



STATE OF MICHIGAN  
DEPARTMENT OF AGRICULTURE  
LANSING

JENNIFER M. GRANHOLM  
GOVERNOR

DON KOIVISTO  
DIRECTOR

**2010 Pesticide Notification Registry Renewal Notice**  
**This Is the Only Notice You Will Receive Regarding Your Renewal or New  
Application**

October 28, 2009

Dear Pesticide Notification Registry Applicant:

The Michigan Department of Agriculture (MDA) is preparing to publish the 2010 Pesticide Notification Registry (PNR). **Regulation 637, Rule 5 (3) now requires that the occupant name must be included on all adjacent property listings for new and renewal applicants.** Applicants must complete and return the: **1) application; 2) physician certification; and 3) additional property listing** to MDA by **February 1, 2010**.

**INSTRUCTIONS FOR RENEWAL APPLICANTS**

Enclosed is your preprinted 2010 PNR form(s) (pink). You should delete those properties that are no longer valid. You must now include the occupant name for all properties listed (**adjacent and additional property**). If the property has been sold to a new owner, please make the necessary changes so the renewal list will be correct. Any new additional properties must be submitted on the "**Additional Property Listing**" form (yellow).

**INSTRUCTIONS FOR NEW APPLICANTS**

**Physician's Certification Form**

The physician's certificate form regarding the current diagnosed condition or ailment of the person that specifies the need for notification is a *separate* form. This form requires:

1. The person specifying the need for notification is currently a patient under the direct care of a physician.
2. The current diagnosed condition or ailment of the person that specifies the need for notification consistent with such medical references as ICD-9-CM International Classification of Diseases, or the American Medical Association's Physician's Current Procedural Terminology CPT98.
3. Recommended additional distance notification deemed necessary (in feet), and substantiated by a physician.

This physician form must be included with your 2010 applications in order to be processed. You will find a blank certificate form enclosed and should forward it to your physician as soon as possible so that you may include it with your application.

### **Adjacent Addresses**

By definition, Regulation 637 defines adjacent properties as follows:

- (c) "Properties adjacent to" means properties which share a common boundary line or corner with the property to be treated or which are directly across an undivided road, stream, or other right-of-way from the property to be treated.

### **Additional Property Addresses**

Regulation 637 Rule 5 1(b) allows for recommended additional distance notification provided that it is deemed necessary and substantiated by your physician. The physician's information must include the recommended additional distance notification in feet.

You must supply the names and addresses of additional (non-adjacent) property owners on the form (**Additional Property Listing**) provided by the Department. You must **clearly and legibly print** the information in the format provided. Any information not provided in that format and not on the proper forms, will not be included on the 2010 registry.

Clarification for vacant and rental properties, and properties with out-of-state owners:

- List the **physical street address** for the property to be included on the registry, **not** the **legal property owner's address**. In order for applicators to notify you, they must be able to identify the physical address of the application site.
- **P.O. Box numbers** and **parcel numbers** are **not** valid entries for the registry.
- List the property owner's name for rental properties and out-of-state owners.
- Parks, vacant lots, or vacant dwellings must indicate the physical street address with (**vacant or park**) in parenthesis.

You must return the **application, physician's certificate, additional property listing, and your preprinted renewal** form(s) to the Michigan Department of Agriculture, Pesticide and Plant Pest Management Division, P.O. Box 30017, Lansing, Michigan, 48909, **NO LATER THAN FEBRUARY 1, 2010.**

In accordance with Rule 5, MDA shall annually publish a list, by **March 15**, of non-confidential information provided by persons who request notification. This list shall be provided to commercial pesticide applicator firms that are licensed in categories which will require the firms to notify persons on the registry, county public health departments, and upon request, to commercial applicators who are certified in a category that will require the applicators to notify persons on the registry. If you have any questions concerning this registry, please contact Melvin Poplar at (517) 241-1170.

Sincerely,

Melvin L. Poplar, Sr., Manager  
Pesticide and Plant Pest Management Division

MLP:mw

Enclosures