

MINUTES

STATE BOARD OF EDUCATION

Monroe County Intermediate School District
1101 South Raisinville Road
Monroe, Michigan

May 9, 2002
9:00 a.m.

Present: Mr. Thomas D. Watkins, Jr., Chairman
Mrs. Kathleen N. Straus, President
Mrs. Sharon L. Gire, Vice President
Mr. Michael David Warren, Jr., Secretary
Mrs. Marianne Yared McGuire, NASBE Delegate
Dr. Herbert S. Moyer
Mrs. Sharon Wise

Absent: Mrs. Eileen Lappin Weiser, Treasurer
Mr. John C. Austin
Governor John Engler, ex officio

I. CALL TO ORDER

Mr. Watkins called the meeting to order at 9:08 a.m.

II. AGENDA MATERIALS

- A. Letter dated May 2, 2002 from Michigan State Senate acknowledging receipt of the accreditation report, *Education Yes!*, passed by the State Board of Education
- B. Memorandum from Kate McAuliffe to Tom Watkins and Bill Bushaw regarding Statement of Intent dated May 7, 2002
- C. Adoption of Policies for Affirming Service Learning
- D. Adoption of Resolution Regarding Learning to Give
- E. Report on Consent Agenda - Memorandum dated May 8, 2002, from Mr. Watkins to the Board

III. INFORMATIONAL MATERIALS PROVIDED TO THE BOARD

- A. Information on Out-of-State Travel Costs - Memorandum dated May 9, 2002 from Mr. Watkins to the Board

IV. MONROE COUNTY EDUCATIONAL CENTER CHIMES CHOIR PRESENTATION

The Monroe County Educational Center Chimes Choir, composed of special education students and led by teacher Angie Snell, opened the Board meeting with a performance.

V. APPROVAL OF AGENDA AND ORDER OF PRIORITY

- A. Adoption of Resolution Regarding Learning to Give - added to agenda**
- B. Approval of Nominations to the Special Education Advisory Committee - removed from agenda**
- C. Approval of Criteria for 21st Century Community Learning Centers Grants - removed from consent agenda and placed under discussion items**

Mrs. Gire moved, seconded by Dr. Moyer, that the State Board of Education approve the agenda and order of priority, as modified.

Mr. Warren asked that the following item be put back on the consent agenda: Approval of Criteria for 21st Century Community Learning Centers Grants.

Mr. Warren said the learning standards document will not be presented at today's meeting, as previously discussed. Staff are working on the learning standards, and the Board members will receive the document for review two weeks prior to the June 13, 2002 meeting.

The vote was taken on the motion.

**Ayes: Gire, Moyer, Straus, Warren, Wise
Absent: Austin, McGuire, Weiser**

The motion carried.

VI. INTRODUCTION OF STATE BOARD OF EDUCATION MEMBERS AND GUESTS

Mrs. Eileen Hamilton, Administrative Secretary to the State Board of Education, introduced the members of the State Board of Education and staff members of the Michigan Department of Education attending the meeting.

VII. APPROVAL OF STATE BOARD OF EDUCATION MINUTES

- A. Approval of State Board of Education Minutes of Meeting of April 11, 2002**

Dr. Moyer moved, seconded by Mrs. Gire, that the State Board of Education approve the minutes of the meeting of April 11, 2002.

**Ayes: Gire, McGuire, Moyer, Straus, Warren, Wise
Absent: Austin, Weiser**

The motion carried.

VIII. PRESIDENT'S REPORT

A. Monroe County Intermediate School District

Mrs. Straus thanked the Superintendent and staff of the Monroe County Intermediate School District and the local school districts and boards of education for hosting the State Board of Education meeting. She noted that State Board members and Michigan Department of Education staff visited Monroe Road Elementary School in Bedford Public Schools and participated in several presentations at Monroe County Intermediate School District the previous day. The presentations included: (1) an interactive video conference with students, State Board members, and Michigan Department of Education staff, (2) Jefferson High School Robotics Team, (3) Monroe Palm Pilot Project, (4) Mobile Science Lab, and (4) the literacy achievement program. A Community Forum on Proposal A to A+ was held on the previous evening at Monroe County Intermediate School District.

B. Michigan Teacher of the Year

Mrs. Straus said she attended the announcement by Superintendent Watkins of the 2002-2003 Michigan Teacher of the Year, Ms. Susan Lynn Gutierrez, a middle school teacher from Forest Hills Public Schools.

C. Michigan Pupil Accounting and Attendance Association Conference

Mrs. Straus said she spoke at the Michigan Pupil Accounting and Attendance Association Conference in Traverse City on May 7, 2002. Mrs. Straus toured two Traverse City schools with Jim Linsell, the 2001-2002 Teacher of the Year and Ms. Jean Shane, Special Assistant for Awards and Recognition Programs.

D. Shakespeare Workshop

Mrs. Straus said she attended a workshop for English teachers co-sponsored by the Stratford Festival Education Department and the Canadian Consulate in Detroit. The workshop helps teachers make Shakespeare accessible and fun for students.

E. Inkster Public Schools Forum

Mrs. Straus said she and Mrs. McGuire attended the Inkster Public Schools public forum held on April 22, 2002. She said the parents, students, and community members attending the forum were very articulate and committed to Inkster Public Schools.

F. Professional Support Staff Appreciation Day

Mrs. Straus reported that Mr. Austin represented the State Board of Education at the April 24 appreciation celebration honoring the professional support staff of the Department. Mr. Austin presented the resolution adopted by the Board at its April 11, 2002 meeting.

G School Visit by President of the United States

Mrs. Straus asked Mrs. Wise to speak about President George W. Bush's visit to Vandenberg Elementary School in Southfield. Mrs. Wise said that she and Mr. Watkins were present when the President of the United States and Secretary of Education, Rod Paige, visited Vandenberg Elementary School in Southfield, which has received national recognition. Mrs. Wise said the President visited classrooms and interacted well with the students.

