

## MCKINNEY-VENTO GRANT AWARD SCORING RUBRIC

1. Statement of Need:

- Describe the process used to assess the **needs of homeless children and youth**. Include the following in the description:
  - a) When the needs assessment was conducted and what types of data were reviewed. Whether the assessment was part of a comprehensive needs assessment for other programs (Title I, Section 31a, etc.),
  - b) **The number of homeless children and youth identified in the service area during the last school year,**
  - c) The number of homeless children and youth **directly served by the applicant during the last school year**
  - d) The number of homeless children and youth the applicant plans to **serve directly with this grant**, if this application is successful.
- Describe the area in which services to homeless students will be provided by the applicant (names of school districts, counties, cities).
- Briefly describe the educational and related needs identified by the needs assessment. Indicate the needs that will be met through other programs/services and the needs to be addressed with McKinney-Vento funds.

<b>Marginal</b> (lacks sufficient information; requires clarification or additional information)	<b>Adequate</b> (clear and complete)	<b>Exemplary</b> (well conceived and thoroughly developed)
Points: 0-5	Points: 6-13	Points: 14-20
<p>There is no evidence of a needs assessment or the needs assessment is not current. Data on the number of homeless students identified and served has not been included.</p> <p>The needs identified are not appropriate to the purpose of McKinney-Vento.</p> <p>The service area for the grant is not identified or is limited to one school.</p>	<p>There is evidence of a systematic needs assessment and documentation of identified needs.</p> <p>Data is provided on <b>the number of homeless students identified and the number to be served</b>.</p> <p>Identified needs are appropriate to the purpose of the grant.</p> <p>The service area for grant funded services is specified.</p>	<p>Meets all criteria for <i>Adequate</i>. Detailed results from a current needs assessment are provided with supporting data.</p> <p>Complete data is provided on the number of homeless students in the service area, <b>the number served during the last school year and the number planned to be served with the funds</b> secured by this grant.</p> <p>The identified service area includes more than one school district and/or public school academy with the applicant acting as fiscal agent for the area.</p>

Comments:

Score \_\_\_\_\_

2. Plan of Operation:

- Describe the programs and/or services that the applicant has planned to meet the needs identified in the first section of the application. Programs and services funded by this grant must address the removal of barriers to enrollment, attendance and academic success for homeless children and youth.
- Include in the description of services to be provided: location of services, method for serving homeless children and youth, and how the McKinney-Vento services will improve regular academic services.

<b>Marginal</b> (lacks sufficient information; requires clarification or additional information)	<b>Adequate</b> (clear and complete)	<b>Exemplary</b> (well conceived and thoroughly developed)
Points: 0-5	Points: 6-13	Points: 14-20
Description of planned programs and services is vague and not connected to the needs identified in the needs assessment. Major objectives are not consistent with the purpose of McKinney-Vento. Identified activities are not related to the accomplishment of the objectives. Proposed program supplants existing local, state or federal program(s).	Description of <b>programs and services planned</b> to address the identified needs. Major objectives are important, attainable and consistent with the purpose of McKinney-Vento. <b>Identified activity is important to the accomplishment of the objectives.</b> <b>Proposed program supplements and does not supplant</b> existing local, state and federal programs.	Meets all criteria for <i>Adequate</i> . Programs and services proposed are clearly designed to meet the needs identified in the needs assessment. Proposed services will help remove barriers to enrollment and attendance in school. The services described clearly supplement regular educational programs to assist homeless children and youth to succeed in school. A strong effort is indicated to include homeless children and youth into the regular education programs and into existing supplemental programs.

Comments:

Score \_\_\_\_\_

3. Coordination of Services and Activities:

- Describe how the McKinney-Vento services are coordinated with other programs, such as Title I and Section 31a At Risk, to provide any added instructional assistance needed.
- Describe how the McKinney-Vento programs/services are coordinated with other school, community or state agency services to homeless children and youth.
- Describe the efforts made to involve parents/guardians of homeless children and youth in the child’s education.

<b>Marginal</b> (lacks sufficient information; requires clarification or additional information)	<b>Adequate</b> (clear and complete)	<b>Exemplary</b> (well conceived and thoroughly developed)
Points: 0-3	Points: 4-10	Points: 11-15
<p>There is no coordination evident between McKinney-Vento and other school programs and services that provide instructional and non-instructional support. The proposal describes no coordination or very limited coordination between the school, community and other state agency services for the homeless. No involvement of parents/guardians of homeless children is described or parent involvement is limited and not related to the child’s education.</p>	<p>The proposal contains a clear description of how <b>McKinney-Vento services are coordinated with other programs to address the needs of homeless students.</b> The proposal describes the <b>coordination between McKinney Vento services and other school, community and/or state agency services for homeless children and youth.</b> The proposal indicates that efforts have been made to involve parents/guardians of homeless children and youth.</p>	<p>Meets all criteria for <i>Adequate</i>. Coordination with specific programs is described, such as Title I and 31a, to provide additional support for homeless students. Coordination with specific programs is described, such as the school meals program, to provide other related support for homeless students. The proposal includes a variety of activities and an intensive effort to collaborate with school and community agencies. Specific agency and staff names, and a communication plan that indicates regular contacts are provided. Parents/guardians are included in specific ways.</p>

