

## **Mission Statement:**

Our main objective in the area of new construction and new equipment installation is to make certain that applicable requirements of the Ordinance are satisfied. Our secondary objective is to help the producer achieve something that not only satisfies the law but will make it easy for them to work with and to maintain. To accomplish this, we need to work with and gain the cooperation of many other people – the contractor, installer, extension personnel, Farm Service Agency personnel where applicable and others that have information for dairy farmers.

Section 12 of the Pasteurized Milk Ordinance states: “Properly prepared plans for all milk houses, milking barns, stables and parlors regulated under this ordinance which are hereafter constructed, reconstructed or extensively altered shall be submitted to the Department of Agriculture for written approval before work is begun.”

Section 7, Item 9r, Administrative Procedure No. 7 states: “Detailed plans for clean-in-place pipeline systems are submitted to the Department of Agriculture for written approval prior to installation. No alteration or addition shall be made to any milk pipeline system without prior written approval of the Department of Agriculture.”

## **Instructions to follow for all new installations or major revisions**

1. Producer, field representative, state inspector or installer fills out “Notice of Intent to Install, Construct or Change Equipment.”
2. The Notice is sent to the Michigan Department of Agriculture, Food and Dairy Division Resource Specialist.
3. Resource Specialist sends a copy of the Notice to the milk company and the state inspector.
4. State inspector ensures that the application to install is completed with the producer, installer or field representative.
5. State inspector ensures the completed application is sent to the Resource Specialist.
6. A review of the application is done by the Resource Specialist and filed.
  - a) The Resource Specialist contacts the state inspector when the plans have been reviewed.
7. On new construction, regular visits by the state inspector and field representative will be made as needed to review the progress of construction and ensure compliance with this installer manual.
8. Installer contacts state inspector when work is completed.
9. When construction is complete, an on-farm review of construction and changes shall be made by the state inspector and/or field representative prior to use, if possible.
  - a) The Resource Specialist shall assist in the review process if requested by the field representative or state inspector.
  - b) A review of proper equipment function for milking and cleaning shall be made approximately one week after actual use by the state inspector/fieldman.
10. After the system is completed and operating, the installer should perform a system analysis that meets the requirements of ASAE EP445.1.