H Election of 2003 National Association of State Boards of Education Board of Directors

Since Ms. Alma Allen of Texas is running unopposed for President of the National Association of State Boards of Education, there was consensus that Ms. Allen receive the support of the State Board of Education.

Dr. Moyer moved, seconded by Mrs. Gire, that the State Board of Education support Mr. Robert Lazard of Indiana for Vice-President of the National Association of State Boards of Education.

**Ayes: Gire, McGuire, Moyer, Straus, Warren, Wise
Absent: Austin, Weiser**

The motion carried

Mrs. Wise moved, seconded by Mrs. McGuire, that the State Board of Education support Dr. Herbert Moyer for Central Area Director of the National Association of State Boards of Education Board of Directors.

**Ayes: Gire, McGuire, Moyer, Straus, Warren, Wise
Absent: Austin, Weiser**

The motion carried.

**IX CONVERSATION WITH MEMBERS OF THE STATE BOARD OF EDUCATION
ACCREDITATION ADVISORY COMMITTEE**

Dr. William Bushaw, Chief Academic Officer, introduced the following members of the Accreditation Advisory Committee: Dr. C. Phillip Kearney, Mrs. Sharon Lewis, and Dr. Edward Roeber. These individuals were present to participate in a "listen and learn" session during which the Advisory Committee heard the expectations of each Board member. The discussion was intended to clarify the charge and serve as grounding for the Committee as they begin their work. The charge of the Committee is: (1) alignment with Federal Legislation; (2) Initial Distribution of Schools in Categories; and (3) School Performance Indicators.

Board members were provided a copy of the letter dated May 2, 2002 from the Chairs of the Michigan Senate and House Education and School Aid Committees acknowledging receipt of the accreditation plan passed by the State Board of Education. According to Mr. Watkins, the four Chairs affirmed the State Board of Education's new accreditation system. Mr. Watkins stated that he and the Committee Chairs wanted to send a message that they are moving forward jointly with an accreditation system before the end of the school year, so that school districts would have clear expectations.

In response to questions regarding proposed legislation still in the House Education Committee including technical assistance to schools, the creation of a governing board for the Michigan Educational Assessment Program, and schools' concerns regarding administrative problems, Mr. Watkins will ask staff to provide an analysis of the Legislation.

Dr. Bushaw introduced Dr. Marcee Martin, retired Superintendent, Ferndale School District; and Dr. Ed Griffen, Deputy Superintendent, Ferndale School District, who will work with Mr. Paul Bielawski, Special Assistant, Office of Underperforming Schools, to develop the school performance indicators and distribute the information to the schools.

State Board members were asked to share their expectations with the Accreditation Advisory Committee.

Mrs. Gire stated that she would like only one test. She asked the Committee to consider the following questions: What do the cut scores reflect? Is there enough data or should we be looking at additional kinds of testing? Can we disaggregate the data to obtain a clear understanding of a school's problem, and can we identify multiple problems? Do we have a valid and reliable assessment tool? She said we need definitions of learning achievement and teaching achievement; letter grades have different connotations in different localities. Are there appropriate timelines? What specifics will be brought to the June 13, 2002 State Board meeting? Do we have the data we need from Center for Educational Performance and Information?

Mrs. McGuire said she would like a timeline from the Committee. She also stated that she does not want cut scores too far out of reach for students, and she would like a measurement that works toward improvement.

Mrs. Wise said one of her priorities is to identify the lowest performing schools as soon as possible so that they can receive resources.

Dr. Moyer said that it is his opinion that some components of Public Act 25, Section 1280 have previously been neglected. He said some of these components include: drop out rate, parent involvement, and facility.

Mr. Warren stated that defensible differences with the Federal legislation should not be overlooked. He asked the Committee to consider the core meaningful indicators of change. He urged the Committee to review the Embracing the Information Age Task Force Report to be sure the recommendations are included. Mr. Warren further stated that we should have the highest possible cut scores to promote a world class national model of accreditation.

Mrs. Straus said that Mrs. Gire covered many relevant questions. She said she is looking for a way to measure teamwork, parental involvement, and resources such as certification of teachers.

Mr. Watkins stated that he wants high, rigorous, academic standards to lift up schools fairly and in a timely fashion.

The Accreditation Advisory Committee was given the opportunity to ask questions for clarification. Dr. Kearney asked what the constraints are within which the Committee must work. Mr. Watkins stated that he wants it done right and in a timely fashion. Mr. Warren stated that he believed that the charge of the Committee was to work within the framework previously adopted by the Board, and that he is not interested in revisiting the work that the Board has done on this issue in the past year, and he would like the Committee to move forward in a timely manner in compliance with the timetable adopted by the Board.

Mrs. Lewis asked for clarification regarding the alignment with the Federal Elementary and Secondary Education Act legislation and the State accreditation system. Mrs. Gire stated that the Federal and State definitions of proficiency are different. This is an issue the Committee should address. Mrs. Gire also said that the Board is committed to providing the appropriate assistance to schools that are not accredited.

Mrs. Straus agreed with Mr. Warren in stating that issues that are problematic in the Federal legislation and not in the best interest of children in the state of Michigan should be challenged, if necessary.

The Accreditation Advisory Committee adjourned to begin development of a workplan to be shared with the Board later in the day.

X. REPORT ON STANDARD AND POOR'S

Mr. Bill Cox, Managing Director, Evaluation Services, Standard and Poor's, provided a Power-Point presentation on the work they have done in providing what he termed an independent, objective analysis of information that impacts schools. Mr. Cox said Standard and Poor's provides an annual written report on strengths and challenges in each district based on an examination of the available data. He said there are more than 1,000 indicators for every school district; and every indicator is benchmarked across four different areas: (1) the regional group, (2) socio-economically similar districts, (3) state averages, and (4) the intermediate school district. Mr. Cox stated that school administrators can compare themselves to any school district they wish. Mr. Cox said that the data that is available will be useful in the accreditation process, and puts Michigan ahead of most other states in the process. He noted that the Michigan project was launched in May, 2001; the interim update was in October, 2001; and round three for Michigan is expected in July, 2002.

