



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



JENNIFER M. GRANHOLM
GOVERNOR

JEREMY M. HUGHES, Ph.D.
INTERIM SUPERINTENDENT
OF PUBLIC INSTRUCTION

April 25, 2005

MEMORANDUM

TO: State Board of Education

FROM: Jeremy M. Hughes, Ph.D.
Interim Superintendent

SUBJECT: Approval of Application and Review Process to Approve Suppliers of
First aid and CPR Courses for the Initial Certification of Teachers

In 2003, legislation was passed that added the following section to the Revised School Code:

Sec. 1531d. (1) Beginning July 1, 2004, the superintendent of public instruction shall not issue an initial teaching certificate to a person unless the person presents evidence satisfactory to the superintendent of public instruction that the person meets 1 of the following:

(a) Has successfully completed a course approved by the department in first aid and cardiopulmonary resuscitation, including a test demonstration on a mannequin, and has successfully completed instruction approved by the department in foreign body airway obstruction management, and holds valid certification in these topics issued by the American Red Cross, American Heart Association, or a comparable organization or institution approved by the department.

(b) Has physical limitations that make it impracticable for the person to complete the instruction and obtain the required certification under subdivision (a).

(2) A person who meets the requirements described in subsection (1)(a) and who performs first aid, cardiopulmonary resuscitation, or foreign body airway obstruction management on another person in the course of his or her employment as a teacher is not liable in a civil action for damages resulting from an act or omission occurring in that performance except an act or omission constituting gross negligence or willful and wanton misconduct.

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(3) This section does not create a duty to act on the part of a person who holds the certification described in subsection (1)(a).

In January 2004, a referent committee met to discuss the implementation of this new legislation and to draft a process by which organizations in addition to the American Red Cross (ARC) and the American Heart Association (AHA) could become approved suppliers of first aid and cardiopulmonary resuscitation (CPR) courses to be completed by new teachers prior to their initial certification. This committee was comprised of representatives for the American Red Cross, the American Heart Association, the Michigan Association of Colleges of Teacher Education, the Education Deans and Directors of the Association of Independent Colleges and Universities of Michigan, and Michigan Department of Education staff. The Safety Council for Southeast Michigan and the Directors and Representatives of Teacher Education Programs were also invited to send representatives, but were unable to do so.

The proposed "Application for State Approval of First Aid and Cardiopulmonary Resuscitation (CPR) Programs for Initial Teacher Certification" is provided as Attachment 1, and the composition of the referent committee is provided as Attachment 2.

The following application and approval process is proposed for implementation following State Board approval:

The application form and approval process will be posted on the Michigan Department of Education website.

- Organizations that have expressed interest during the past year will be invited to apply for approval of their first aid and CPR coursework.

As needed, an ad-hoc committee will be formed to review the applications to ensure that the coursework is comparable to that offered by the legislatively approved suppliers, ARC and AHA.

The ad-hoc committee(s) will recommend approval to the Superintendent of Public Instruction for suppliers of first aid and CPR coursework.

It is recommended that the State Board of Education approve the application and review process for the approval of organizations that wish to offer first aid and CPR courses to candidates for initial Michigan teaching certificates that are comparable to those offered by the American Red Cross and the American Heart Association, as discussed in the Superintendent's memorandum dated April 25, 2005.

**Application for State Approval of First aid and
Cardiopulmonary Resuscitation (CPR) Programs for Initial
Teacher Certification**

**Sue Wittick, Higher Education Coordinator
Michigan Department of Education, Office of Professional
Preparation Services
P.O. Box 30008, Lansing, Michigan 48909
Phone: (517) 241-0172 *** Fax: (517) 373-0542 *** E-mail:
witticks@michigan.gov**

I. Application Information

Date of this Application	
Organization	
Contact Person's Name and Title	
Contact Person's Phone Number	
Contact Person's Fax Number	
Contact Person's E-Mail Address	
Contact Person's Mailing Address	
Contact Person's Signature	

Please indicate which courses your organization offers:	Yes	No
CPR for Adults		
CPR for Children		
First aid		
Other title (please specify)		

Please fax a signed copy of this first page to Sue Wittick
517-373-0542.

Directions for Completing Application

- Please submit narrative response to each of the criteria in Sections I – VIII listed below.

