

MICHIGAN DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING
BORROWED FOSTER HOME RECORD REVIEW WORKSHEET

| | | | | | |
|---|---------------------------------------|---|------------------------------------|--|-----------------|
| Date | Agency Name | Worker Name | | | |
| Name of Foster Family | | Foster Home License # | | | |
| Original License Effective Date | Effective Date Current License | Current License Expiration Dated | | | |
| RULE | | NA | COMPLI- ANCE YES NO | | COMMENTS |
| R 400.12315 Borrowed home. | | | | | |
| Rule 315. (1) Before placing a child in a foster home certified by another agency, an agency shall have a record containing all of the following documents: | | | | | |
| (a) Prior approval from the certifying agency authorizing the placement of a child in the home. | | | | | |
| (b) Documentation that the foster parent is willing to accept the foster child. | | | | | |
| (c) A copy of the initial evaluation with written endorsement by the borrowing agency that the evaluation is acceptable. | | | | | |
| (d) A copy of the current reevaluation with written endorsement by the borrowing agency that the evaluation is acceptable. | | | | | |
| (e) A list of all children currently placed in the home. | | | | | |
| (f) Documentation that the foster parent has received orientation to the policies of the borrowing agency. | | | | | |
| (g) A copy of the placement agreement signed by the foster parent and the borrowing agency. | | | | | |
| (h) A copy of the current license certification documents from the certifying agency. | | | | | |
| (i) A copy of all special evaluations completed during the last 2 years. | | | | | |
| (2) The certifying agency is responsible for certification functions, including special evaluations, and shall share all information regarding changes in the home with all agencies that have children in placement in the home. | | | | | |