Mr. Cox said that all of the data on the website (www.ses@standardandpoors.com) comes from the Michigan Educational Assessment Program Office, the Michigan Department of Education, or the Department of Management and Budget. Districts are not asked directly for information. He said Standard and Poor's is working on the screen for the Federal No Child Left Behind legislation.

Mr. Cox said he would mail a copy of his presentation to all State Board members.

XI. ADOPTION OF STATE BOARD OF EDUCATION BY-LAWS

Mrs. Gire said the By-Laws Subcommittee (Mrs. Gire, Chair; Mr. Warren and Mrs. McGuire) completed their review of the By-Laws.

Mr. Warren moved, seconded by Mrs. Gire, that the State Board of Education adopt the Revised State Board of Education By-Laws, as recommended by the State Board of Education By-Laws Subcommittee, and attached to the Superintendent's memorandum dated May 2, 2002.

Mrs. Wise asked that the following addition be made on page 2, section 3, second paragraph of the State Board of Education By-Laws: The written notice will include an agenda and related material. It will be sent by overnight courier, or facsimile, or ELECTRONIC MAIL to each member of the State Board at the address or facsimile number provided by the member.

The vote was taken on the motion.

Ayes: Gire, McGuire, Moyer, Straus, Warren, Wise
Absent: Austin, Weiser

The motion carried.

The State Board of Education By-Laws are attached as Exhibit A.

XII. APPROVAL OF THE STANDARDS FOR THE PREPARATION OF TEACHERS FOR A NEW INFORMATION AGE EDUCATIONAL TECHNOLOGY ENDORSEMENT FOR TEACHER CERTIFICATION

Ms. Catherine Smith and Ms. Sue Wittick, Office of Professional Preparation and Certification Services, presented the Standards for the Preparation of Teachers for a New Information Age Educational Technology Endorsement for Teacher Certification. Ms. Wittick stated that this new program would be offered only as an additional endorsement for previously certified teachers.

Mr. Warren moved, seconded by Mrs. Wise, that the State Board of Education approve the Standards for the Preparation of Teachers for a New Information Age Educational Technology Endorsement for Teacher Certification, as attached to the Superintendent's memorandum dated May 2, 2002.

Mrs. Straus asked if there have been revisions since the Professional Standards Commission for Teachers recommended the proposal for approval in April, 2001. Ms. Wittick said revisions were made to bring better alignment with the recommendations of the State Board's Embracing the Information Age Task Force. Ms. Smith said that the revisions were not formally submitted to the Professional Standards Commission for Teachers for approval. Ms. Smith said the Commission Co-Chairs have reviewed the Embracing the Information Age Task Force Report and the revisions and were comfortable that the revisions were consistent with the original recommendation. Ms. Smith also noted that Commission members had been forwarded the revised version with the opportunity to respond.

Ms. Ellen Hoffman, Vice Chair of the Consortium for Outstanding Achievement in Teaching with Technology and a member of the Educational Technology Endorsement Committee, offered comments in support of the New Information Age Educational Technology Endorsement for Teacher Certification. She said it is her understanding that any concerns deal with process, not the recommendations.

Mrs. Straus offered a substitute motion, seconded by Mrs. McGuire, that the Standards for the Preparation of Teachers for a New Information Age Educational Technology Endorsement for Teacher Certification be referred back to the Professional Standards Commission for Teachers for review, and returned to the June 13, 2002 Board meeting for action.

The vote was taken on the substitute motion.

Ayes: Gire, McGuire, Moyer, Straus

Nays: Warren, Wise

Absent: Austin, Weiser

The substitute motion failed.

The vote was taken on the main motion.

Ayes: Moyer, Warren, Wise

Nays: Gire, McGuire, Straus

Absent: Austin, Weiser

The main motion failed.

Mr. Warren moved, seconded by Mrs. Gire that the State Board of Education reconsider the substitute motion and that the Standards for the Preparation of Teachers for a New Information Age Educational Technology Endorsement for Teacher Certification be referred back to the Professional Standards Commission for Teachers for review, and returned to the June 13, 2002 Board meeting for action.

Ayes: Gire, McGuire, Moyer, Straus, Warren, Wise

Absent: Austin, Weiser

The motion carried.

XIII. APPROVAL OF REVISIONS TO THE ENTRY-LEVEL STANDARDS FOR MICHIGAN TEACHERS

Ms. Catherine Smith and Ms. Sue Wittick, Office of Professional Preparation and Certification Services, presented the Revisions to the Entry-Level Standards for Michigan Teachers.

Ms. Smith said minor revisions are suggested in Standards 1, 2, 3, and 4, primarily in the area of the arts. She said Standard 7 is being updated to reflect the current National Educational Technology Standards for Teachers.

Mrs. Wise moved, seconded by Mr. Warren, that the State Board of Education (1) approve the recommendation to revise the Entry-Level Standards for Michigan Teachers, (2) approve the recommendation to revise the Criteria for an Assessment of Pedagogy, and (3) direct Michigan Department of Education staff to disseminate the revised Entry-Level Standards for Michigan Teachers and Criteria for an Assessment of Pedagogy documents to approved teacher preparation institutions and other interested parties, as described in the Superintendent's memorandum dated April 29, 2002.

Mrs. Straus asked if this proposal was reviewed by the Professional Standards Commission for Teachers. Ms. Wittick explained that the original proposal was presented to the Commission, and the revision has not been presented to the Commission.

Mrs. Gire asked what the normal procedure would be. Ms. Smith said all teacher preparation institutions and a sampling of schools review the draft and offer comments. Ms. Smith stated that the Ad Hoc Committee would review the comments and make changes in the proposal. She said the Embracing the Information Age Task Force would also be involved in reviewing comments before the proposal goes to the Professional Standards Commission for Teachers.

