



RELIGIOUS SUBORDINATE ORGANIZATION QUALIFICATION REQUIREMENTS

Please allow at least 8 weeks for the qualification process.

If the organization has never submitted qualifying information as a religious subordinate organization, the following information shall be submitted in the name of the organization prior to being approved to conduct a bingo, millionaire party, raffle, or charity game. A previously qualified organization may be required to submit updated qualification information to assure its continued eligibility under the act.

1. A signed and dated copy of the organization's current bylaws or constitution, including membership criteria.
2. Copies of one bank statement per year for the previous five years, excluding the current year.
3. A provision in the bylaws or constitution that all assets, and real and personal property will revert to the local government or another nonprofit organization should the organization dissolve.
4. A letter from the principal officer of the parent organization stating the subordinate organization is directly under their jurisdiction and authorized to conduct charitable gaming events.

Note: If the subordinate organization is not directly under the jurisdiction of the parent organization, is separately incorporated, or has its own federal tax exempt status, the organization shall submit documentation to qualify as a local civic organization.

Additional information may be requested after the initial documents submitted have been reviewed. If you have any questions or need further assistance, please call our office at (517) 335-5780.

Act 382 of the Public Acts of 1972, as amended, defines a religious organization as "an organization, church, body of communicants, or group that is organized not for pecuniary profit and that gathers in common membership for mutual support and edification in piety, worship, and religious observances; a society of individuals that is organized not for pecuniary profit and that unites for religious purposes at a definite place; or a church related private school that is organized not for pecuniary profit."