



Michigan Department of Community Health
Medical Services Administration

Instructions for Submitting
OPPS B2B Testing Files
MDCH OPPS Project

APC Project e-mail address: APCProject@michigan.gov

General B2B Testing Information:

All Medicaid enrolled Provider Type 40s (outpatient hospitals, comprehensive outpatient rehabilitation facilities, rehabilitation agencies and freestanding dialysis centers) and their billing agents, as well as hospital owned ambulance companies (currently enrolled as Provider Type 18s) are strongly encouraged to participate in the B2B testing process developed for OPPS implementation. B2B testing will begin in August 2006 and continue through implementation.

The testing will be ongoing and will assist both providers and MDCH in identifying billing and systems/processing issues under the proposed methodology. Please note that any file submitted by a provider will be processed automatically through the current B2B test system and the 835/RA response will be based on OPPS/APC pricing and editing logic. As system changes/updates and corrections occur during this testing phase, MDCH may also subsequently re-submit certain test files to further test any identified issues/changes.

The OPPS B2B test files should include claims with dates of service on or after 1/1/06 billed as they would be following Medicare's OPPS billing requirements. Please include Medicaid Fee-For-Service claims as well as Medicare Dual/Other Insurance claims. MDCH recommends that your initial test file contain less than 100 claims. Subsequent test files may be larger. Hospitals are also encouraged to test with any Medicaid Health Plan for which they provide services and are reimbursed based on Medicaid fee-for-service methodology.

MDCH has selected a representative group of hospitals that have successfully completed B2B testing to participate in an OPPS pilot project. Participation in the B2B testing and the pilot period are essential to the successful implementation of OPPS.

Detailed B2B testing instructions are available on the MDCH website at www.michigan.gov/mdch
>>Providers>>Information for Medicaid Providers>>Electronic Billing>>837 B2B Testing Instructions.

Important steps specific to OPPS B2B Testing and Data Submission:

1. Create a test file of 837 v 4010A1 claims. That file must include an Interchange Envelope containing various ISA elements as specified in the Companion Guide and/or Implementation Guide. You must specify a T in the ISA15 segment of the Interchange Envelope. The Interchange Envelope may contain one or more Functional Groups. For test Institutional Claims, you must specify 004010X096A1 in the GS08 segment. For each test file that you create, store the file on your PC or on a shared network location that is easily accessible (e.g., on a mapped drive).
2. You must then send an email to the MDCH contact names listed below, and include a contact name and telephone number in your organization, that will inform MDCH that a test file is being submitted.

Automated Billing:	AutomatedBilling@michigan.gov
Felix Carter:	CarterF1@michigan.gov
Daryl Katalenich:	KatalenichD@michigan.gov
APC Project Mailbox	APCProject@michigan.gov

NOTE: Please use a subject line of "OPPS B2B Test File submission for DCH00XX," where DCH00XX is your MCDH-assigned electronic submitter ID.



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3. To submit the 837 v 4010A1 test file, log onto our DEG (Data Exchange Gateway), using the connection information supplied by MDCH, then enter the following information:

For the Dial-Up Connection:

PUT {your drive\directory\filename} space 4780T@DCHEDI. [Note: The "T" at the end of the "4780T" is very important in identifying your claims as TEST.] The drive, directory and filename combination should be the full path to the location on your PC (or network) where the file to be tested is located on your computer. The following example illustrates this command:

```
PUT C:\CATALOG\testfile.txt 4780T@DCHEDI
```

For the Internet Connection:

Go to Deliver, use a Destination Station of DCHEDI and an application ID of 4780T. Once that information is entered, you will then upload your 837 file.

4. After the claims file has been received, MDCH will attempt to translate the file and will post a 997 Functional Acknowledgement transaction to the submitter's mailbox. Submitters should check their mailbox for this acknowledgement. To download the 997 Functional Acknowledgement from your mailbox:

For the Dial-Up Connection:

Enter a GET command to retrieve the file, being careful to change the file name for the destination system so the file you sent is not written over, as follows:

```
GET 4780T C:\CATALOG\testfile997.txt
```

For the Internet Connection:

Go to Downloads, and choose the correct file to download and view.

If MDCH is unable to translate the file due to fatal errors or other problems, we will contact you to allow you to investigate and correct any identified concerns. For this reason, it is critical that you send a notification e-mail as discussed in Step #2 in order for MDCH to contact you regarding your test file.

Any questions related to the submission of the OPPS B2B Test Files can also be forwarded to the e-mail addresses indicated above.