Ms. Ellen Hoffman, Vice Chair of the Consortium for Outstanding Achievement in Teaching with Technology and member of the Educational Technology Endorsement Committee, offered comments on the process. She stated that in this case, in her opinion, the process serves to educate and foster change. She urged that the commentary process be done via the web.

Mrs. Wise withdrew her motion, Mr. Warren his support.

Mrs. Straus moved, seconded Mrs. McGuire, that the Revisions to the Entry-Level Standards for Michigan Teachers, as described in the Superintendent's memorandum dated April 29, 2002, be reviewed by the referent groups, disseminated for public input, and returned to the Board for approval at a later date.

The vote on the motion was taken.

**Ayes: Gire, McGuire, Moyer, Straus, Warren, Wise
Absent: Austin, Weiser**

The motion carried.

PERSONAL PRIVILEGE - MR. THOMAS D. WATKINS, JR.

Mr. Watkins introduced Ms. Jennifer Zollars, an intern from Wayne State University, Public Policy, who is working with the Department on public policy issues for the next 12 weeks.

RECESS

The Board recessed for lunch at 1:50 a.m. and reconvened at 1:00 p.m.

PERSONAL PRIVILEGE - MR. THOMAS D. WATKINS, JR.

Mr. Watkins asked that an update on the budget and early retirement be added to the agenda. Hearing no opposition, the addition to the agenda was made.

XVII. PUBLIC PARTICIPATION IN STATE BOARD OF EDUCATION MEETING

- A. Ms. Mary Wood, 27533 Santa Ana, Warren, Michigan. Ms. Wood offered comments regarding oversight of charter schools.**
- B. Mr. Donald N. Thurber, 12674 N. Lakeshore, LaSalle, Michigan. Mr. Thurber, retired school principal, teacher, curriculum director, and current Monroe Public Schools Board Member; offered comments and distributed copies of articles regarding handwriting and reading.**

XVIII. ADOPTION OF POLICIES FOR AFFIRMING SERVICE LEARNING

Mrs. Straus moved, seconded by Mrs. Wise, that the State Board of Education adopt the Policies for Affirming Service Learning, as contained in the agenda folder, stating that it is the policy of the State Board of Education (1) to encourage public schools to integrate service learning components into the classroom learning environment; (2) that public schools research and utilize service learning as a powerful teaching method that can help to make learning exciting, meaningful, relevant, and lasting for all students; and (3) to encourage Michigan teachers to select and integrate academic lessons from service-learning activities to enrich student understanding of civil society and the role of free people in a democracy.

Mrs. Straus commented that Service Learning, formerly within the Michigan Department of Education, is now administered by the Michigan Commission on Community Service as a teaching/learning strategy that integrates service to the community and volunteerism into the core academic curriculum in a way that helps students make real-world connections between their academic studies and solving community problems.

Mr. Warren asked who drafted the policies. Mrs. Straus said that the original draft came from the Commission on Community Service, and was later edited by staff. Mr. Warren asked if the revised policies should be returned to the Commission for approval. Dr. Moyer asked if there was anything of a substantive nature changed in the edited version. Mrs. Straus answered that the original version combined policy and a resolution on Learning to Give. Mrs. Straus said the two were separated in the revision.

Dr. Moyer noted that the Integrating Communities and Schools Task Force, that he co-chairs with Mrs. Gire, identifies service learning as one of the significant aspects of promoting the integration of schools and communities, and he highly endorses the program.

The vote was taken on the motion.

**Ayes: Gire, McGuire, Moyer, Straus, Warren, Wise
Absent: Austin, Weiser**

The motion carried.

The policies are attached as Exhibit B.

XIX. ADOPTION OF RESOLUTION REGARDING LEARNING TO GIVE

Mrs. Straus moved, seconded by Mrs. Gire, that the State Board of Education adopt the resolution on Learning to Give, as contained in the agenda folder.

Mrs. Straus stated that Learning to Give was started in 1997 by the Council of Michigan Foundations and a consortium of nonprofit organizations, governmental agencies, and businesses to counteract the decline in civic involvement. She said the nationally recognized program targets young people by teaching the historic role and intrinsic value of America's independent, not-for-profit sector and the importance of philanthropy and volunteerism. She distributed a guidebook developed by Learning to Give, titled "Helping Parents Help Children Learn" to members of the Board.

Mrs. McGuire requested that Learning to Give present at a future Board meeting.

Mr. Warren stated that he supports the general initiative. He asked who drafted the resolution. Mrs. Straus responded that Learning to Give and Department staff drafted the resolution.

Mr. Warren said he would like to hear the presentation prior to endorsement. He said he is concerned about setting a precedent for the Board endorsing a particular program, rather than policy. Mrs. Wise agreed that she supports the concept, but has concerns about endorsing a particular program.

Mrs. Straus withdrew her motion, Mrs. Gire her support.

XX. PRESENTATION ON THE CONSOLIDATED APPLICATION FOR NO CHILD LEFT BEHIND

Ms. Nancy Mincemoyer, Administrator, Office of Organizational Development; Ms. Mary Ann Chartrand, Supervisor, Grants Administration and Coordination; and Ms. Jennifer Zollars, public policy intern with the Department; presented on the consolidated application for No Child Left Behind using a PowerPoint presentation highlighting the required state performance goals and core indicators, as described in Attachment A of the Superintendent's memorandum dated April 29, 2002.

Ms. Chartrand stated that the purpose of the No Child Left Behind Grant is to provide all children with fair, equal and significant opportunities to obtain a high level of education. She said it embodies four key principles: (1) accountability for results, (2) expanded state and local flexibility and reduced "red tape," (3) expanded choices for parents, and (4) focused resources on proven methods. She said the legislation states that successful academic performance depends upon the opportunity to attend schools that: (1) provide instruction to all students that, based on the findings of solid research, will lead to gains in achievement for all students; (2) have highly qualified teachers and principals; (3) provide a learning environment that is safe and drug free, and conducive to learning; and (4) are accountable to the public for results.

