

**ALTERNATIVE EXPERIENCE QUALIFICATIONS FOR THE
DEPARTMENTAL MANAGER 12-15 AND DEPARTMENTAL SPECIALIST 13-15 CLASSIFICATIONS**

Subclass Codes	Departmental Manager 12	Departmental Specialist 13-15	Departmental Manager 13-15
ACEX Experience in the examination and evaluation of the accounting, financial, operational or control records of public agencies, private organizations or individuals.	4 years of Account Examiner Supervisor 12 experience OR 2 years of Account Examiner Supervisor 13 experience OR 1 year of Account Examiner Supervisor 14 experience (experience must be gained within the Department of Treasury)	4 years of Account Examiner Supervisor 12 experience OR 2 years of Account Examiner Supervisor 13 experience OR 1 year of Account Examiner Supervisor 14 experience (experience must be gained within the Department of Treasury)	4 years of Account Examiner Supervisor 12 experience OR 2 years of Account Examiner Supervisor 13 experience OR 1 year of Account Examiner Supervisor 14 experience (experience must be gained within the Department of Treasury)
CORR* Experience in programs and services related to the operation of a corrections system, including parole/probation activities.	1 year of Departmental Supervisor 11 experience	2 years of Departmental Supervisor 11 experience	2 years of Departmental Supervisor 11 experience
CORR** Experience in programs and services related to the operation of a corrections system, including parole/probation activities.		(Dept Specialist 13 only) 4 years of Assistant Resident Unit Manager 11 experience <u>with a degree</u> OR 1 year of Corrections Security Inspector 13 or Corrections Shift Supervisor 13 experience <u>with a degree</u>	
DBRS* Experience in the application of programs and services rendered by a Dept. of State Branch Office.	1 year of Dept of State Branch Supervisor 11 experience	2 years of Dept of State Branch Supervisor 11 experience	2 years of Dept of State Branch Supervisor 11 experience

*For 13-15 levels, 2 additional years of stated experience will substitute for degree.

**Captains and Inspectors w/out a degree qualify for DPW 14 which qualifies for Dept Spl/Mgr

NOTE: LBRSS subclass code is utilized by professional positions in MIOSHA, DLEG

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DCHP* Experience in programs and services related to the operation administered by Medical Services Administration, Health Policy, Regulation and Professions Administration, Mental Health and Substance Abuse Administration, Office of Services to the Aging, Operations, and the Director's Office.	1 year of Departmental Supervisor 11 experience.	2 years of Departmental Supervisor 11 experience OR 1 year of Departmental Supervisor 12, 13, or 14 experience.	2 years of Departmental Supervisor 11 experience OR 1 year of Departmental Supervisor 12, 13, or 14 experience.
DHSADMASST* Experience in state accounting or fiscal management, resource allocation and control, and administration of personnel policies and procedures within the Department of Human Services		2 years of Departmental Supervisor 11 or Social Services Administrative Supervisor 11 experience OR 1 year of Departmental Supervisor 12 or 13 or Social Services Administrative Supervisor 12 experience	

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DLEG* Experience in licensing, regulating, enforcing, working with, or providing staff support to programs administered by the Department of Labor & Economic Growth such as liquor, energy, utilities, financial institutions, insurance, arts and cultural affairs, corporations and securities, occupational and professional services, labor and safety standards, employment relations, workers' compensation, MIOSHA, building code standards, wage & hour programs, and adjudication of disputes related to departmental programs.	1 year of Departmental Supervisor 11 experience	2 years of Departmental Supervisor 11 experience OR 1 year of Departmental Supervisor 12 or 13 experience	2 years of Departmental Supervisor 11 experience OR 1 year of Departmental Supervisor 12 or 13 experience
DMBP* Experience in property and buildings management, physical plant management, warehouse services, mail and delivery services, print and graphic services, vehicle and travel services, forms and records management, fiscal services, all related to the delivery of DMB services	1 year of Departmental Supervisor 11, Facilities Supervisor 12, Motor Equipment Supervisor 12, Physical Plant Supervisor 12 or Reproduction Machines Supervisor 11 experience	2 years of Departmental Supervisor 11, Facilities Supervisor 12, Motor Equipment Supervisor 12, Physical Plant Supervisor 12 or Reproduction Machines Supervisor 11 experience OR 1 year of Departmental Supervisor 12, Facilities Supervisor 13, Motor Equipment Supervisor 13, Physical Plant Supervisor 13 experience	2 years of Departmental Supervisor 11, Facilities Supervisor 12, Motor Equipment Supervisor 12, Physical Plant Supervisor 12 or Reproduction Machines Supervisor 11 experience OR 1 year of Departmental Supervisor 12, Facilities Supervisor 13, Motor Equipment Supervisor 13, Physical Plant Supervisor 13 experience.

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DNRP* Experience working directly with, or providing staff administrative support to, programs and services for protecting and conserving natural resources.	1 year Graphic Arts Designer 12 experience (in DNR).	2 years of Graphic Arts Designer 12 experience (in DNR).	2 years of Graphic Arts Designer 12 experience (in DNR).
HEFM Experience with operations and administration of a heavy equipment fleet.		4 years of Heavy Equipment Supervisor 12 experience.	4 years of Heavy Equipment Supervisor 12 experience.
LAWE Experience as a law enforcement official enforcing criminal laws and preserving and protecting citizens and property, or experience in law enforcement programs directly related to the mission of law enforcement, e.g., crime reporting and analysis, crime or arson prevention, law enforcement training, emergency management, etc.	5 years of State Police Sergeant experience	6 years of State Police Sergeant experience	6 years of State Police Sergeant experience
LBRS* Experience in developing, implementing, enforcing, interpreting, or applying MIOSHA/OSHA, safety laws, or training in those areas.	1 year of Construction/Occupational Safety Inspector 12 or Industrial Hygienist P11 experience	2 years of Construction/Occupational Safety Inspector 12 or Construction/Occupational Safety Supervisor 13 or Industrial Hygienist P11 experience; OR 1 year of Construction/Occupational Safety Supervisor 14,15 or Industrial Hygienist 12 experience	2 years of Construction/Occupational Safety Inspector 12 or Construction/Occupational Safety Supervisor 13 or Industrial Hygienist P11 experience; OR 1 year of Construction/Occupational Safety Supervisor 14,15 or Industrial Hygienist 12 experience

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RT1R* Experience in the administration of employee retirement systems.		2 years of Dept Supervisor 11 experience	
UIAP Experience in obtaining compliance with the Michigan Employment Security (MES) Act and/or applicable provisions of the Social Security Act and Federal Unemployment Tax Act (FUTA).	3 years of Account Examiner 11 or Unemployment Insurance Examiner 11 experience OR 2 years of Account Examiner Supervisor 12 experience OR 1 year of Account Examiner Supervisor 13, 14 experience (experience must be gained within UIA)	4 years of Account Examiner 11 or Unemployment Insurance Examiner 11 experience OR 3 years of Account Examiner Supervisor 12 experience OR 2 years of Account Examiner Supervisor 13 experience OR 1 year of Account Examiner Supervisor 14 experience (experience must be gained within UIA)	4 years of Account Examiner 11 or Unemployment Insurance Examiner 11 experience OR 3 years of Account Examiner Supervisor 12 experience OR 2 years of Account Examiner Supervisor 13 experience OR 1 year of Account Examiner Supervisor 14 experience (experience must be gained within UIA).

These alternatives are only used in instances where an employee not otherwise qualified is competing for his/her supervisor's position and the position has the appropriate subclass code attached to it.

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