



**EMERALD ASH BORER TREE PLANTING GRANT PROGRAM
GRANTEE'S FINANCIAL REPORT**

Issued under authority of Part 5 of Act 451, P.A. 1994, as amended, and the U.S. Cooperative Forestry Assistance Act of 1978, CFDA 10.664, Subject to the provisions of the law and the conditions herein contained. EAB Tree Planting Grant Program grants are hereby awarded to the persons named herein.

	GRANTEE'S MATCH		EAB Grant Funds	Grant Number
	Cash Contributions ¹ (in Dollars)	In-Kind Services ² (In Dollars)		TOTAL
Personnel/Fringes				
Ash Tree Removals				
Volunteer Valuation				
Trees				
Equipment				
Supplies				
Other				
Contractual Services				
TOTAL				

¹Cash contributions: Cash outlayed by Grantee to complete the grant. Cash outlayed expenditures must be documented with a cash receipt or paid invoice.

²In-kind services: Contributions to the project in the form of goods & services, rather than cash (i.e., volunteer labor, grantee in-house labor/equipment). In-kind services must be documented on letterhead (signed & dated) explaining how value was calculated.

I certify that the above information is correct.

Grantee Representative (please print)

Grantee Representative Signature

Date

FOR GRANT REIMBURSEMENT, THE FOLLOWING DOCUMENTS MUST BE SUBMITTED:

- 1-2 Page Grant Narrative Summary. Summary should include project goals, methodology, actual accomplishments and outcomes, and impact on the community and natural resources (social, environmental, economic benefits). Also include key observations, successes and barriers or limitations to project completion.
- Signed EAB Tree Planting Grant Program Tree Maintenance Agreement (PR 4028-5)
- Signed EAB Tree Planting Grant Program Tree Inventory (PR 4028-6)
- Signed EAB Tree Planting Grant Program Grantee's Financial Report (PR 4028-7)
- EAB Tree Planting Grant Program Volunteer Time Record (if applicable) (PR 4028-8)
- Copies of invoices, vouchers, receipts that support expenditures on this project

Return completed report(s) to:

**EAB TREE PLANTING GRANT PROGRAM
FOREST, MINERAL AND FIRE MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30452
LANSING MI 48909-7952**