Ms. Chartrand said No Child Left Behind will award approximately \$665 million dollars to Michigan, through 60 grant programs. She said many of the grant programs are issued directly from the Federal government to school districts and universities via formula and competitive grants, contingent upon submission of an application. She further stated that 12 to 15 grants will be awarded to the Department as a formula grant to the State. The Department will submit a consolidated application for these grants.

There was discussion regarding the definition of proficiency. Dr. Bill Bushaw, Chief Academic Officer, stated that there are two types of proficiency: (1) student assessment, and (2) school accountability as it relates to adequate yearly progress.

Ms. Mincemoyer said the draft of the consolidated application has been developed based on collaboration among various departments. She said a design team, working with North Central Regional Educational Laboratory, will meet in early June to develop timelines, committees and their representation, and a specific charge. She said the final plan is due in spring, 2003. Ms. Mincemoyer stated that a peer review committee will be developed to give advice on the plan as it is being developed. She said the competitive criteria for state grants, and policy issues will be presented to the Board at a later date.

Based on Mrs. Straus' suggestion, Mr. Watkins asked staff to investigate the possibility of working with the National Association of State Boards of Education to get a free interactive on-line session regarding on-line assessment and No Child Left Behind.

Mr. Warren asked if the Federal language regarding performance goals can be changed by the State. Dr. Bushaw stated that changing the language regarding performance goals, would cause the State to be non-compliant. Mr. Watkins said there have been comments from Secretary of Education's office regarding flexibility.

This was a report only and no action was required.

PERSONAL PRIVILEGE - DR. HERBERT S. MOYER

Dr. Moyer introduced his wife, Ms. Lonnie Pepler Moyer, Publisher and President of the Monroe Evening News.

AWARDS AND RECOGNITIONS

Ms. Dorothy VanLooy, Director, Office of Field Services, welcomed staff members of the Alex Dow Elementary School who were present to receive the State Board Resolution as a Title I Distinguished School that has made adequately yearly progress in all subjects for three consecutive years. She stated that the school's MEAP scores have broken the Title I threshold standard of 75%.

Ms. Jane Jacobs, Office of Field Services, introduced the Principal, Ms. Sylvia Green, who introduced the following staff from Alex Dow Elementary School in Detroit: Michelle McDade, Jacqueline Jenkins, Brenda Heath, Latisha Edgeron, Arlene Rosemond, Ronnie Robinson, Esther Collier, Jacqueline Davis, and Jacqueline Liggins. Ms. Green also introduced Carl Barrett, from the Detroit Public Schools.

Mrs. Straus presented the resolution and congratulated the staff of Alex Dow Elementary School

In response to comments from the Board regarding replicating the success of Alex Dow Elementary School, Ms. Green stated that financial and human resources need to be in place, and input obtained from the local district administrators and teaching professionals.

This was a presentation only and no action was required.

XXIII. UPDATE ON THE BUDGET AND EARLY OUT RETIREMENT PROGRAM

Ms. Carol Wolenberg, Deputy Superintendent, Administrative and Support Services, provided an update on the Budget and Early Out Retirement Program.

Ms. Wolenberg said that the Department budget is currently in the House of Representatives, it will go to the full House next week, and then to Conference Committee. She said the state budget officers are meeting with the State Budget Office to discuss the additional state reductions and early retirement. She said the State School Aid budget includes money for Michigan Virtual University and the Center for Educational Performance and Information (CEPI) from the No Child Left Behind Act. She stated that the Memorandum of Understanding for Michigan Virtual University is completed and the Memorandum of Understanding for CEPI is being drafted.

Ms. Wolenberg gave an update on the Early Out Retirement Program and its impact on the Department.

This was a report only and no action was required.

XXIV. PRESENTATION OF THE ACCREDITATION ADVISORY COMMITTEE

The Accreditation Advisory Committee returned to the Board meeting to discuss their progress. Mr. Paul Bielawski said Dr. C. Phillip Kearney will provide a summary of the Committee's deliberations. Dr. Kearney said that the Committee sees their role as being very clearly defined. They will address the areas of alignment with the Federal legislation, the categories of the cut scores on the achievement measures, and performance indicators.

Dr. Kearney said they anticipate good staff support. He said they have concerns about the time schedule, but believe it is attainable. He said they will complete the task for the first year with *Education Yes!* as written. He said the Committee laid out the beginnings of a work plan, including a timeline addressing the performance indicators. He said he anticipates a meeting on June 10 and 11, 2002 to discuss alignment of Education Yes! with the Federal requirements and to begin discussing proficiency. He said the Committee anticipates coming to the Board in August or early September with the alignment issue. He noted that the Board will receive interim reports from the Committee. He said the area of cut scores and the definition of proficiency will be discussed by the Committee at its meeting scheduled for July 15 and 16, 2002.

Dr. Kearney said the Committee will continue to work with the staff in the fall to help ensure that assistance is available to schools that need assistance. He said the Committee would also work with staff on public engagement to send a message that the focus is making the education of children in this state better.

Mr. Warren expressed concern about not meeting the deadlines of the timetable previously adopted by the Board and expressed his belief that Mr. Watkins is ultimately accountable for meeting the deadlines.

Mrs. Wise stated that she is concerned that another school year will begin without financial and technical resources in place. She said the Board needs to take the leadership role to identify underperforming schools and then ask the Legislature for resources. There was further discussion regarding timelines and limited financial resources.

Mrs. Straus pointed out that the Department is working with underperforming schools in the Partnership for Success and Title I Schools. The next item on the agenda will report on them.

This was a presentation only and no action was required.

XXV. REPORT ON DEPARTMENT INITIATIVES TO ASSIST UNDERPERFORMING SCHOOLS

Mr. Paul Bielawski, Special Assistant, Office of Underperforming Schools, introduced the Report on Department Initiatives to Assist Underperforming Schools. Ms. Sue Carnell, Director, Office of School Excellence, introduced Ms. Yvonne Caamal Canul, Partner Educator, Kensington Elementary School in Grand Rapids, who provided a presentation on Partnership for Success, as it relates to her experiences with Kensington Elementary School. The basic approach of the Partnership for Success is to borrow top-notch professionals from their districts to provide intense, focused assistance to low-performing schools for a 2-3 year period. Ms. Caamal Canul stated that the Partnership for Success effort has fostered communication, growth, and excitement among the staff and students. She said Kensington Elementary School is now scheduled to close, due to fiscal constraints; however Ms. Caamal Canul stated that she believes the staff will take their energy and excitement to their next assignment.

