

## Michigan Department of Human Services

### Acronyms

AA	Affirmative Action
ACP	Adult Community Placement
ADA	American Disability Act
AFC	Adult Foster Care
AFCARS	Adoption and Foster Care Analysis and Reporting System
AFC	Adult and Family Services
AFSCME	American Federation of State, County and Municipal Employees
AG	Attorney General
AH	Administrative Hearings -or- Administrative Handbook
AHH	Adult Home Help
AILS	Adult Independent Living Services
AL	Annual Leave
ALJ	Administrative Law Judge
AMP	Adult Medical Program (used to be SMP)
AP	Assistance Payments
APD	Advanced Planning Document
APS	Adult Protective Services
APHSA	American Public Human Services Association
ARS	Automated Recoupment System
ASCAP	Adult Services Comprehensive Assessment Program
ASP	Administrative Services Program
ASSIST	Automated Social Services Information and Support System
BAFM	Budget, Analysis and Financial Management
BAH	Bureau of Administrative Hearings
BAS	Basic Adult Services
BASW	Black Association of Social Workers
BCBSM	Blue Cross/Blue Shield of Michigan
BC&JOS	Building Check and Job Order Sheet
BEP	Business Enterprise Program
BG System	(former foster care payment system)
BJJ	Bureau of Juvenile Justice
BLA	Bureau of Legal Affairs
BOA	Bureau of Accounting
BSW	Bachelor of Social Work (degree)
BCA&EO	Bureau of Community Action & Economic Opportunity
BuIS	Bureau of Information Systems
C3Team	Communicating Challenges and Change Team
CAA	Community Action Agency
CAN	Children's Action Network
CAP	Community Action Program -or- Corrective Action Plan — or - Cost Allocation Plan
CAR	Case Assessment Review
CCC	Comprehensive Community Care
CCDBG	Child Care Development Block Grant

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CCF	Child Care Fund
CCPIS	Child Care Placement Information System
CDC	Child Day Care – or – Child Development and Care
CDHRC	County Director's Human Resource Committee
CDI	Children's Disability Initiative
CDR	Continuing Disability Review
CE	Consultative Examination
CETA	Comprehensive Employment and Training Act
CFCIP	Chafee Foster Care Independent Living Program
CFDA	Code of Federal Domestic Assistance
CFO	Chief Financial Officer
CFR	Code of Federal Regulations
CFS	Child & Family Services, Bureau of
CFSR	Child & Family Services Review
CIL	Center for Independent Living
CI MS	Customer Information Management System
CIO	Chief Information Officer
CIS	Client Information System
CJO	County Juvenile Officer
CM	Case Manager
CMH	Community Mental Health
CO	Central Office
COA	Central Office Automation
COBRA	Consolidated Omnibus Budget Reconciliation Act
CMO	Care Management Organization
CPCP	Child Protection: Working together as Community Partners
CPS	Children's Protective Services
CRIPA	Civil Rights of Institutionalized Persons Act
CRMC	County Resource Management Committee
CSA	Children Services Administration – or - Central Service Area
CSAS	Center for Substance Abuse Services
CSBG	Community Services Block Grant
CSE	Child Support Enforcement
CSES	Child Support Enforcement System
CSMIS	Children's Service Management Information System
CSPP	Child Safety & Permanency Plan
CSS&M	Contractual Services, Supplies, and Materials
CTF	Children's Trust Fund
CTW	Community Treatment Worker
CW	Case Worker
CWCMS	Child Welfare Case Management System
CWEP	Community Work Experience Program
CWFIS	Child Welfare Financial Information System (current foster care payment system)
CWS	Child Welfare Specialty Degree
CWSS	Child Welfare Services: State Grants
DA	Departmental Analyst – or – District Analyst – or – District Attorney

DA&A	Drug Abuse and Alcoholism
DBA	Doing Business As
DC	Day Care -or- Claim Symbol for Disabled Children (Title XVI)
DCDC	Detailed Case Data Component
DCDS	Data Collection and Distribution System
DCIS	Department of Consumer and Industry Services
DCH	Department of Community Health
DDS	Disability Determination Service
DE	Disability Examiner
DEL	Delinquency
DEQ	Department of Environmental Quality
DHO	Disability Hearing Officer
DHS	Department of Human Services
DIB	Claim Symbol for Disability Insurance Benefits (Title II)
DIT	Department of Information Technology
DLEG	Department of Labor and Economic Growth
DMB	Department of Management and Budget
DO	District Office
DOC	Department of Corrections
DOE	Department of Education or U.S. Department of Energy
DOT	Department of Transportation
DSA	Detroit Service Area
DSW	Delinquency Services Worker
DV/CPS	Domestic Violence/Children's Protective Services
DV/FF	Domestic Violence/Families First
DVPTB	Domestic Violence Prevention and Treatment Board
EAP	Electric Assistance Program
EBT	Electronic Benefits Transfer
EC	Executive Council
ECAP	Executive Correction Action Panel
ECIC	Early Childhood Investment Corporation
EEL	Employment Engagement Initiative
EFT	Electronic Funds Transfer
EHHS	Expanded Home Help Services
EIC	Earned Income Credit
EITC	Earned Income Tax Credit
EMT	Executive Management Team
EPSDT	Early & Periodic Screening, Diagnosis & Treatment
ES	Eligibility Specialist
ESS	Employment Support Services -or- Executive Support System
E&T	Employment and Training
FAJ	Foster Care, Adoption and Juvenile Justice
FAP	Food Assistance Program
FC	Foster Care
FCC	Family Coordinating Council (Strong Families)
FCS	Food & Consumer Services (federal Dept. of Agriculture)

