended Provisional teaching certificate.

**NOTE: The extended Provisional teaching certificate is valid for two calendar years and is nonrenewable. Individuals who fail to complete all requirements for the Professional Education certificate during the two-year validity period of the extended Provisional teaching certificate will not be granted additional renewals of their Provisional teaching certificate.**

**GENERAL INSTRUCTIONS:**

- Complete all sections of the application form.
- Enclose a copy of your 18-semester hour planned program or Master's degree program **signed by a representative of the college/university.**
- Enclose verification of enrollment in the 18-semester hour planned program or Master's degree program.
- If your name has changed since your certificate was issued, enclose a photocopy of your marriage license, divorce decree, or name change decree.
- Both the teacher and the superintendent/chief official of the employing school district must sign the application form.
- If you are found to be eligible for the Two-Year extended Provisional certificate, you will be billed \$50.00. **DO NOT MAKE PAYMENT UNTIL YOU RECEIVE THE FEE REMITTANCE STATEMENT.** The certificate will not be issued until payment is received.



**MAILING INSTRUCTIONS:** Mail the completed application packet to:

Michigan Department of Education  
Office of Professional Preparation Services  
P.O. Box 30008  
Lansing, Michigan 48909