Ms. Caamal Canul provided copies of the newsletter from Kensington Elementary School, "Branching Out."

Ms. Dorothy VanLooy, Director, Office of Field Services; Dr. Ethel Jones, Principal, John C. Lodge Elementary in Detroit; and Ms. Leslie Holland, Principal, Yost Academy in Detroit; presented on the Comprehensive School Reform Demonstration (CSRSD) program, primarily funded through Title I ESEA, that aims to raise student achievement by helping schools implement successful, comprehensive school reform models that are based on reliable research and effective practices, and that include an emphasis on basic academics and parental involvement. Ms. VanLooy stated that all schools must have a poverty level of 50% or greater to be eligible for funding. Federal criteria also require that 85% of the schools funded demonstrate low achievement levels.

A folder of information on E.W. Yost Academy and John C. Lodge Elementary and "Co-nect Comprehensive School Reform Benchmarks" was provided.

There was discussion regarding level of funding, evaluation, sustainability of progress, and the availability of technology.

This was a report only and no action was required.

XXVI. PRESENTATION ON PUBLIC EFFORT TO SUPPORT TEACHING AS A PROFESSION AND TO ENHANCE THE IMAGE OF TEACHERS

Ms. Pam Wong, Chief of Staff, and Ms. Jean Shane, Special Assistant for Awards and Recognition Programs, provided an overview of the Department's efforts to support teaching as a profession and to enhance the image of teachers.

Ms. Shane provided an analysis and overview of awards and recognition programs and discussed current and future award programs. She said that statewide award for school support staff is being developed. She further stated that Michigan's Milken Educator Network is one of the most successful in the nation. She said there will be a web page highlighting awards and recognition programs.

This was a presentation only and no action was required.

XXVII. PERSONAL PRIVILEGE - MR. MICHAEL DAVID WARREN, JR.

Mr. Warren spoke of a conversation he had with Mrs. Weiser regarding the revision of the teacher preparation process. Mr. Watkins said he also had a conversation with Mrs. Weiser and will get further clarification from Dr. Carolyn Logan, Director, Office of Professional Preparation and Certification Services.

XXVIII. CONSENT AGENDA

- J. Approval of Criteria for the Michigan School Readiness Program Evaluation Grant
- K. Approval of Criteria for 21st Century Community Learning Centers Grants
- L. Approval of the University of Phoenix as a Teacher Preparation Institution
- M. Approval of Nominations to the Special Education Advisory Committee

Mr. Warren moved, seconded by Mrs. Gire, that the State Board of Education approve the consent agenda as follows:

- J. approve the criteria for the Michigan School Readiness Program Evaluation Grant, as attached to the Superintendent's memorandum dated April 29, 2002;**
- K. approve the Criteria for the 21st Century Community Learning Centers Grants, as attached to the Superintendent's memorandum dated April 29, 2002;**
- L. (1) receive the report of the Committee of Scholars regarding approval of the University of Phoenix programs; and (2) grant probationary approval to the University of Phoenix for Master's degree program in Curriculum and Instruction and Administration and Supervision, as discussed in the Superintendent's memorandum dated April 29, 2002; and**
- M. (this item has been removed from the agenda).**

The vote on the motion was taken.

Ayes: Gire, McGuire, Moyer, Straus, Warren
Absent: Austin, Weiser, Wise

The motion carried.

XXIX. REPORT OF THE SUPERINTENDENT

N. Human Resources Report

O. Report on Administrative Rule Waivers

P. Report on Approval of New or Revised Teacher Education Programs

Q. 2001-2002 William F. Goodling Even Start Family Literacy Program Grants - Additional Awards

R. 2001-2002 All Students Achieve Program - Parent Involvement and Education (ASAP-PIE)

Mr. Watkins provided an oral report on the following:

A. Year End Report

Mr. Watkins said he sent the Board a Year End Report highlighting the accomplishments of his first year as Superintendent of Public Instruction. He thanked the Board for their faith in selecting him, and he commended staff for the high quality of their work.

B. School District of the City of Inkster

Mr. Watkins said that he has communicated with the Inkster School Board and the Edison Project that they need to provide a joint plan of action by May 15, 2002, or he will send a letter to the Governor declaring that the School District of the City of Inkster has a serious financial problem. He stated that the April 22, 2002 public forum was well attended by the community and Mrs. Straus and Mrs. McGuire also attended. Mr. Watkins said he visited Inkster High School the following day.

C. Proposal A to A+ Forums

Mr. Watkins said that forums have been held in the following locations: Houghton, Livonia, Kalamazoo, Hamtramck, Lansing and Monroe. He said forums are scheduled for Traverse City on May 14, 2002, and Bay City on May 21, 2002. He said positive ideas are being generated from the community regarding operations, infrastructure, and maximizing the use of limited resources. He said there will be additional forums in other parts of the state scheduled in the fall following summer vacations.

XXX. COMMENTS BY STATE BOARD OF EDUCATION MEMBERS

A Visit to Savage Elementary School - Mr. Michael David Warren, Jr.

Mr. Warren thanked Mr. Watkins for accompanying him to read to kindergarten students at Savage Elementary School in Belleville on May 8, 2002. Mr. Warren noted that his cousin, Nick Maniaci, is the Principal at Savage Elementary School.

B. Conference on Youth Safety and Child Welfare - Dr. Herbert Moyer

Dr. Moyer thanked Mrs. Gire (who had been invited) for the opportunity to represent the Board at a Conference on Youth Safety and Child Welfare sponsored by the National Conference of State Legislatures in Austin, Texas. He said this also gave him the opportunity to attend a recognition celebration in Austin, Texas with his fourth grade granddaughter's class as they were honored for being the state winner of the future problem solving contest.