FDR	Final Departmental Review
FEMA	Federal Emergency Management Agency
FF	Families First
FFP	Federal Financial Participation
FIA	Family Independence Agency
FIC	Family Independence Contract
FIM	Family Independence Manager
FIP	Family Independence Program
FIT	Field Input Team
FIS	Family Independence Specialist - or - Family Independence Services, Bureau of
FMRC	Fair Market Rate Contract
FNS	Food and Nutrition Services
FO	Field Office
FOA	Field Operations Administration
FOC	Friend of the Court
FOIA	Freedom of Information Act
FP/FR	Family Preservation/Family Reunification
FR	Family Reunification
FRAM	Financial Reporting and Accounting Manual
FRC	Family Resource Centers
FSA	Field Services Administration
FSS	Family Support Services
FTBS	Families Together Building Solutions
FTE	Full Time Equated (position)
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GED	General Education Development
GF/GP	General Funds/General Purpose
GPRA	Government Performance and Results Act
GVRC	Genesee Valley Regional Center
HA	Homes for the Aged
HAP	Heating Assistance Program
HB	House Bill
HCBW	Home Care Based Waiver
HCFA	Health Care Financing Administration
HCBWS	Home and Community-Based Waiver Services
HHS	Health and Human Services -or- Home Help Services
HIV	Human Immunodeficiency Virus
HMO	Health Maintenance Organization
HRMN	Human Resources Management Network
HUD	Housing and Urban Development
IDA	Individual Development Accounts
IDC	Interdepartmental Clearance
ILS	Independent Living Services
IR	Information and Referral
ITB	Invitation to Bid

ITMS	Information Technology Management Services
JAIBG	Juvenile Accountability Incentive Block Grant
JJDAR	Juvenile Justice Diversion and Reintegration
JJDP	Juvenile Justice and Delinquency Prevention
JJOLT	Juvenile Justice On-line Technology
JJS	Juvenile Justice Services
J/PA	Joint Performance Agreement
JRT	Joint Review Team
KPI	Key Performance Indicator
LAP	Licensing Automation Project
LAFI	Legal Affairs and Financial Integrity
LASR	Local Accounting System Replacement
LCA	LIHEAP Crisis Assistance
LEAH	Law Enforcement Assistance Administration
LEIN	Law Enforcement Information Network
LIHEAP	Low Income Home Energy Assistance Program
LO	Local Office
LOA	Local Office Automation
LOAAS	Local Office Automated Accounting System
LOM	Local Office Manager
LOPAD	Local Office P.C. Application Development
LR	LASR Report
LSB	Legislative Service Bureau
LTC	Long Term Care
LWO	Local Weatherization Operator
MA	Medical Assistance
MADA	Medical Assistance Donation Agreements
MACE	Michigan Association of Government Employees
MAIN	Michigan Administrative Information Network
MARS	Michigan Assistance Referral Service
MCAAA	Michigan Community Action Agency Association
MCB	Michigan Commission for the Blind
MCF	Medical Care Facility
MCDC	Michigan Commission on Disability Concerns
MCI	Michigan Children's Institute
MCSSA	Michigan County Social Services Association
MCSSW	Michigan County Social Services Workers (association)
MCSSCET	Michigan County Social Services Consortium for Education and Training
MDCD	Michigan Department of Career Development -or- Michigan Commission on Disability Concerns
MDHS	Michigan Department of Human Services
MDT	Multi Disciplinary Team
MHA	Michigan Hospital Association
MiCSES	Michigan Child Support Enforcement System
MICWA	Michigan Indian Child Welfare Agency
MIFPI	Michigan Interagency Family Preservation Initiative

MISDU	Michigan Systems Distribution Unit
MJC	Michigan Jobs Commission
MLHS	Michigan League for Human Services
MIRS	Michigan Information and Research Service, Inc.
MPCB	Multipurpose Collaborative Body
MPSC	Michigan Public Service Commission
MPHI	Michigan Public Health Institute
MPS	Model Payment System
MRA	Management Resources Administration
MRT	Medical Review Team
MSA	Medical Services Administration
MSAEYC	Michigan Association for the Education of Young Children
MSEA	Michigan State Employees Association
MSHDA	Michigan State Housing Development Authority
MSW	Masters of Social Work
MW!A	Michigan Works! Agency
NABSW	National Association of Black Social Workers
NASCSP	National Association for State Community Services Program
NASW	National Association of Social Workers
NEAT	National Energy Audit
NERE	Non-Exclusively Represented Employee
NGA	National Governors' Association
NH	Nursing Home
NSA	Northern Service Area
OAA/EOP	Office of Affirmative Action / Equal Opportunity Programs
OAG	Office of the Auditor General
OBRA	Omnibus Budget Reconciliation Act
OCAL	Office of Children and Adult Licensing
OCFS	Office of Child and Family Services
OCRS	Office of Contracts and Rate Setting
OCS	Office of Child Support
ODIS	Office of Delinquency Information System
OEPC	Office of Employment Policy Coordination
OFA	Office of Family Advocate
OFAP	Office of Financial Assistance Programs
OHA	Office of Hearings and Appeals
OHR	Office of Human Resources
OIA	Office of Internal Audit
OIC	Office of Inquiries and Concerns
OIG	Office of Inspector General
OLM	On Line Manual
OLR	Office of Labor Relations
OMB	U.S. Office of Management and Budget
OPC	Office of Program Coordination
OPD	Office of Professional Development
OPQM	Office of Program & Quality Management

