

**Houghton Lake Community Schools
6001 W. Houghton Lake Drive
Houghton Lake, MI 48629**

Houghton Lake Community Schools, Houghton Lake, Michigan, will receive proposals from qualified contractors for the Collins Elementary School Mechanical Renovations project, located at 4451 West Houghton Lake Drive, Houghton Lake, Michigan 48629.

The Mechanical Contractor will be the prime contractor, responsible for the entire project including demolition, general, mechanical, electrical, roofing and temperature control work.

Proposals must be mailed or delivered in person to Mr. Greg McMillan, Houghton Lake Community Schools, Administration Offices, 6001 West Houghton Lake Drive, Houghton Lake, MI 48629. All proposals must be sealed in envelopes, plainly labeled "Collins Elementary School Mechanical Renovations" and must be received prior to 2:00 P.M, local time, on Wednesday, May 18, 2005.

Contractors will be notified within the allocated period of time as to their position in the bid process. Evaluation of proposals and award will be at a later date; the successful contractor will receive a letter of intent prior to receipt of contract.

A mandatory pre-bid meeting will be held at 3:00 P.M., local time, on Wednesday, May 11, 2005 at Collins Elementary School. Prospective bidders may make arrangements with the Owner to walk through the construction site prior to the pre-bid meeting.

Bidding Documents may be examined after April 29, 2005 at GMB Architects-Engineers, F.W. Dodge/Scan & Builders Exchange of Grand Rapids, F.W. Dodge/Scan – Flint, Builders Exchange of NW Michigan, Builders Exchange of Lansing and Central Michigan and Tri-City Builders Exchange. Prospective Bidders desiring complete sets of Contract Documents may obtain them from the Architect/Engineer or the Owner.

All bids shall be accompanied by a sworn statement disclosing any familial relationship that exists between the owner(s) or any employee of the bidder and any member of the Board of Education of the School District or the Superintendent of the School District. The Board of Education shall not accept a bid that does not include a sworn and notarized familial relationship disclosure statement.