

**ETSC CERTIFICATION SUBCOMMITTEE**  
MSP Management Services Large Conference Room  
Tuesday May 9, 2006  
Meeting Minutes

PRESENT: Steve Berenbaum, Harriet Miller-Brown, Bill Charon, James Fyvie, Dale Gribler, Suzan Hensel, Leonard Norman, Charles Nystrom, Christina Russell, Scott Temple and James Loeper by conference call.

ABSENT: John Bawol (gave prior notice), Vic Martin

A. Approval of March 14, 2006 meeting minutes

Ms. Hensel made a **MOTION** to approve the minutes of March 14, 2006, Mr. Leonard supported, the **MOTION** carries.

B. Subcommittee membership – Chair Charon introduced Steve Berenbaum of A T & T as the newest member of the Certification Subcommittee. He also noted that Victor Martin from Lapeer County Central Dispatch has been added but was not present for today's meeting. He also welcomed Ms. Jeannine Benedict from Department of Labor and Economic Growth. She is the newest member of the ETSC and will be attending subcommittee meetings to further understand the information shared at the ETSC meetings.

C. Compliance Review Updates

1. Kent County – Ms. Miller-Brown is currently working on the final report. Since there are five PSAPs in Kent County, the report is taking longer to develop. The largest issue was the resolution of the 5% monies. This has been approved and gone through the Kent County finance committee but has not been heard through their full commission as of yet. The team noted some policies that need to be tightened up and have made this recommendation to the appropriate officials.

2. Gladwin County – Chair Charon advised the subcommittee that this review is complete. The full report will be written for presentation at an upcoming ETSC meeting. A letter was sent to the Gladwin 9-1-1 advisory board indicating that all practices are keeping with the statute and fiscal activity is within the parameters of the state.

3. Alpena County – This review has been scheduled for Thursday July 6 and Friday July 7. The compliance team includes Chair Charon, Charles Nystrom, Jim Loeper and Harriet Miller-Brown.

The members randomly chose Calhoun County for the next Compliance Review. The team will include: Bill Charon, Dale Gribler, Charles Nystrom, Steve Berenbaum and Harriet Miller-Brown.

D. Certification for 3<sup>rd</sup> Quarter Disbursement

Mr. Fyvie made a **MOTION** to certify all 82 counties and the 4 Detroit Service Districts for distribution of 3<sup>rd</sup> quarter wireless funds, Ms. Hensel supported. The **MOTION** carries.

E. Phase II update

The subcommittee briefly reviewed Phase II deployment. All Michigan counties have deployed Phase II with at least one carrier. There was some discussion regarding the Cingular/AT&T deployment extension in Macomb, Oakland & Wayne Counties. Mr. Temple indicated the deployment is still in process. If the initial dates have been missed, it was with the permission of the county involved. The Dobson issue was also briefly discussed. The fine that was recently issued to Dobson from the FCC was regarding their deployment and not accuracy.

F. Annual Report to the Legislature/7<sup>th</sup> Year Certification reporting/separate questionnaire

The forms required for the Annual Report to the Legislature/7<sup>th</sup> Year Certification Eligibility will be mailed out from the State 9-1-1 Administrator's office in the next week. There have been some additional questions added to the forms. Members discussed who at the county level should be receiving these forms. In the past, the packets have gone to County Commissioners however; some County 9-1-1 Coordinators never see the packets. Following today's discussion, the members recommended the packets be mailed to County 9-1-1 Coordinators with a copy to County

Commissioners. Ms. Miller-Brown would also like to include a Supplemental Annual Report survey. This is not a mandatory form but the information requested will be used to assist in developing recommendations for 9-1-1 in Michigan. Members recommended that this packet be mailed to County 9-1-1 Coordinators only.

Ms. Miller-Brown advised the subcommittee members that Baraga has approved an Enhanced 9-1-1 system. She will be traveling to the Upper Peninsula in May to speak with officials involved in this process.

G. Discussion Regarding Standards

Members discussed incidents that are happening at the centers such as blind transfers; excessive ringing, not rebidding the calls, etc. Should a policy be written from the Certification side as pertaining to the county reviews? These items would be criteria the centers would need to meet to be certified for wireless funds similar to receiving Phase I and II, and perhaps training monies. Following discussion, the subcommittee decided to draft a standard recommendation to take to the Legislative Action Subcommittee for their review and possible inclusion into the draft legislation they develop.

H. Call to the Public - None

I. Next Meeting – the next meeting will be Monday June 5, 2006 at 9:30 a.m. Janet will secure a conference room and advise the members.

J. Adjourn – the meeting was adjourned at 12:05 p.m.