OQA	Office of Quality Assurance
ORC	Office of Resource Coordination
ORQM	Office of Reengineering & Quality Management
OSA	Office of Services to the Aging
OSE	Office of State Employer
OTSD	Office of Training and Staff Development
OutOps	Outstate Operations
PA	Public Act -or- Public Assistance
PAM	Program Administrative Manual
PARIS	Public Assistance Reporting Information System
PCA	Program Cost Account
PCEL	Position Comparison Equivalency Level
PCN	Policy Change Notice
PD	Position Description -or- Presumptive Disability
PDC	Payment Document Control
PDS	Physical Disability Services
PEC	Permanent Employee Count
PEM	Program Eligibility Manual
PERF	Performance Agreement
PI	Project Identification (contracts)
PIP	Performance Improvement Plan
PMPD	Performance Management Development Plan
POI	Pollution Occurrence Insurance
POMS	Programs Operational Manual System
PPB	Program Policy Bulletin
PPO	Preferred Provider Organization
PRM	Program Reference Manual
PRR	Program Revision Request
PRWORA	Personal Responsibility and Work Opportunity Reconciliation Act
PS	Protective Services
PSDDS	Program Support & Disability Determination Service
PSMIS	Protective Services Management Information System
PSP	Physician Sponsor Plan
PTR	Partial Tuition Refund
PY	Program Year
PZ	Project Zero
QA	Quality Assurance -or- Quality Analyst
QC	Quality Control
QMB	Qualified Medicaid Beneficiary
RAP	Refugee Assistance Program
RAS	Responsibility Accounting System
RCA	Refugee Cash Assistance
REAP	Refugee Entrant Assistance Program
RESA	Regional Educational Service Agency
RFP	Request for Proposal (see ITB)
RFQ	Request for Quote

RO	Regional Office
ROMA	Results Oriented Management & Accountability
RMA	Refugee Medical Assistance
RS	Recoupment Specialist
RSDI	Retirement, Survivors, Disability Insurance
S&W	Salary and Wage (also plural)
SA	State Assistance
SACWIS	State Automated Child Welfare Information System
SB	Senate Bill
SB/SF	Strength Based/Solution Focused
SCAO	State Court Administrative Office
SDA	State Disability Assistance
SDM	Structured Decision Making
SEF	State Emergency Funds
SER	State Emergency Relief
SFA	State Family Assistance -or- Senate Fiscal Agency
SFSC	Strong Families/Safe Children
SHA	Special Hearing Allowance
SL	Sick Leave
SLA	Special Living Arrangement
SLMB	Specified Low Income Medicare Beneficiaries
SM	Services Manual
SMP	State Medical Program (effective 9/03 became Adult Medical Program)
SODA	Status Offense Diversion Agency
SOMCAFR	State of Michigan Comprehensive Annual Financial Report
SOS	State of the State -or- Secretary of State
SR	Service Request
SSA	Social Security Administration
SSBG	Social Services Block Grant
SSDI	Security Disability Insurance
SSI	Supplemental Security Income
SSN	Social Security Number
STSM	Transaction Screen Management System
SWSA	Southwest Service Area
SWSS	Services Worker Support System
TANF	Temporary Assistance for Needy Families
TAT	Technical Assistance Team
TBI	Traumatic Brain Injury
TCW	Temporary Court Ward Cohort Report
TIP	Tuition Incentive Program
TMA	Transitional Medical Assistance/Medicaid
TPL	Third Party Liability
TPR	Termination Parental Rights Cohort Report
TSMF	To Strengthen Michigan Families
TTY	Teletype for the Deaf
UA	Unemployment Agency

UAW	United Auto Workers
UMP	Unaccompanied Minor Program
USDA	United States Department of Agriculture
VAW	Violence against Women
VDT	Video Data Terminal
VHF	Voluntary Heating Fuel
WA	Wraparound
WAP	Weatherization Assistance Program
WCDHS	Wayne County Department of Human Services
WF	Work First
WFM	Weatherization Field Manual
WPN	Weatherization Program Notice
WRAP	Wrap-a-round
WX	Weatherization
YIT	Youth in Transition
YRD	Youth Residence Director
Y2K	Year 2000
ZO	Zone Office
6W2W	6 Weeks to Wellness