

Fee for Service Rate Methodology Workgroup

MEETING NOTES

Date: January 31, 2006 (Tuesday)

Time: 10:00 a.m. – 12:00 p.m.

Where: Capitol Common - Conference Room E
400 S. Pine
Lansing, MI 48933

Attendees: Michael DeVault, Bruce Elkins, Bud Ferguson, Linda Garvin, Julie Greenway, Toni Hornberger, Sean Huse, Ed Kemp, Thomas Koepke, Terry Latimer, Maryann Lorkowski, Helen McNamara, Kathy Merry, Pam O'Farrell, Liz Patrick, Susan Powell, Robert Readler, Jane Reagan, Jeff Siegel, Michelle Simmons, Linda Sowle, Dave Stirdivant, Toni Sturgis

Handouts: Finalized SE-4096 with modifications
Data collection and cost settlement timeline flowchart
CMS Questions and Responses
Health Related IEP MER description write up
PCG ICR Handout
Task List

Highlighted areas are tasks to be completed prior to next meeting.

- **FFS Timeline (SBS Data Collection and Cost Settlement Timeline Flowchart)**
 - This timeline was reviewed and adjustments made
 - This is just to be used as a tool for the workgroup
- **SE-4096 Form (with modifications)**
 - The SE-4096 is final
 - Supts. DeVault and Siegel will present the modifications to MDE
 - It is too late to get modifications done to the 4096 for School Year ending 6/30/07
 - If MDE accepts the modifications
 - Dave Stirdivant will then work with MDE to develop written instructions and guidance
- **Rate Modeling**
 - It was originally suggested that a small group of ISDs could participate in a rate modeling to be conducted with PCGs assistance.
 - This process was determined to be too time consuming and costly to do at this point in time
 - PCG also has indicated that they do not have the detail of data necessary to do anything other than an estimate of what the revenue levels might be.
 - Once the methodology is approved PCG can assist the providers in estimating their revenue levels.
- **Update on CMS Questions**
 - Cost Certification Form
 - Annual certification
 - After the 10/31 cost certification the cost certification will be populated by MDCH (based on modified SE-4096, depreciation, interest reporting etc.) and each ISD will be mailed for forms for all of their LEAs.
 - The ISD will accumulate the signed LEA forms and retain the original for their files and send a copy go MDCH.

Fee for Service Rate Methodology Work Group Meeting Notes

January 31, 2006

Page 2 of 2

- Transportation methodology
 - The total transportation costs on line 28 of the SE-4094 are direct costs only and do not include any indirect costs.
- **Non ICR Administrative Expenses**
 - Non ICR Adm. Expense Handout
 - Costs from the function codes for the Board of Education and Office of the Superintendent were excluded from allowable costs
 - Sean will set up a conference call with Helen McNamara and Liz Patrick to verify that all the function codes he is reporting for the non-ICR administrative costs valid and do not duplicate costs already reported elsewhere
 - Helen McNamara, PCG and staff from MDCH will be meeting with MDE to discuss the possibility of calculating a separate Indirect Cost Rate for Medicaid billing only. This meeting is so that MDE can gain knowledge and a history of the workgroup and need for the new ICR.
- **Health Related IEP MER Process**
 - Jane will be attending the meeting of the Data Policy Committee next week to present our issues with the FERPA regulations as it pertains to the data release to do the Medicaid eligibility verification. Jane will report back to the group after the meeting.
 - A process still needs to be worked out for resolving the file of those names that hit on 4 out the 7 verification criteria.
 - Jane feels that the Interagency Agreement may need to be modified to identify the eligibility verification process.
- Next meetings:
 - February 21, 2006 1:00-3:00
 - March 21, 2006 1:00-3:00
 - April 18, 2006 1:00-3:00
 - May 23, 2006 1:00-3:00
 - July 25, 2006 1:00-3:00
 - August 22, 2006 1:00-3:00
 - November 28, 2006 1:00-3:00