

**MICHIGAN CIVIL SERVICE COMMISSION
JOB SPECIFICATION**

ELEVATOR REPAIRER LICENSED

JOB DESCRIPTION

Employees in this job install, repair, maintain, inspect or test elevators as required by law on state properties such as office buildings, hospitals, and other state facilities.

There is one classification in this job.

Position Code Title – Elevator Repairer Licensed-E

Elevator Repairer Licensed E10

This is the experienced level. The employee exercises considerable independent judgement in making decisions without the availability of supervision.

JOB DUTIES

NOTE: The job duties listed are typical examples of the work performed by positions in this job classification. Not all duties assigned to every position are included, nor is it expected that all positions will be assigned every duty.

Studies blueprints and schematics to determine the required wiring and electrical apparatus in order to repair or adjust elevators.

Performs any necessary servicing and routine maintenance of elevators.

Inspects and tests elevators on a regular basis.

Observes functioning of installed equipment to detect hazards and need for adjustments, relocation or replacement.

Installs control panels and distributes electrical apparatus to appropriate locations.

Tests continuity of circuits to insure electrical compatibility and safety of all components using standard instruments.

Performs related work as assigned.

JOB QUALIFICATIONS

Knowledge, Skills, and Abilities

Considerable knowledge of the standard methods, practices, tools, and equipment of the elevator repair trade.

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Considerable knowledge of electrical transformers, motors, starters, panel boards, and switches.

Considerable knowledge of the hazards and safety precautions of electricity.

Considerable knowledge of the electrical code.

Ability to use the tools of the electrical trade to install, repair and adjust electric motors and elevators.

Working Conditions

Some jobs may be located in a correctional facility, mental health facility, or hospital.

Physical Requirements

The job duties require an employee to bend or stoop in confined spaces.

Education

Educational level typically acquired through completion of high school.

Experience

Three years of continuous experience in the maintenance, repair, service, adjusting, inspecting, testing, installation, or altering of elevators (as required for the specific position).

Special Requirements, Licenses, and Certifications

Possession of an elevator journeyman license issued by the Michigan Department of Labor and Economic Growth.

NOTE: Equivalent combinations of education and experience that provide the required knowledge, skills, and abilities will be evaluated on an individual basis.

JOB CODE, POSITION TITLES AND CODES, AND COMPENSATION INFORMATION

Job Code
ELEVATRPR

Job Code Description
Elevator Repairer Licensed

Position Title
Elevator Repairer-Licensed

Position Code
ELVATLIC

Pay Schedule
A31-017