

**Michigan State Planning Project for the Uninsured
Data Synthesis Work Group (DSWG)
September 13, 2005: 2:30 to 4:30 pm
MPHI, 2436 Woodlake Circle, Ste 380 – Main Rm, Okemos, MI
AGENDA**

I. Welcome & Introductions (EB)

**II. Review/Approval of Agenda (All)
Review/Approval of August 16 Minutes (All)**

III. Old Business:

Workgroup Tasks & Timeline (EB & IL)
 Tasks from proposal & HRSA reporting requirements
 Tasks from other MSPPU Workgroups
 Other Workgroups Activities/Needs/Requests (ES-R)
 Timeline for completion of activities/tasks
Report on Advisory Council August meeting (EB)
Review of Final Focus Group Questions (MKS)

IV. New Business:

Review of HRSA Questions and Insurance Landscape draft (EB & EE)
 HRSA Questions and proposal tasks
 Insurance Landscape Draft: discussion
Review of Employer Survey implementation (MKS)
Review of Template for Household Survey Report (MKS)
Review of additions to Database Spreadsheet (EB)

VII. Closing:

Scheduled meetings: Workgroups, Advisory Council
Task group & participation
Member feedback – Evaluation forms

Handouts:

1. Agenda for September 13, 2005
2. Minutes from August 16, 2005
3. Updated membership roster
4. DSWG Workplan/Timeline (I. Lopez)
5. Final Focus Group Design/Questions (M K Sherry)
6. HRSA Questions on Insurance Landscape (most recent version from E. Speckman-Randall)
7. Health Insurance Landscape draft (E. Ellis)
8. Database Inventory Spreadsheet (E. Beane)
9. Evaluation Forms

Please print out from the www.michigan.gov/spg website the instruments for the Household Survey and the Employer Survey if you wish to have them for reference during the meeting.