



## SENIOR CITIZENS ORGANIZATION QUALIFICATION REQUIREMENTS

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### **Please allow at least 8 weeks for the qualification process.**

If the organization has never submitted qualifying information as a senior citizens organization, the following information shall be submitted in the name of the organization prior to being approved to conduct a bingo, millionaire party, raffle, or charity game. A previously qualified organization may be required to submit updated qualification information to assure its continued eligibility under the act.

1. A signed and dated copy of the organization's current bylaws or constitution, including membership criteria.
2. A complete copy of the organization's Articles of Incorporation that have been filed with the Corporations and Securities Bureau, if the organization is incorporated.

Note: The bylaws, constitution, or Articles of Incorporation must indicate the organization exists for the mutual support and advancing the causes of elderly or retired persons.

3. A provision in the bylaws, constitution, or Articles of Incorporation that all assets, and real and personal property will revert to the local government or another nonprofit organization should the organization dissolve.
4. A copy of the letter from the IRS stating the organization is exempt from federal tax under IRS code 501(c)  
OR  
copies of one bank statement per year for the previous five years, excluding the current year.
5. A letter signed by an officer of the organization verifying the organization contains at least 15 members that are 60 years of age or older.

Additional information may be requested after the initial documents submitted have been reviewed. If you have any questions or need further assistance, please call our office at (517) 335-5780.

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Act 382 of the Public Acts of 1972, as amended, defines a senior citizen organization as "an organization within this state that is organized not for pecuniary profit, that consists of at least 15 members who are 60 years of age or older, and that exists for their mutual support and for the advancement of the causes of elderly or retired persons."