

## FREQUENTLY ASKED QUESTIONS

**I received a ticket for “No Proof of Insurance,” but have auto insurance. Do I still owe the fee?**

Yes, you are responsible for the DRF unless you demonstrated to the court **before your appearance date** that your proof of insurance was valid at the time of the traffic stop.

**Where can I find more information about my driving record?**

You can purchase a certified copy of your own driving record for \$8.00 at any Secretary of State branch office. Bring photo identification when requesting a copy of your record.

**Can I pay on behalf of someone else?**

Yes. The easiest way to make payment for another person is by check or money order. Use the coupon found in the *Notice* and include the assessment number on your check or money order.

Individuals calling on behalf of another party, including spouses, by law will not be provided with information or be permitted to make payment arrangements unless a *Power of Attorney* (Form 151) is on file with the Michigan Department of Treasury. Form 151 is available online and can be faxed to (517) 272-5561.

For more information, go to:

[www.michigan.gov/driverresponsibility](http://www.michigan.gov/driverresponsibility)

## IMPORTANT CONTACT INFORMATION

For more information on Michigan’s DRF Program, visit [www.michigan.gov/driverresponsibility](http://www.michigan.gov/driverresponsibility).

If you have additional questions, use the information below to determine the appropriate area to contact. The Michigan Department of Treasury and the Michigan Department of State have distinct and separate responsibilities in administering the DRF Program.

### Michigan Department of Treasury

Call (517) 636-5240 for questions related to:

- Billings issued to drivers identified for DRF assessments
- Collection of DRF payments
- Making payment arrangements.

Phone Center hours of operation are 8:00 a.m. to 9:00 p.m. Monday through Thursday, 8:00 a.m. to 6:00 p.m. Friday, and 8:00 a.m. to 12:00 p.m. Saturday.

### Michigan Department of State

Call 888-SOSMICH (1-888-767-6424) for questions related to:

- DRF determinations
- Driving records
- Driver license suspensions or reinstatements
- Other driver-related issues.

Phone Center hours of operation are 8:30 a.m. to 5:00 p.m. Monday through Friday.

### Court With Jurisdiction Over the Ticketed Offense

Contact the appropriate court for questions related to tickets or convictions.

## Michigan’s Driver Responsibility Program



Effective October 1, 2003, the Driver Responsibility Law permits the State of Michigan to assess a fee(s) to individuals, licensed or not, who:

- Violate one or more specific traffic laws and/or
- Accumulate seven or more points on their driving record, including violations and convictions from other states.

### BEFORE YOU CALL

To avoid lengthy wait times due to high call volumes, visit our Web site:

[www.michigan.gov/driverresponsibility](http://www.michigan.gov/driverresponsibility)

## FEE ASSESSMENT

### Category 1 Fees (Points)

Category 1 fees are imposed for those drivers who accumulate seven or more qualifying points on their driving record.

Drivers with seven or more points will be assessed once per year and will be assessed every year until the driver has less than seven points.

Points accumulate on a person's driving record from violations, such as speeding, failure to stop for a traffic safety device, improper turn, etc. Points remain on the driving record for two years from the date a person is found guilty or responsible.

The fees begin at \$100 for seven points and increase by \$50 for each additional point on the record (8 points = \$150, 9 points = \$200, etc.).

**Note:** Category 2 offenses that result in points are **not** used to calculate Category 1 fees.

### Category 2 Fees (Qualifying Offenses)

Category 2 fees are imposed for specific offenses as defined by law.

This fee is assessed for **two years in a row**.

#### *Category 2 Fees Sample*

Operating While Intoxicated.....	\$1,000
Operating While Impaired .....	\$500
Driving While License Suspended.....	\$500
No Proof of Insurance .....	\$200
Driving With Expired Driver's License .....	\$150

See [www.michigan.gov/driverresponsibility](http://www.michigan.gov/driverresponsibility) for complete listing of fees.

## HOW TO PAY THE FEE

For information and forms needed to pay a Driver Responsibility Fee (DRF), visit [www.michigan.gov/driverresponsibility](http://www.michigan.gov/driverresponsibility).

**To avoid a suspension of your license, allow 10-14 days for mailing and payment processing.**

### By Mail

Make out a check, cashier's check, or money order payable to "State of Michigan - SAC" for the amount due. Use the coupon found on Form 4134, *Notice of Driver Responsibility Fee (Notice)* and include the assessment number on your check or money order. Mail to:

Collection Division  
Michigan Department of Treasury  
P.O. Box 30199  
Lansing, MI 48909-7699

**IMPORTANT:** An assessment number will be provided on the *Notice*. **Write the assessment number on your check or money order to ensure proper credit to your account.**

### Electronic Funds Transfer (EFT)

Instead of writing a check, you may authorize your financial institution to transfer funds directly from your checking or savings account to the Michigan Department of Treasury. Complete and mail the *EFT Authorization* (Form 3798) provided on the Web site, fax to (517) 272-5561, or call Treasury at (517) 636-5240 to authorize payment over the phone. Phone Center hours of operation are 8:00 a.m. to 9:00 p.m. Monday through Thursday, 8:00 a.m. to 6:00 p.m. Friday, and 8:00 a.m. to 12:00 p.m. Saturday.

**Note:** The Michigan Department of Treasury **does not** accept credit or debit card payments.

**DRF payments will not be accepted by the courts or Secretary of State branch offices.**

## PAYING OVER TIME

You may request payment arrangements by completing an *Installment Agreement* (Form 990) available on the Web site. If you need assistance, call the number listed on your *Notice*.

## NON-PAYMENT OF FEES

Failure to make payment in full or to enter into qualifying payment arrangements for each assessment by the deadline given in your *Notice* will result in the suspension of your license by the Michigan Department of State. If your license is suspended for non-payment of the DRF, you will be required to pay a \$125 reinstatement fee to the Michigan Department of State before your license can be reinstated.

Treasury will take further collection action including wage levies, income tax offsets, and levies against bank accounts or other assets for any debts unpaid after the due date on the *Notice*.

## REINSTATING DRIVING PRIVILEGES

Individuals with a DRF suspension may be eligible to reinstate their license. To qualify, you must:

- Have no other non-DRF suspensions, revocations, or denials of your license.
- Enter into a qualifying payment arrangement with the Michigan Department of Treasury.
- Pay a \$125 license reinstatement fee either in full to the Michigan Department of State or through your payment arrangement with the Michigan Department of Treasury.
- Wait to receive a letter from the Michigan Department of State reinstating your driving privileges before driving.
- Continue to make your payments on time according to your agreement with the Michigan Department of Treasury.