Comments:

Score \_\_\_\_\_

4. Evaluation Plan:

- If the McKinney-Vento grant is effective in removing barriers to enrollment, attendance and academic success, the applicant will be able to show results using school or school district level data.
- Describe the measurable objectives for the grant and the data that will be used to show the achievement of each objective.
- Include the timeline for measuring and analyzing the data, as well as the names of staff members who will be responsible for gathering, analyzing and reporting the data.

<b>Marginal</b> (lacks sufficient information; requires clarification or additional information)	<b>Adequate</b> (clear and complete)	<b>Exemplary</b> (well conceived and thoroughly developed)
Points: 0-3	Points: 4-10	Points: 11-15
The data used does not have a clear relationship to the proposed goals. Deadlines for gathering and analyzing program data fall outside of the program reporting requirements. Responsibilities for program staff members are not clear.	The proposal includes measurable goals. The proposal specifies data that will demonstrate the achievement of proposed goals. The proposal includes a timeline for gathering and analyzing data. The responsibilities of staff members are described.	Meets all criteria for <i>Adequate</i> . The data is used to illustrate both need and program success. The timeline is used as a grant management tool to ensure program accountability.

Comments:

Score \_\_\_\_\_

5. Commitment and Capacity:

- Describe the direct and in-kind financial support the applicant will provide to ensure the success of the McKinney-Vento grant.
- Briefly describe the policies and procedures the applicant has in place to accomplish the enrollment and integration of homeless children and youth into regular school programs.

<b>Marginal</b> (lacks sufficient information; requires clarification or additional information)	<b>Adequate</b> (clear and complete)	<b>Exemplary</b> (well conceived and thoroughly developed)
Points: 0-2	Points: 3-6	Points: 7-10
The application does not specify any local support, either direct or in-kind, for the McKinney-Vento grant program. Policies and procedures that are described are unrelated to enrollment and integration of homeless children and youth into regular school programs.	The application includes direct and/or in-kind financial support for the McKinney-Vento grant program. The applicant has described policies and procedures to accomplish the enrollment and integration of homeless children and youth into regular school programs.	Meets all criteria for <i>Adequate</i> . The applicant has described a history of assisting in the enrollment and integration of homeless children and youth into regular school programs.

Comments:

Score \_\_\_\_\_

6. Overall Merit (**Do not include this section in your application. The grant readers will assign points based on how well these specific criteria were addressed in the application.**)

- Is the proposal consistent with the primary purpose of the grant – to provide direct services to ensure the enrollment, attendance, and success of homeless children and youth in school?
- Are the various parts of the proposal consistent? Are the expenditures tied to activities which reflect objectives that are directly related to the identified needs of homeless children and youth?

<b>Marginal</b> (lacks sufficient information; requires clarification or additional information)	<b>Adequate</b> (clear and complete)	<b>Exemplary</b> (well conceived and thoroughly developed)
Points: 0-2	Points: 3-6	Points: 7-10
The purpose is not aligned with the primary purpose of McKinney-Vento. The various parts of the proposal do not work together in a consistent way to meet the stated objectives. Expenditures, activities, objectives and identified needs do not work together.	The proposal demonstrates an effort to provide services to ensure enrollment, attendance and success of homeless children and youth in school. All parts of the proposal are consistent with this purpose. Expenditures are tied to activities which reflect objectives that are related to the identified needs.	Meets all criteria for <i>Adequate</i> . The proposal provides compelling evidence for the achievement of grant objectives.

Comments:

Score \_\_\_\_\_

7. Budget

- Does the budget reflect efficient use of program funds?

<b>Marginal</b> (lacks sufficient information; requires clarification or additional information)	<b>Adequate</b> (clear and complete)	<b>Exemplary</b> (well conceived and thoroughly developed)
Points: 0-2	Points: 3-6	Points: 7-10
Budget does not effectively support proposed objectives. There is evidence of supplanting with either McKinney-Vento or other federal funds.	The budget uses program funds effectively to meet proposed objectives. McKinney-Vento grant funds are coordinated with other local, state and/or federal funds to provide comprehensive programming for homeless students. McKinney-Vento funds do not supplant other funds to provide programs to homeless children and youth.	Meets all criteria for <i>Adequate</i> . The expenditures are directly tied to the activities described in the application narrative. The budget describes the direct (district) and in-kind (community) financial support that will be used to support the needs of homeless children and youth.

Comments:

Score \_\_\_\_\_