

**MICHIGAN DEPARTMENT OF EDUCATION  
SUPPLEMENTAL EDUCATIONAL SERVICE PROVIDER APPLICATION**

**INSTRUCTIONS:** Pages 1 and 2 of this application should be completed using this electronic document. The narrative should be created using a separate document. Mail or deliver the original and three copies of the complete application, including the signed assurances, narrative, and attachments to: Office of School Improvement, Michigan Department of Education, PO Box 30008, Lansing, MI 48909. Also, email the completed pages 1 and 2 of this application as an attachment to [MarshH@michigan.gov](mailto:MarshH@michigan.gov).

CHECK THE APPROPRIATE BOX:

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> For Profit Company   | <input type="checkbox"/> Local School District        | <input type="checkbox"/> Community-Based Organization |
| <input type="checkbox"/> Non-Profit Organization         | <input type="checkbox"/> Public School Academy        | <input type="checkbox"/> Private School               |
| <input type="checkbox"/> Institution of Higher Education | <input type="checkbox"/> Intermediate School District | <input type="checkbox"/> Faith-Based Organization     |

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**Section 1: Provider Identification**

**Name of Entity:** JFL Enterprises, inc., DBA Failure Free Reading

**Name of Director:** Patti Connell

**Address:** 140 Cabarrus Ave. West      **City:** Concord      **State:** NC      **Zip:** 28027

**Phone:** (800) 542-2170      **Fax:** (704) 785-8940      **Email:** ses@failurefree.com

**Proposed Location of Services** (if different from above):

**Location:** Students school building

If different from Director:

**Name of Contact Person** Tina E. Neal

**Address** 140 Cabarrus Ave. West      **City:** Concord      **State:** NC      **Zip:** 28027

**Phone** (800) 542-2170      **Fax** (704) 785-8940      **Email** tina.neal@failurefree.com

**Section 2: Provider Geographic Service Area Information**

**1. Our organization can provide services to:**

All local school districts/PSAs in Michigan: Yes  No

To only the following areas: (Please list the counties or local school districts/PSAs you are willing to serve)

\_\_\_\_\_  
\_\_\_\_\_

**2. Proposed Location of Services** – Provide addresses for the locations where you plan to deliver SES services to students:

Site Location #1: At student's school

Site Location #2: \_\_\_\_\_

Site Location #3: \_\_\_\_\_

**3. Transportation** – Provide information about accessibility to public transportation from your site:

FFR does not provide transportation

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**4. Indicate if you are willing to provide services to eligible students at the school site:**

Yes  No

### Section 3: Provider Academic/Instructional Program Information

**1. Subject Areas Covered** – List all subject areas you address in working with students:

Reading/ Comprehension

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Vocabulary

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**2. Grade Level Able to Serve** – Indicate the grade levels you are able to serve: K-12

**3. Time of Services** – Indicate when you deliver services to students:

Before School    After School    Weekends    Summer    Other \_\_\_\_\_

**4. Mode of Instructional Delivery** – Describe the methods by which your program delivers instruction to students:

Individual Tutoring    Small Group Instruction    Large Group Instruction

Online Web-Based    Other \_\_\_\_\_

**5. Schedule of Services** – Indicate the length of each tutoring session and number of sessions per week:

Length of Session: 50 mins.      Number of Sessions per Week: 2

**6. Staffing** – Indicate the type(s) of staff that provide instruction to students:

Certified Teachers    Paraprofessionals    Volunteers    Other \_\_\_\_\_

**7. Special Populations Served** – Indicate special populations you are able to serve:

Special Education    Limited English Proficient    Other Special Education

### Section 4: Provider Fees

**Cost/Fee Structure** – Check and complete the cost/fee structure you use:

\$35.00 per hour (unit of time, e.g., hour, week, etc.) per student.

\$ \_\_\_\_\_ (flat fee) for \_\_\_\_\_ (unit of time, e.g., month, semester, year) per student.