

**Michigan Center for Geographic Information (CGI)  
Ortho-Imagery Agency Partnership Application –  
Terms and Conditions - Section II**

#	Terms and Conditions	State Requirement	Sample Applicant Agency Provision	Applicant Agency Provision	Comments
1.	Time frame	FY 2005 – FY 2009 (Includes OrthoImages Acquired in 2004)	2004		
2	Partnership Application Deadline (FY05-09 Program)	July 1, 2008	May 13, 2005		
3	General Minimum Imagery Specifications	<ul style="list-style-type: none"> <li>a. Leaf off</li> <li>b. 2 foot or smaller pixel resolution</li> <li>c. True Color Black and White</li> <li>d. Ortho-Rectified</li> </ul>	6" Pixel black & white orthophotos		
4	Project Management	Must be managed by the local/County/Regional Partner	Allegan County		
5	Eligibility	Must be a government or regional agency in the State of Michigan	Allegan County		
6	Types of Partnerships	<ul style="list-style-type: none"> <li>a. Primary Partnership – SOM sits on the project team and helps set final project specifications and work plans. SOM also contributes to the project funding</li> <li>b. Secondary Partnership – SOM does not sit on the project team but does contribute to the project funding</li> </ul>	Secondary Partnership – SOM does not sit on the project team but does contribute to the project funding		
7	Ownership/ Distribution	<ul style="list-style-type: none"> <li>a. An ownership/distribution agreement that originates from the local/county/regional partner before partnership is established</li> <li>b. The State of Michigan will not require ownership or distribution rights to original product as a prerequisite to establish partnership</li> <li>c. The State of Michigan and the Federal Government (if applicable) does require ability to distribute a derivative product of the original. The final specifications of this product is subject to negotiations. . If the images acquired are less than 2 foot pixels, the SOM asks permission to degrade the product for general distribution on our website. To the extent provided by the federal, state and local laws, the SOM will NOT distribute any original products on the web site. The SOM is willing to sign the County Enhanced Access Agreement if one is available.</li> <li>d. At a minimum, the agreement must address: <ul style="list-style-type: none"> <li>i. Local/County Regional Partner ownership and distribution responsibilities</li> <li>ii. SOM (which includes all departments and third-party</li> </ul> </li> </ul>	Yes (On File)		

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		<p>contractors, federal government agencies) ownership and distribution responsibilities</p> <p>iii. Federal Agency (if applicable) ownership and distribution responsibilities</p>			
<b>8</b>	Funding	<p>SOM will fund between 10 – 20% of the final cost of the ortho-imagery acquisition project. If the ortho-imagery project is part of a larger project, only the imagery portion will be considered for the final funding calculation. The final % will be subject based on :</p> <p>a. Partner need b. Priority of area to stakeholders c. SOM primary/Secondary partnership d. The # of local partners being coordinated in one project e. Other factors</p> <p>Note: Additional \$s maybe available with federal participation. Federal participation will be available based on availability of funding and priorities</p>	<p>100/Total Cost *State Share or 100/70000x10536.40 = <b>15.05%</b></p> <p>(as negotiated in 2004)</p>		
<b>9</b>	Requirements for Funding	<p>a. Completed partnership application signed by authorized representative b. Signed ownership/distribution document between all partner agencies c. Attached imagery project agreement between third party vendor and partner agency. At a minimum, this agreement should include:</p> <p>i. Project work plan and deliverable specifications ii. Project management plan - including identified lead contact(s) within partner agency(s) and a detailed QA/QC process. iii. Budget details for project iv. Identified process for communicating status reports v. Timeline for Deliverables vi. Identified payment schedule (a portion reserved for final successful product delivery)</p>	<p>Completed partnership application signed by authorized representative on file.</p> <p>Signed ownership/distribution document between all partner agencies on file</p> <p>Project Already Completed. SOM getting data.</p>		
<b>10</b>	Acceptance and Notification	<p>A CGI representative will send a letter to applicant of acceptance or rejection of the application within 30 days of the receipt of the final application and materials. For all accepted applications, final state imagery program funding contribution and final specifications will be specified. Other details will be included in attached documents.</p>	<p>Accepted May 2005, and letter will go out in May</p>		