C. Arts Festival at Local Elementary School - Mrs. Sharon Gire

Mrs. Gire shared her experience of attending an arts festival at a local elementary school in her county on the previous evening. She noted that it was a good example of parent involvement with an arts focus.

D. Thank you to Monroe County Intermediate School District - Mrs. Marianne McGuire

Mrs. McGuire thanked Monroe County Intermediate School District for hosting the State Board of Education meeting.

XXXI. TENTATIVE AGENDA FOR NEXT MEETING

Mr. Warren reminded staff to include the learning standards on the agenda for the June meeting.

Dr. Moyer cautioned staff to allow enough time for two task force reports in June: (1) Elevating Educational Leadership and (2) Integrating Schools and Communities.

Mrs. Straus requested a resolution honoring Glen Peters, a long-time board member from Macomb Intermediate School District who passed away. Mrs. Gire said she would work with staff to provide information for the resolution.

XXXII. FUTURE MEETING DATES

- A. June 13, 2002
- B. July 11, 2002
- C. August 8, 2002
- D. September 12, 2002

XXXIII. ADJOURNMENT

The meeting adjourned at 5:04 p.m.

Respectfully submitted,

Michael David Warren, Jr.
Secretary

STATE BOARD OF EDUCATION BY-LAWS

Adopted May 9, 2002

“Leadership and general supervision over all public education, including adult education and instructional programs in state institutions, except as to institutions of higher education granting baccalaureate degrees, is vested in a State Board of Education. It shall serve as the general planning and coordinating body for all public education, including higher education, and shall advise the legislature as to the financial requirements in connection therewith.”

Michigan Constitution
Article VIII, Section 3 (In Part)

MEETING PROCEDURES

a. Types of Meetings

1. Regular Meetings - Regular meetings will be held monthly unless otherwise determined by the State Board. A quorum of the State Board must be present. An affirmative vote by the majority of the members serving on the State Board shall be required to transact business. In accordance with the Open Meetings Act, regular meetings will be open to the public and press unless the State Board takes specific action to go into closed session. A record will be made of the proceedings, including votes on all actions of the State Board and will be available to the public.
2. Committee of the Whole - Meetings of a Committee of the Whole may be convened from time to time as determined by the State Board. A quorum must be present to conduct a Committee of the Whole meeting. The Superintendent or the President will preside; a prepared agenda may be adopted and followed; a record may be kept; all recommendations considered in Committee of the Whole will be presented for final decision in a Regular or Special meeting of the State Board. In accordance with the Open Meetings Act, Committee of the Whole meetings will be open to the public and press.

At least six days before the date of a Regular or Committee of the Whole meeting, the State Board Executive will give written notice of the meeting of the State Board. This notice will include an agenda and related materials, as well as the time and place of each Regular and Committee of the Whole meeting. It will be sent by First Class mail or other method, as requested, to each member of the State Board at the address of the member of the State Board furnished to the State Board Executive. The State Board Executive will post a public notice of the meeting in accordance with the Open Meetings Act.

3. **Special Meetings** - Upon request of the Chairman, and with the concurrence of three voting members of the State Board, a special meeting will be called by the State Board Executive. The State Board Executive will also call a special meeting upon the request of not less than three voting members of the State Board. In accordance with the Open Meetings Act, these meetings will be open to the public and press, unless the State Board takes specific action to go into closed session.

At least two days in advance of the special meeting, the State Board Executive will provide written notice of the special meeting of the State Board to Board members. The written notice will include an agenda and related material. It will be sent by overnight courier, facsimile, or electronic mail to each member of the State Board at the address or facsimile number provided by the member.

If a meeting is called without due notice to State Board members, all voting members of the State Board must waive notice of the special meeting in advance of the meeting. If not, no formal action can be taken by the State Board.

Special meetings of the State Board may also be held, without written notice to State Board members, if all voting members of the State Board are present and agree to hold the special meeting.

The State Board will consider only those matters included in the call for the special meetings of the State Board, except that upon written consent of all voting members obtained before the special meeting is held, the State Board may consider new business at the special meeting of the State Board.

4. **Closed Sessions** - It is the intent of the State Board to go into closed session only in accordance with the Open Meetings Act.

It is the intent of the State Board to decide and to announce in advance the form of meeting to be held. All necessary materials to be considered by the State Board will accompany the notice and agenda of meetings whenever possible.

b. Quorum for Meetings

A quorum of the State Board shall consist of a majority of the Board's members.

c. Public Participation in State Board Meeting

Procedures for public participation will be adopted by the State Board in accordance with the Open Meetings Act. (The procedures are attached.)

D. Location of Meetings

The meetings of the State Board will be held in the Ladislaus B. Dombrowski State Board Room, located on the fourth floor of the John A. Hannah Building, Lansing, Michigan, or at such other place as determined in advance by the State Board.

E. Parliamentary Procedures

Robert's Rules of Order Newly Revised (Tenth Edition), as modified by these by-laws will be followed by the State Board in conducting its business.

F. Order of Business for All Regular Meetings of the State Board

The order of business at Regular meetings of the State Board will be:

- (1) Adoption of Agenda and Order of Priority**
- (2) Approval or Amendment of Minutes of the Previous Meeting**
- (3) President's Report**
- (4) Discussion/Presentation Items**
- (5) Public Participation in State Board Meeting**
- (6) Consent Agenda**
Report of Superintendent
- (8) Comments from State Board Members**
Preliminary Approval of Agenda for Next Meeting
Dates and Times of Future Meetings
- (11) Adjournment**

G. Suspension of Order of Business

The order of business may be suspended by a majority of the voting members of the State Board.

H. Voting Procedure

Every vote by the State Board will be taken by calling the ayes and nays, and the names of those voting respectively for and against will be recorded in the minutes by the Recording Secretary. When all members of the State Board are present and the vote is unanimous, the vote will be recorded as unanimous in the minutes.

