

# Vendor Registration

## with the State of Michigan.

You need to be registered as a vendor with the State of Michigan before you can:

- Receive payment from the State of Michigan.
- Do business with the State.

This includes individuals, businesses, units of government, municipalities, schools, colleges and universities. Contractors and vendors can register to sell goods and services to the State.

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**The DD Council cannot award a grant to an organization unless it is registered.**

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The state provides several ways you can register:

- **Register on the internet** at <http://www.cpexpress.state.mi.us/>.
- **Email** your request to [DMB-vendor@state.mi.us](mailto:DMB-vendor@state.mi.us), or
- **Telephone** to (888) 734-9749 [toll-free] or (517) 373-4111 [local in Lansing], or
- **Fax** to (517) 373-6458.

**Note:** The registration Web site uses 128-bit encryption for your protection. This means that to gain access to the Web Site, you must use [Microsoft Internet Explorer 4.5](#) or higher or [Netscape 4.05](#) or higher, and the browser must be set to use the U.S. (not the International) security encryption.

If you can't get the Web site to work for you, use the email address, telephone number or fax number listed above to request registration forms.



**Registering ahead of time will speed up the grant process and reduce the delay between receiving an award letter and receiving grant funds.**

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