

Flushing Community Schools Request for Proposal

Flushing Middle Public Address, Clock and Audio/Video Systems

The Flushing Community Schools is seeking bids for the design and installation of Public Address, Clock and Audio Video systems at Flushing Middle School. The RFP will be available from the District's Technology Designer beginning 07 March 2005 and will be distributed electronically from the Web Site indicated below or by [CLICKING HERE](#). Bid documents are also available by UPS or Federal Express, COD or Receiver Account number, and by pick up at the following address (Please call, fax, or e-mail to make arrangements.):

Childs Consulting Associates, Inc.
29516 Southfield Road, Suite 100
Southfield, MI 48076

www.childs.com/invitations
Fax (248) 569-2232
Email: rfpinfo@childs.com
Telephone (248) 569-2355

The RFP states the requirements of a reviewable response. Among the requirements are: a compliance form and a base bid cost summary form. Faxed or e-mail proposals will NOT be accepted. All bidders must indicate compliance with a design and installation schedule based on the installation timeline provided in this RFP. All bidders must submit unit pricing for all components of the system and all integration and installation labor. A pre-bid meeting and site visit will be held at Flushing Middle School (Wolgast Trailer), 10:00 AM 15 March 2005 (safety boots and hard hats required to go on-site).

Each bidder shall submit with his/her proposal either a bid bond or a certified check equal to five percent (5%) of the total base bid amount payable to Flushing Community Schools. Upon awarding of the work, the successful contractor(s) must obtain a Performance, Labor, and Materials Payment Bond for any project exceeding \$50,000. The PLM Bond shall be in an amount equal to the contract amount. The Bond shall be solely for the protection of the Flushing Community Schools. A surety company authorized to do business in the State of Michigan shall execute the Performance and Payment Bond.

All bids must be accompanied by a sworn and notarized statement (Form In RFP) disclosing any familial relationship existing between the owner or any employees of the bidder and any member of the school board, intermediate school board, or board of directors or the superintendent of the school district, intermediate superintendent of the intermediate school district, or chief executive officer of the public school academy. Any bids that do not include this sworn and notarized disclosure statement shall not be accepted.

The Flushing Community Schools will receive sealed proposals for the above project at:

Flushing Community Schools Administration Building
522 North McKinley Flushing, MI 48433
Attention: Mike Coe

Three (3) copies of a sealed bid, three electronic copies (on MS Excel and/or Word), bid bond/certified check and notarized familial relationship statement are required in the submission.

Mark the outer bid envelope: **FLUSHING MIDDLE SCHOOL PA, CLOCK and A/V SYSTEMS PROPOSAL.**

Bids are due 1:00 PM (local time) 30 March 2005. No electronic bids (fax or email) will be accepted. The results will be publicly opened and read immediately following this time. The Flushing Community Schools Board reserves the right to accept or reject any or all bids, to waive any informality therein, or to award the contract to other than the lowest bidder, whichever is in the best interest of Flushing Community Schools.

Bids received after the stated due date and time will be returned to vendors unopened.

For downloadable response forms, please go to the web site of Childs Consulting Associates, the District's Technology Designer (www.childs.com/forms).

Due Date: 30 March 2005

Due Time: 1:00 PM Flushing Community Schools Administration Building

**Pre-bid meeting: 10:00 AM 15 March 2005 Flushing Middle School (Wolgast Trailer)
(safety boots and hard hat required to go on-site)**

Question Deadline: Noon 25 March 2005