



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING



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GOVERNOR

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SUPERINTENDENT OF  
PUBLIC INSTRUCTION

February 21, 2006

TO: Local and Intermediate School Superintendents, Public School Academy Directors, and Nonpublic School Administrators

FROM: Carol Wolenberg, Deputy Superintendent

SUBJECT: **District Guidance for Reporting Students Displaced by Hurricanes Katrina or Rita**

On behalf of all eligible districts in the state, MDE has submitted an application to the U.S. Department of Education for Emergency Impact Aid (EIA). MDE used data compiled from the single record student database (SRSD) and from applications submitted to MDE to complete the federal application. In order to assure accurate data is being used for reimbursement, all displaced students enrolled in public schools from Hurricane Katrina or Rita must be reported in the SRSD. The SRSD will be used to validate all local educational agency (LEA) submissions for emergency impact aid. Enrollment and Exit dates for displaced students (identified in field 12) will be used to verify student eligibility for emergency impact aid.

A critical reason to report displaced students appropriately in the SRSD is to ensure that the district is not held accountable for assessment test scores and Adequate Yearly Progress calculations pertaining to these students. Specific instructions for reporting these students are on the CEPI SRSD website as well as the MDE-Hurricane website.

In addition to submitting student data via the SRSD, LEAs must submit amended applications to reflect changes in displaced student counts for Emergency Impact Aid for Displaced Students. Initial applications were due to the Michigan Department of Education (MDE) as of January 26, 2006. See <http://www.michigan.gov/mde-hurricane> for specific guidance on updating applications for Emergency Impact Aid. After the state receives funds, recipients due to receive funds will be notified.

**Timelines:** Amended application documents for displaced students still enrolled as of February 8, 2006 (3<sup>rd</sup> quarter) must be received by MDE by no later than February 28, 2006. Districts will submit a final amendment no later than April 21, 2006. Specific instructions on submitting a final count will be forwarded at a later date.

**Nonpublic Schools:** A nonpublic school must submit amended student numbers to the public school district in whose boundaries it is located. See the website for additional guidance for nonpublic schools, including audit requirements.

Questions regarding the Emergency Impact Aid for Displaced Students should be directed to Judy Byrnes at (517) 373-1806.

cc: Mike Flanagan  
Roberta Stanley

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