

SECONDARY ROAD PATROL AND TRAFFIC ACCIDENT PREVENTION PROGRAM

ANNUAL PROGRAM REPORT

INSTRUCTIONS

There are TWO sections to this report. Please follow the instructions carefully.

1978 PA 416, as amended, requires that a county receiving funds under the Act shall submit an Annual Report for the year in which it has received an allocation. This report will cover the period October 1 through September 30, and is due in the Office of Highway Safety Planning on October 20 following the end of the grant year. Failure to submit this report will result in OHSP action to withhold the release of funds to the county.

SECTION I. Complete page 1 of the Annual Program Report. Answer each question by placing an "x" in the appropriate box, or by providing the information as otherwise indicated.

SECTION II. - NARRATIVE - Prepare a detailed narrative response to each of the following requirements.

- A. Describe the services provided by the sheriff's department under Section III of the Contract Conditions in those areas of the county not within the boundaries of state and county parks.
- B. Describe the services provided by the sheriff's department under Section III of the Contract Conditions in those areas of the county within the boundaries of state and county parks.
- C. Include a copy of each resolution by a city or incorporated village within the county authorizing a service agreement between the city or village and the county. If none, note N/A.
- D. Include a copy of each contract between the county and a city or township of the county of which the sheriff's department is providing a law enforcement service. If none, note N/A.
- E. Describe the recommendations of the sheriff's department to improve the services provided under Section III of the Contract Conditions, the training programs for law enforcement officers, and the communications system of the sheriff's department.
- F. Include a copy of the law enforcement plan developed under Section II of the Contract Conditions.
- G. Describe the role alcohol has played in the incidence of personal injury traffic crashes and traffic fatalities investigated by the sheriff's department within the county.

SUBMISSION: Submit the completed Annual Program Report with the attached narrative to:

**Office of Highway Safety Planning
4000 Collins Road, P.O. Box 30633
Lansing, Michigan 48909-8133**

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County:	OHSP Contract No.:
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Section I Answers should refer to SRP statistics only

1. Did the sheriff's department patrol county and/or state parks?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Enter the annual number of traffic citations issued in parks.	
3. Enter the annual number of non-traffic arrests made in parks.	
4. Did the sheriff's department respond only to calls for assistance in parks?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. Enter the number of calls for assistance in parks.	
6. Did the sheriff's department have a vehicle inspection program?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7. Enter the annual number of vehicles inspected.	
8. Enter the annual number of citations issued as a result of the vehicle inspection program.	
9. Did the sheriff's department have a community safety training program for citizens?	<input type="checkbox"/> Yes <input type="checkbox"/> No
10. Enter the annual number of instructor hours provided in the community safety training program.	
11. Enter the annual number of community safety training sessions held.	
12. Enter the annual number of citizens attending the community safety training sessions:	
	Juveniles
	Senior Citizens
	Other
13. Did the sheriff's department provide certified road patrol officer in-service training?	<input type="checkbox"/> Yes <input type="checkbox"/> No
14. Enter the annual number of instructor hours provided in the certified road patrol officer in-service training	
15. Enter the annual number of certified road patrol officer in-service training sessions held.	
16. Enter the annual number of officers attending certified road patrol officer in-service training sessions.	
17. What is the average annual cost for each county funded road patrol officer in this county (wages and fringes only)?	\$
18. Did the sheriff's department enter into a contractual agreement with a city or township to provide a law enforcement service? If yes, attach a copy of the contract.	<input type="checkbox"/> Yes <input type="checkbox"/> No

CERTIFICATION: I certify that the information provided and the attached narrative is correct to the best of my knowledge.

Prepared by:	Title	Telephone ()
Sheriff	Signature	Date

**IMPORTANT:
SEE INSTRUCTIONS PAGE FOR
REQUIREMENTS**

AUTHORITY: 1978 PA 416, as amended & Exec. Order 1989-4
COMPLIANCE: Voluntary, but reimbursement will be delayed until completed.

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Section II

NARRATIVE

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