

**FISCAL YEAR 2003
CHILD AND ADULT CARE FOOD PROGRAM
FAMILY DAY CARE HOME SPONSOR MEMO #2A**

TO: Family Day Care Home Sponsors

FROM: Julie Stark, Supervisor
Child and Adult Care Food Program

DATE: December 2, 2002

SUBJECT: PROVIDER/SPONSOR AGREEMENT AMENDMENT

The Interim Rule, Child and Adult Care Food Program Implementing Legislative Reforms to Strengthen Integrity, included changes to the provider/sponsoring organization agreement. The Interim Rule was effective July 29, 2002. Because these changes took effect after the Fiscal Year 2003 Provider/Sponsor Agreement was distributed it will be necessary to collect an agreement amendment from your providers.

Attached is a camera ready copy of the Fiscal Year 2003 Provider/Sponsoring Organization Agreement Amendment. To ensure compliance with the Interim Rule you must:

- \$ distribute the agreement amendment to each of your providers,
- \$ collect a signed copy of the amendment from each provider, including the birth date, and
- \$ maintain signed copies of the agreement and amendment on file for each provider.

Do not hesitate to contact me or Rosemary at (517) 373-7391 if you have any questions.

Attachment (1)