

Bay-Arenac ISD
4155 Monitor Road
Bay City, MI 48706
(989) 667-3271

Request for Proposal
Painting Company
May 9, 2005

GENERAL CONDITIONS

The Bay-Arenac ISD is soliciting proposals from Painting Companies to prove painting services at the four Bay-Arenac ISD locations this summer.

The following Request for Proposal (RFP) is being provided to you for your consideration. To be considered, your Company must meet the qualifications and satisfy the requirements set forth in this RFP.

David Bourdon
Building Operations Supervisor
Bay-Arenac ISD
4155 Monitor Road
Bay City, MI 48706

Completed proposals must be received at the address noted above by Wednesday May 25, 2005 at 1 pm. Proposals must be submitted in a sealed envelope that is clearly marked "BID OR PROPOSAL". Proposals submitted by facsimile will not be accepted. All proposals will be opened at the specified time and will be read aloud. The public is welcome to attend this bid opening.

Although cost will be an important factor in awarding the contract, the school district is not obligated by any statute or regulation to award the purchase of audit services solely on the basis of cost. Accordingly, the school district reserves the right to evaluate all proposals objectively and subjectively and to accept or reject any or all proposals or portion thereof. Additionally, the district reserves the right to negotiate changes in services with the firm determined to have submitted the proposal that is in the best interest of the district. (See *Method of Evaluating Proposals* on page 8.)

It is to be understood that this RFP constitutes specifications only for the purpose of receiving proposals for services and does not constitute an agreement for those services. It is further expected that each bidder will read these specifications with care. Failure to provide requested information or meet certain specified conditions may invalidate the proposal(s).

The information contained herein is believed to be accurate, but is not to be considered in any way as a warranty.

All questions and correspondence should be directed to David Bourdon at the address noted above or by telephone. In order to assure consistency of information provided regarding this RFP, contact with Bay-Arenac ISD personnel other than Mr. Bourdon is discouraged and may be grounds for elimination from the selection process.

WITHDRAWAL OF PROPOSALS:

Proposals shall remain valid for a period of sixty (60) days after submission. Modifications to proposals will not be accepted by the district, except as may be mutually agreed upon following the acceptance of the proposal.

TIME TABLE:

1. Release of RFP on or about May 10, 2005.
2. Proposals due at 1:00 p.m. on Wednesday May 25, 2005.
3. Sealed Proposals will be opened at 1:15 p.m. on May 25, 2005.
4. Presented to the Board of Education for approval on June 20, 2005
5. Notification to all Companies as soon as possible after June 20, 2005.

INSURANCE

The successful bidder is required to show certificate of Workers Compensation Insurance.

REQUIREMENTS:

Scope of work:

Bay-Arenac ISD Career Center – 4155 Monitor Rd. Bay City, MI 48706
Building Trades Classroom.
Truck Mechanics Staff Office.

Bay-Arenac ISD Educational Service Center – 4228 Two Mile Rd. Bay City, MI 48706
First Floor Hallway.
IMS Offices and outer office of Diane Kiebel and Jan Helie.
Office of Dave Sevener, east wall only.
Pinconning Room

Bay-Arenac ISD Living & Learning Center – 1435 W. Center Rd., Essexville, MI 48732
Eight designated Classrooms and one office area – per drawing.

Bay-Arenac ISD Living & Learning Center – 2032 Pine River Rd. Standish, MI 48658
Common Office Area
PPI Early Childcare Classroom.

Specifications can be requested from David Bourdon, 989.667.3270.

METHOD OF EVALUATING PROPOSALS

- Proposals will be evaluated with a strict emphasis on quality. After the technical qualities have been evaluated, cost and other considerations will be evaluated. Once all factors have been evaluated, the firm that is most qualified and reasonable in cost will be selected for recommendation to the Board of Education.

NOTICE OF NONDISCRIMINATION

The Bay-Arenac ISD does not discriminate on the basis of race, color, national origin, sex, age, religion, height, weight, marital status r disability in its programs and activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Michael R. Dewey, Superintendent

Bay-Arenac ISD
4228 Two Mile Road
Bay City, MI 48706
(989) 686-4410

PROPOSAL FORM

Bay-Arenac ISD Career Center – 4155 Monitor Rd. Bay City, MI 48706

Painting as per specification: \$ _____

Bay-Arenac ISD Educational Service Center – 4228 Two Mile Rd. Bay City, MI 48706

Painting as per specification: \$ _____

Bay-Arenac ISD Living & Learning Center – 1435 W. Center Rd., Essexville, MI 48732

Painting as per specification: \$ _____

Bay-Arenac ISD Living & Learning Center – 2032 Pine River Rd. Standish, MI 48658

Painting as per specification: \$ _____

Name of Company: _____

Address: _____

Telephone: _____

(Please Type or Print) Name

Title

Signature

Date