

DOCUMENT 00020 - INVITATION TO BID

PROJECT IDENTIFICATION

PROJECT Alumni Plaza
Elk Rapids Schools
Elk Rapids, Michigan

OWNER Elk Rapids Schools
707 E. Third Street
Elk Rapids, MI 49629

ARCHITECT Robert Stow, Architect, PLC
402 Washington St.
Traverse City, MI 49686
231/883-8806

Architect's Commission No.: 2005-004

PROJECT DESCRIPTION

Notice is hereby given that the Owner will receive sealed Bids for: Construction of a new Alumni Plaza, which includes rough and finish grading; concrete curb and walkway grid; providing, placing and compacting granular fill; placement of Owner supplied brick pavers; construction of concrete footings; construction of brick masonry walls, ticket booths and gate posts with cast stone caps; provide and install structural steel reinforcement for two gates by others; construction of two small wood framed roof systems; provide and install two hollow metal exterior doors and frames; relocate an existing water meter and modify existing underground 2" water line; provide and install six (6) pole mounted street lights; provide and install flush ground set junction box(es), cable and other necessary materials to relocated existing 200 AMP panel and timer into a ticket booth; provide labor and materials to provide power to a proposed fountain; and provide miscellaneous electrical work necessary to provide lights and power to the ticket booths.

It is the intention of the Owner that construction of this project will start immediately following award of the Contract.

TYPES OF BIDS REQUIRED

This project will be constructed under separate multiple contracts with Separate Bids being received on each of the following classes of work:

Bid Division 2A	Grading, Asphalt Paving and Site Concrete
Bid Division 2B	Masonry Unit Pavers
Bid Division 4	Masonry
Bid Division 5	Structural Steel
Bid Division 6	Carpentry
Bid Division 7	Roofing
Bid Division 15	Water Lines
Bid Division 16	Electrical

Bidders may submit combined Bids on any of the above classifications, providing that a combination Bid is also accompanied by a Bid on each of the separate parts to which the combination Bid applies.

RECEIPT OF BIDS

Bids shall be addressed to, and will be received until the following date and time:

TO: Elk Rapids Schools

class=Section2>

707 E. Third Street
Elk Rapids, MI 49629

ATT: Jon Hoover, Supt.

DATE: June 5, 2006

TIME: 3:00 PM (local time) Room 124 – Elk Rapids High School

All Bids received at such place, date and time will be publicly opened and read aloud. Bids received after such time will be returned to the respective Bidder, unopened. Bidders submitting Bids will be informed of the results of all the Bid proposals by a tabulated bid form following award of all contracts.

EXAMINATION AND PROCUREMENT OF DOCUMENTS

Bidding Documents are on file and may be examined and obtained by prospective Bidders at the following location:

Jack Howard, Facility Manager (west end of Middle School)
Elk Rapids Schools
707 E. Third St.
Elk Rapids, MI 49629

Bidders may obtain up to one (1) set of documents.

BID SECURITY

Each Bid over Ten Thousand Dollars (\$10,000.00) must be accompanied by a bid security, which shall not be less than five percent (5%) of the amount of the highest combination of the Base Bid plus all requested ADD Alternates, in the form of a Bid Bond or certified check in the name of the Elk Rapids Schools.

BOND REQUIREMENTS

Performance Bond & Labor and Material Payment Bond are not required as a condition of Bidding, however, the Owner reserves the right to require Bonds be furnished as a condition of the Contract award.

MODIFICATION OR WITHDRAWAL OF BID

A Bid may not be modified, withdrawn or cancelled for a period of thirty (30) calendar days after the time and date designated for receipt of Bids.

BIDDERS' PRE-QUALIFICATION

If requested by the Architect, the Bidder shall submit a properly executed Contractor's Qualification Statement, AIA Document A305.

PRE-BID CONFERENCE AND WALK-THROUGH

Bidders may attend a pre-bid conference and walk-through at 10:30 AM on Wednesday, May 24, 2006. The purpose of the walk-through is to allow Bidders to ask questions of the Architect and the Owner and to familiarize themselves with the site conditions. Bidders should meet at the west end of the Middle School. Bidders unable to attend the walk-through are strongly encouraged to visit the site independently.

NEGOTIATION AND DONATED LABOR AND/OR MATERIALS

The owner is actively soliciting large and small donations of labor and/or materials for this project. The successful Bidders must agree to cooperate with the Owner in negotiating ways and means of incorporating such donations of labor and/or materials into the project. Bidders do not place Bid Security at risk if they choose not to participate after learning of specific donated materials and/or labor.

RIGHT TO REJECT BIDS

The Elk Rapids Schools reserves the right to reject any and all Bids; is not obligated to accept the lowest or any other Bid; and may waive any informality or irregularity in bidding procedure.

Date: May 10, 2006

By: Jon Hoover, Supt.
Elk Rapids Schools

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