



Michigan Department of Licensing and Regulatory Affairs  
**MICHIGAN LIQUOR CONTROL COMMISSION (MLCC)**  
7150 Harris Drive - P.O. Box 30005 - Lansing, MI 48909-7505  
(517)322-1326 or (517)322-6362

**NOTICE TO SPECIAL ONE-DAY LICENSEES**  
(Authorized by Act 58, P.A. of 1998)

Like any other licensee of the Commission, Special One-Day licensees are responsible for following the Liquor Control Code and the Rules of the Commission. Unfortunately, it is common that organizations and persons who are running the events do not take time to familiarize themselves with the liquor laws and rules that govern the sale of alcoholic beverages - leading sometimes to steep fines and penalties as well as causing dangerous situations to develop.

The following is a synopsis of some important laws and rules. The list is not all inclusive but it will assist you in maintaining a legal and successful operation at your event. Do not take a chance on violating the law or rules. If in doubt about the legality of any activity or function for your event, call your local police department or the closest Liquor Control District Enforcement office (located in Southfield, Lansing, Grand Rapids, and Escanaba).

Questions can also be answered at the MLCC Special License Unit at (517) 322-1326 or (517) 322-6362. You may purchase a copy of the Liquor Control Code and Rules by submitting to the address printed above, a check or money order for \$15.00 made payable to the State of Michigan/MLCC. The Code and Rules are also available for download from the MLCC web site at [www.michigan.gov/lcc](http://www.michigan.gov/lcc).

- PURCHASES** All your alcoholic beverages must be purchased from an MLCC licensee. DO NOT permit BYOB (bring your own bottle) at your event. Do not sell, offer to sell or advertise an unlimited quantity of alcoholic beverages for a single price.
- PROFITS** Do not permit any person, organization or business entity, other than the licensee, to receive any profit or loss from the sale of alcoholic beverages.
- GAMBLING/  
CONTESTS** Do not allow gambling other than that which is legal under the state lottery laws. You must obtain a license for legalized gambling from the State Lottery Commission. Ensure that any contests are of a legal nature, and they do not violate any State laws.
- MINORS** Do not allow anyone who is less than 21 years old to purchase or consume alcoholic beverages. Ask for identification and examine it closely. Employment of a minor under the age of 18 must be in accordance with the Youth Employment Standards Act of June 1, 1978.
- INTOXICATION** Always watch for signs of intoxication and limit sales. **Do not allow anyone who is intoxicated to purchase or consume alcoholic beverages**, or to loiter or congregate on the licensed premises.
- LEGAL HOURS** Do not sell alcohol other than beer or wine, on Sunday, unless you have been licensed by the Commission to do so. Do not **sell** any alcohol between 2am and 7am weekdays and 2am and Noon on Sundays. Do not allow **consumption** of alcohol between 2:30am and 7am on weekdays and 2:30am and Noon on Sundays. Do not sell alcoholic beverages between 9pm on December 24<sup>th</sup> and 7am December 26<sup>th</sup>
- LICENSED  
PREMISES** Control and properly police the area where the alcoholic beverages are being sold and consumed. Do not permit persons to carry their alcoholic beverages outside the area approved for consumption. If your event is near a residential area, make sure your guests do not disturb or intrude on your neighbor's property.
- OTHER RULES** Comply with all local safety and health regulations which apply to the area in which you are licensed.
- COOPERATION** Cooperate with all law enforcement officers. Do not allow in or upon the licensed premises any illegal occupation or illegal act.

**REMEMBER...ALL CODES AND RULES WHICH APPLY TO A REGULAR LICENSEE OF THE COMMISSION WHO SELLS ALCOHOLIC BEVERAGES FOR CONSUMPTION ON THE PREMISE ALSO APPLY TO SPECIAL ONE-DAY LICENSEES. VIOLATIONS OF ANY OF THE CODES AND RULES OF THE LIQUOR CONTROL COMMISSION, OR ANY OTHER REGULATIONS GOVERNING THE SALE OF ALCOHOLIC BEVERAGES FOR CONSUMPTION ON THE PREMISES OR THE PROVISIONS OF THE LIQUOR CONTROL CODE MAY RESULT IN A STOP BEING PLACED AGAINST YOUR ORGANIZATION FOR ISSUANCE OF ANY ADDITIONAL SPECIAL LICENSES.**

**PLEASE KEEP THIS NOTICE AND POST IT WITH YOUR LICENSE  
ON THE PREMISE DURING THE HOURS OF OPERATION**