

MICHIGAN CIVIL SERVICE COMMISSION
JOB SPECIFICATION
FRUIT AND VEGETABLE INSPECTOR

JOB DESCRIPTION

Employees in this job inspect and grade fresh fruits, vegetables, and other commodities grown in or imported to Michigan to ensure compliance with United States Department of Agriculture (USDA) grades, standards, and phytosanitary requirements.

Position Code Title - Fruit Vegetable Inspector-E

Fruit and Vegetable Inspector-(Seasonal) 6

This is the seasonal, entry level. The employee inspects a limited number of less difficult processing produce e.g., for freezing or canning. The employee uses judgment in making decisions. Guidance and directions are generally available.

Fruit and Vegetable Inspector 8

This is the entry level. The employee performs a range of Fruit and Vegetable Inspector assignments while learning the methods of the work.

Fruit and Vegetable Inspector 9

This is the intermediate level. The employee performs an expanding range of Fruit and Vegetable Inspector assignments in a developing capacity.

Fruit and Vegetable Inspector E10

This is the experienced level. The employee performs a full range of Fruit and Vegetable Inspector assignments and exercises considerable independent judgment in making decisions requiring the interpretation of laws, administrative rules, and state codes in specific situations.

Position Code Title - Fruit Vegetable Inspector-A

Fruit and Vegetable Inspector 11

This is the advanced level. The employee functions as a lead worker overseeing the work of lower-level Fruit and Vegetable Inspectors and performing experienced level Fruit and Vegetable Inspector assignments; or as a senior worker performing the most complex assignments.

NOTE: Permanent employees can progress to the experienced level based on satisfactory performance and possessing required experience. The Fruit and Vegetable Inspector 6 classification is not eligible for reclassification.

JOB DUTIES

NOTE: Listed job duties are typical examples of work of positions in this classification. Not all duties assigned to every position are included, nor will all positions be assigned every duty. The general description of job duties does not authorize performance contrary to any state or federal licensing or certification requirements.

Visually inspects fresh fruits, vegetables, and other commodities to determine grade and compliance with federal standards, industry contract specifications, and phytosanitary requirements.

Inspects and samples agricultural products; for example feed, seed, fertilizer, and those needed for other plant pest management projects.

Conducts trappings, surveys, and facility inspections.

Inspects agricultural commodities for foreign export and issues phytosanitary certificates.

Ensures compliance with state and federal laws applicable to organic products.

Checks size of commodity, amount, and seriousness of defects.

Observes and records color characteristics, firmness, maturity, and shape.

Inspects and grades Christmas trees.

Issues inspection certificates showing the grade and condition of the inspected commodity.

Explains, both verbally and in writing, the grading system and related standards to produce and commodity clients.

Testifies in court in cases related to grade, quality, or condition of a particular commodity.

Prepares and maintains reports, records, and forms related to the work.

Performs related work and other tasks as assigned.

Additional Job Duties

Fruit and Vegetable Inspector 11 (Lead Worker)

Assigns work to lower-level Fruit and Vegetable Inspectors.

Reviews job performance by observing and critiquing work techniques and completed assignments.

Instructs and trains in proper work methods and processes.

Fruit and Vegetable Inspector 11 (Senior Worker)

Regularly performs the most complex and difficult assignments in the work area.

JOB QUALIFICATIONS

Knowledge, Skills, and Abilities

NOTE: Some knowledge is required at the entry level, developing knowledge is required at the intermediate level, considerable knowledge is required at the experienced level, and thorough knowledge is required at the advanced level.

Knowledge of the federal grading standards and related rules and regulations.

Knowledge of the production, processing, handling, and sale of fruits, vegetables, or other commodities.

Knowledge of inspection techniques and practices.

Knowledge of the methods of growing, harvesting, packing, storing, marketing, and distributing fruits, vegetables, and other commodities.

Ability to interpret and apply standards, rules, and regulations related to the work.

Ability to determine amount, shade, and type of color, and have correct color vision.

Ability to observe critically, obtain accurate data, complete forms, and prepare reports.

Ability to make mathematical calculations.

Ability to operate a motor vehicle.

Ability to communicate effectively.

Ability to maintain favorable public relations.

Additional Knowledge, Skills, and Abilities

Fruit and Vegetable Inspector 11 (Lead Worker)

Ability to prioritize, organize, and coordinate the work of the unit.

Ability to train and oversee the work of others.

Fruit and Vegetable Inspector 11 (Senior Worker)

Ability to perform the most complex fruit and vegetable inspection assignments.

Working Conditions

Work is performed in warehouses, terminals, processing plants, and other inspection stations.

Some jobs require an employee to tolerate extremes in temperature.

Some jobs require that the employee be exposed to heat, cold, dust, dirt, odor, and dampness.

The job requires considerable travel.

Physical Requirements

The job duties may require an employee to lift, carry and/or move heavy objects.

Education

Education typically acquired through completion of high school.

Experience

Fruit and Vegetable Inspector-(Seasonal) 6

No type or amount is required.

Fruit and Vegetable Inspector 8

No specific type or amount is required.

Fruit and Vegetable Inspector 9

One year of experience equivalent to a Fruit and Vegetable Inspector 8.

Fruit and Vegetable Inspector E10

Two years of experience equivalent to a Fruit and Vegetable Inspector, including one year equivalent to a Fruit and Vegetable Inspector 9.

Fruit and Vegetable Inspector 11

Three years of experience equivalent to a Fruit and Vegetable Inspector, including one year equivalent to a Fruit and Vegetable Inspector E10.

NOTE: Civil Service can individually evaluate equivalent combinations of education and experience providing required knowledge, skills, and abilities to qualify.

Special Requirements, Licenses, and Certifications

Possession of a USDA license, in at least one commodity, is required at the Fruit and Vegetable Inspector 9-, E10-, and 11-levels.

Possession of a driver's license.

See individual position descriptions for other requirements.

JOB CODE, POSITION TITLES AND CODES, AND COMPENSATION INFORMATION**Job Code**

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Job Code Description

FRUIT AND VEGETABLE INSPECTOR

Position Title

Fruit Vegetable Inspector-E

Fruit Vegetable Inspector-A

Fruit Vegetable Inspector-E

Position Code

FRVGISPE

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FRVGISPE

Pay Schedule

A02-011

A02-020

A02-032

JZ

04/14/2024