



# QUALIFICATION INFORMATION

The organization must complete this form and submit with the qualification documents. **If this form does not accompany the qualification documents, documents will be returned to contact person.** This will delay processing. Any misrepresentation is grounds for denial.

Please check the appropriate box(es) for the license you wish to obtain.				Application(s) and fee(s) enclosed?	
<input type="checkbox"/> Millionaire Party	<input type="checkbox"/> Bingo	<input type="checkbox"/> Raffle	<input type="checkbox"/> Charity Game Ticket	<input type="checkbox"/> Yes	<input type="checkbox"/> No
1. Name of Organization					
2. Doing Business As (DBA) (if applicable)				3. US Federal Employer Identification Number	
4. Organization Physical Address					
City		State	Zip	County	
5. Organization Mailing Address <input type="checkbox"/> Same as Physical Address					
City		State	Zip	County	
6. Telephone Number		7. Fax Number		8. Date Organization Established	
9. Briefly describe the purpose of the organization					
10. Name of Authorized Contact Person			11. Authorized contact person's position or role with organization		
12. Mailing Address					
City		State	Zip	County	
13. Email Address		14. Telephone Number		15. Fax Number	
The undersigned hereby certifies that the representations, information and data, presented are true, accurate and complete to the best of the undersigned's knowledge. <i>The undersigned understands that failure to answer truthfully, completely and accurately could preclude the organization from receiving an approval to obtain a gaming license.</i>					
Authorized Contact Signature				Date	
Print Name and Title					

### PLEASE READ CAREFULLY

**If you are qualifying for a millionaire party license,** mail this completed form and the required qualification documentation to Michigan Gaming Control Board, PO Box 30786, Lansing, MI 48909.

**If you are qualifying for a raffle, bingo, or charity game ticket license,** mail this completed form and the required qualification documentation to Charitable Gaming Division, PO Box 30023, Lansing, MI 48909.

**If you are qualifying for a millionaire party AND raffle, bingo, or charity game license, you must submit copies of this form and all qualification documents to BOTH agencies.**





## RELIGIOUS SUBORDINATE ORGANIZATION QUALIFICATION REQUIREMENTS

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### **Please allow at least 8 weeks for the qualification process.**

If the organization has never submitted qualifying information as a religious subordinate organization, the following information shall be submitted in the name of the organization prior to being approved to conduct a bingo, millionaire party, raffle, or charity game. A previously qualified organization may be required to submit updated qualification information to assure its continued eligibility under the act.

1. A signed and dated copy of the organization's current bylaws or constitution, including membership criteria.
2. Copies of one bank statement per year for the previous five years, excluding the current year.
3. A provision in the bylaws or constitution that all assets, and real and personal property will revert to the local government or another nonprofit organization should the organization dissolve.
4. A letter from the principal officer of the parent organization stating the subordinate organization is directly under their jurisdiction and authorized to conduct charitable gaming events.

Note: If the subordinate organization is not directly under the jurisdiction of the parent organization, is separately incorporated, or has its own federal tax exempt status, the organization shall submit documentation to qualify as a local civic organization.

Additional information may be requested after the initial documents submitted have been reviewed. If you have any questions or need further assistance, please call our office at (517) 335-5780.

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Act 382 of the Public Acts of 1972, as amended, defines a religious organization as "an organization, church, body of communicants, or group that is organized not for pecuniary profit and that gathers in common membership for mutual support and edification in piety, worship, and religious observances; a society of individuals that is organized not for pecuniary profit and that unites for religious purposes at a definite place; or a church related private school that is organized not for pecuniary profit."