Please complete the objectives matrix to indicate how each objective will be met in the coursework your organization provides.

Application is to be submitted electronically (e-mail attachment, CD, floppy disk)

Supporting pieces that cannot be sent electronically, should be mailed to the address on the previous page. Please include published brochures, current course schedules, and original certificates/cards given to course completers (marked SAMPLE), and any other information that will support your response to the criteria.

Section I – Instructor Training

- Provide the objectives for the instructor preparation course.
- Explain how instructors are trained to deliver the curriculum of the program
- Explain how, and how often, instructors are trained for re-certification.
- How do instructors demonstrate their proficiency to become an approved provider of coursework?
- Is a formal examination of instructors a requirement for approval?
- Who oversees and supports the Instructors as they are delivering content in the field?

Section II – Curriculum

- Please submit a list of program objectives. ALL the objectives in the document entitled *Course Objectives in Approved First aid and CPR Courses* must be included.

Section III – Scientific/Clinical References

- Describe/indicate the clinical protocols/scientific source(s) for the content and skills taught in the courses.

Section IV – Teaching Methodology

- Describe the percentage of course time spent in “hands-on” practice.
- Describe the teaching tools utilized to teach the course and the source of any videos used in the training.
- Provide the instructor to student ratio.
- Provide the mannequin to student ratio.

Section V – Assessment of Student Skill Proficiency

- Explain how students are assessed related to first aid knowledge and skills
- Explain how students are assessed related to CPR knowledge and skills.

Section VI – Administrative Information

- Provide information on the length of the courses, including instructional hours, practice hours, and assessment hours.
- Provide information on the range of costs for the programs.

Section VII – Equipment

- Provide an inventory of equipment required for use in all CPR courses.
- Provide an inventory of equipment required for use in all first aid courses.
- Describe equipment quality control policies, including availability, maintenance, and decontamination.

Section VIII – Availability

- Provide information on the number of courses that have previously been offered and the locations where they were offered.
- Provide information on any plans for expanding the number of courses offered or additional locations that could be covered.
- Provide information on the number of currently approved instructors.
- Provide information on plans to train new instructors.
- Provide contact information for regional centers where students can register for courses.

Course Objectives for First aid and CPR Courses

Organization _____

Source of Objectives Michigan State Board of Education, May 2005

Program/Subject Area First aid/CPR

Objective No.	Objective	Specify Where Each Objective is Covered in Proposed Course Syllabi	Include Additional Narrative To Explain How Candidates Will Meet Each Objective
1.0	Adult CPR		
1.1	Explain the importance of breathing barriers and disposable gloves in preventing disease transmission;		
1.2	Describe how to recognize and handle an emergency;		
1.3	Explain how to check the scene for safety and the victim for consciousness;		
1.4	Explain when and how to move a victim from a dangerous scene;		

Objective No.	Objective	Specify Where Each Objective is Covered in Proposed Course Syllabi	Include Additional Narrative To Explain How Candidates Will Meet Each Objective
1.5	Describe when to call and how to interact with the emergency medical services (EMS) system;		
1.6	Explain why and how to apply basic precautions to reduce the risk of disease transmission during and after providing care;		
1.7	Describe how to prioritize care for life-threatening injuries or sudden illnesses;		
1.8	Describe how to check a conscious victim for life- and non life-threatening conditions;		
1.9	Demonstrate how to check an unconscious adult;		
1.10	Demonstrate how to clear the airway of a conscious choking adult;		
1.11	Demonstrate how to give care to an adult who has signs of circulation but is not breathing;		

Objective No.	Objective	Specify Where Each Objective is Covered in Proposed Course Syllabi	Include Additional Narrative To Explain How Candidates Will Meet Each Objective
1.12	Describe how to recognize the signals of a heart attack and how to give care;		
1.13	Demonstrate how to care for a victim who is having a breathing emergency;		
1.14	Demonstrate how to perform CPR to an adult; and		
1.15	Demonstrate how to give care to an unconscious choking adult.		
2.0	Child CPR		
2.1	Explain the importance of breathing barriers and disposable gloves in preventing disease transmission;		
2.2	Describe how to recognize and handle an emergency;		
2.3	Explain what Good Samaritan Laws are and how they apply to emergency situations;		

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