

**Department of State - Bureau of Elections – QVF**

P.O. Box 30765  
Lansing, MI 48909-8265  
FAX: (517) 373-0941

**Qualified Voter File Data Request Form**

<b>Requester:</b>		
Organization Name:		
Name:	Title:	
Address:		
Phone:	Fax:	Date:
E-Mail:	Signature:	

<b>Voter data requested</b> (Please check only one):	
<input type="checkbox"/> <b>Entire State</b>	
<input type="checkbox"/> <b>Entire County</b> (name):	
<input type="checkbox"/> <b>Jurisdiction</b> (specify city or township):	
<input type="checkbox"/> <b>District:</b>	
	County Commissioner (County Name):
	State House (number):
	State Senate (number):
	US Congress (number):
	School (name):
	Village (name):
<input type="checkbox"/> <b>Ward/precinct:</b> (choose only one of the following)	
	Jurisdiction (name & ward/precinct number):
	School (name & school precinct number):
	Village (name & village precinct number):

**Voter History** - request in addition to voters chosen above. (Check desired boxes):

- All Vote History
- Primary (date)
- General (date)
- School (name & date)
- Special (name & date)

Format: all electronic data will be **Fixed Length ASCII** and provided on CD Rom.

Each list will include complete name, residential address, mailing address (if available), year of birth, registration date, voter status, voter ID and voter history (when available). As a part of your request we will include an electronic list of jurisdiction codes, school codes, and county codes. You will also receive a file layout which contains key information about codes used in specific data fields (e.g. voter status contains the following codes: A = Active, CH = Challenged and V = Verify).

**STATE USE ONLY**

**BOE data:**

Date/time requested:

Received by:

Date/time forwarded to SPID:

Forwarded by:

**BOE Special instructions/comments:**

**SPID data:**

Date Received:

Received by:

Prepared by:

Cost:

Shipped by:

Date sent:

**SPID comments:**