An affirmative vote by the majority of the members serving on the State Board shall be required to transact business.

Minutes

The State Board will follow the procedures outlined in Robert's Rules of Order relative to entering statements into the minutes of the State Board. The reasons for a vote will be recorded in the minutes if requested by a member prior to or promptly following the vote.

Minutes of the State Board once prepared in rough draft by the Office of the State Board Executive, will be forwarded to the Secretary of the State Board for review and comment. Once reviewed by the Secretary, the State Board Executive will forward the minutes to all State Board members for corrections, changes, additions, and final approval by the State Board at the next Regular or Special meeting of the State Board.

II. ELECTION OF OFFICERS AND NASBE REPRESENTATIVE

At a meeting of each odd numbered year, members of the State Board may elect from their membership, a President or Co-Presidents of the State Board. The President or Co-Presidents will perform such duties as will be assigned to him or her by the State Board, and as provided by these by-laws.

At a meeting of each odd numbered year, members of the State Board may elect from their membership, a Vice President or Co-Vice Presidents of the State Board. At a meeting of each odd numbered year the members of the State Board may elect a secretary and a treasurer, as well as the Board's voting delegate at meetings of the National Association of State Boards of Education (NASBE) from their membership. They will perform duties as provided herein or assigned by the State Board.

If for any reason any officer or the State Board's NASBE Delegate retires, resigns, or vacates the position, an election will be held to fill the vacated position at the meeting following the State Board's meeting declaring the office vacated.

III. ADDITIONAL COMMITTEES

Committees of the State Board will be constituted as deemed necessary and may be reconstituted at any time by the State Board. The President will appoint members and designate the chair with the concurrence of a majority of the members present and voting.

The duties and length of time of each committee will be determined by the State Board at the time it is created. All committees will automatically terminate at the end of each even numbered year.

All new matters must be first submitted to the State Board and the Board may submit them to the appropriate committee for consideration and report back to the Board.

IV. PERSONNEL PROCEDURES

The State Board will appoint the Superintendent of Public Instruction and the State Board Executive for a term of office as determined by the State Board.

V. SUPERINTENDENT OF PUBLIC INSTRUCTION

The Superintendent of Public Instruction will be the Chairman of the State Board without the right to vote, and will be responsible for the executive of its policies. He or she will preside at Regular and Special meetings of the State Board. In his or her absence, the President will preside at the Regular or Special meetings. If both the Superintendent and President are absent, the meeting will be chaired by the Vice President.

VI. STATE BOARD EXECUTIVE

The members of the State Board will appoint a State Board Executive. The State Board Executive will be the official custodian of the minutes and all supporting documents thereto of the State Board. In addition, the State Board Executive will be the custodian of the seal of the State Board and cause its imprint to be placed wherever appropriate. The State Board Executive will perform the duties assigned to him or her by the State Board in coordination with the Superintendent, and will hold office at the pleasure of the State Board.

STATUS REPORT

A complete, written up-to-date list of the status of all pending matters will be provided to all members of the State Board at each regular meeting as part of the Report of the Superintendent.

AMENDMENTS

These By-laws may be amended in accordance with the following procedure: The proposed amendments will be submitted in writing and will lay on the table between the meeting at which they are submitted and the next duly constituted meeting at which time such amendments must be acted upon. The proposed amendments will require six affirmative votes for approval.

STATE OF MICHIGAN
STATE BOARD OF EDUCATION

POLICIES FOR AFFIRMING SERVICE LEARNING

All Michigan citizens have the critical responsibility to participate in community and civic life. The State Board of Education reaffirms the fundamental role of K-12 education in preparing each generation for active, informed citizenship.

We recognize the integral role and exemplary efforts of Michigan schools in developing creative ways to make learning through service important components to a quality education.

Service learning is a teaching/learning strategy that integrates service to the community and volunteerism into the core academic curriculum in a way that helps students make real-world connections between their academic studies and solving community problems. Service learning gives students answers.

Today, approximately one-third of public elementary and secondary schools use service learning in their educational programs nationally. Service learning is currently improving schools.

Organizations that advocate for service learning standards have worked tirelessly to organize lessons that support the key role of public education in our democracy, the preparation of knowledgeable leaders, and supporting future citizen participation in society for the common good.

Service Learning is in keeping with State Board of Education policies on Character, Family Involvement, Safe Schools, Effective Learning Environments, Prevention of Bullying, and Encouraging Tolerance in Public Schools.

POLICIES

We believe that Service Learning is a valuable tool that address the long term goals of quality student academic achievement, workforce readiness, safe and secure learning environments, and a strengthened democracy and civil society. Therefore, it is the policy of the State Board of Education to encourage public schools to integrate service learning components into the classroom learning environment.

We accept that service learning lesson planning and integration into the classroom learning environment is an effort worthy of further replication, adoption and study. Teacher-tested, standards-based lessons and resources can provide high quality, student- friendly academic units of study directly aligned with the Michigan Curriculum Framework. Therefore, it is the policy of the State Board of Education that public schools research and utilize service learning as a powerful teaching method that can help to make learning exciting, meaningful, relevant, and lasting for all students.

We know that with the help of teachers, service learning lessons can promote new knowledge and understanding that will translate critical concepts in a structured age-appropriate way to children as part of their education in democratic citizenship. Therefore, it is the policy of the State Board of Education to encourage Michigan teachers to select and integrate academic lessons from service-learning activities to enrich student understanding of civil society and the role of free people in a democracy.

These Policies for Affirming Service Learning are guidelines for local schools as they work to achieve a positive learning atmosphere for all Michigan children. These Policies shall also serve as the policy framework for the Department of Education, as well as programs in other state administrative agencies over which the State Board of Education possesses policymaking authority. The State Board shall also use this policy framework to develop recommendations for the Legislature, the Governor, and state agencies; to formulate grant criteria; and to develop and implement other State Board programs, activities, and policies.

Adopted May 9, 2002