

**SECTION 00105
NOTICE TO BIDDERS**

1. Schools First requests bids on behalf of Lansing School District for the New Pattengill Middle School for Bid Package No.04 – Architectural, Mechanical, Electrical for the following work categories:

<u>Category</u>	<u>Description</u>	<u>Category</u>	<u>Description</u>
04-02800	Landscape Accessories	04-10520	Fire Extinguishers
04-03300	Concrete Flatwork	04-10650	Operable Partitions
04-04000	Masonry	04-11060	Music Casework
04-06100	Rough Carpentry	04-11065	Theater Equipment and Rigging
04-07400	Standing Seam Metal Roof	04-11130	Projector Screens
04-07500	Built-Up Roofing	04-11400	Food Service Equipment
04-08300	Overhead Doors & Grilles	04-11480	Bleachers
04-08500	Glass & Glazing	04-11482	Athletic Equipment
04-09000	Metal Stud, Drywall, Plaster, Acoustical	04-11600	Plastic Laminate Casework
04-09300	Hard Tile	04-11650	Science Laboratory Casework
04-09520	Acoustical Panels	04-12000	Auditorium Seating
04-09550	Wood Flooring	04-14200	Elevators
04-09650	Resilient Flooring	04-14250	Vertical Wheelchair Lift
04-09680	Carpeting	04-15000	Mechanical
04-09900	Painting	04-15500	Fire Protection
04-10100	Marker/Chalk/Tack Board Units	04-15750	Geothermal System
04-10110	Stainless Steel Toilet Partitions	04-15800	Testing, Adjusting, and Balancing and Commissioning
04-10350	Flagpoles	04-16000	Building Electrical
04-10400	Interior Signage	04-17000	Technology
04-10420	Exterior Signs		
04-10500	Lockers		
04-10800	Toilet Accessories		

2. Bid proposals will be received via delivery or mail by 2:00pm local time on February 24, 2005 by Lansing School District at:

519 W. Kalamazoo St. – Room 206
Lansing, MI 48933
Attn: Purchasing

Proposals must be sealed with bidder's name on the outside of the envelope and designated as follows:

Sealed Proposal (S.O. #1274)
Bid Package No. 04
Bid Category (ies): _____
Contractor Name, Address, Phone Number

2. Bidders will be required to submit with their bids a Bid Security by a qualified surety authorized to do business in the State of Michigan, an OSHA Form 200 (or 200-S) for the most recent past year, provide their worker's compensation Experience Modification Rate (EMR) factor and any other information required in the Instructions to Bidders. Bid Security in the form of a certified check is acceptable only for proposals less than \$50,000.00. Bidders shall agree not to withdraw bid proposals for a period of ninety (90) calendar days after date for receipt of bids.
3. Bid proposals will be publicly opened and evaluated by the Project Team with recommended awards subsequently made by Lansing School District.
4. Accepted bidders will be required to furnish satisfactory Performance Bond and Payment Bond and Certificates of Insurance in the amount of 100% of the contract price, as required in the Project Manual. This project is subject to state sales tax and/or use tax.

5. Schools First has been contracted by the Owner to organize and direct the complete construction of the project as a construction manager, and, as such, will act as a representative of the Owner in those matters so designated. Schools First is not a general contractor on this project.
6. Bid documents will be available for examination and distribution on or after January 26, 2005. Examination may be made at:

Builders Exchange of Lansing
1240 E. Saginaw Street
Lansing, MI 48909
(517) 372-8930
(517) 372-5022 fax

Builders Exchange of Grand Rapids
4461 Cascade Road
Grand Rapids, MI 49501
(616) 949-8650
(616) 949-6831 fax

Builders Exchange of Kalamazoo
3431 E. Kilgore
Kalamazoo, MI 49002
(269) 349-2507
(269) 349-9306 fax

CAM – Construction Association of MI
43636 Woodward Avenue
Southfield, MI 48302
(248) 972-1000
(248) 972-1001 fax

Central Michigan Plan Room
601 N. Fancher Street
Mt. Pleasant, MI 48858
(866) 775-7747
(866) 775-7748 fax

Clark Construction Company – Open to all
3535 Moores River Drive
Lansing, MI 48901
(517) 372-0940
(517) 372-0668 fax

CMD – Construction Market Data
40000 Grand River Avenue, Suite 404
Novi, MI 48375
(248) 471-5811
(248) 471-6103 fax

CNS Construction New Service of West MI, Inc.
1793 R.W. Berends Drive, SW
Wyoming, MI 49509
(616) 530-3940
(616) 530-3945 fax

Dodge Reports
1311 S. Linden Road, Suite B
Flint, MI 48532
(810) 733-3160
(810) 733-3173 fax

Dodge Reports
25330 Telegraph Road, Suite 350
Southfield, MI 48034
(248) 799-3300
(248) 799-3339 fax

Granger Construction Company – Open to all
6267 Aurelius Road
Lansing, MI 48909
(517) 393-1670
(517) 363-8250 fax

McGraw-Hill Construction Dodge
2922 Fuller N.E., Suite 118
Grand Rapids, MI 49505
(616) 363-9811
(616) 363-8250 fax

Schools First Site Trailer – Open to all
550 Marshall St.
Lansing, MI 48912
(517) 487-9077
(517) 487-9098 fax

Lansing School District – Purchasing – Open
519 W. Kalamazoo St. – Rm 206
Lansing, MI 48933
(517) 325-6100

Lansing Area Hispanic Business Association
4264 Greenwood Drive
Okemos, MI 48864
(517) 381-8804

Capital Area District Library – Open to all
401 S. Capitol
Lansing, MI 48901
(517) 367-6363

7. A pre-bid conference will be held for all contractors at: The Marshall St. Armory (331 Elvin Ct.) just south of the site of the new building on Tuesday, February 8, 2005 at 1:00pm with an informational session for contractors not familiar with the public bidding procedures on bonded projects to follow. Contractors are free to walk the site after the meeting. All bidders are responsible for attendance at the pre-bid conference. Pre-bid conference minutes will be distributed to all who are known by the Construction Manager to have

received contract documents, but the Construction Manager, Architect and Owner will not be responsible for providing information to those not attending the pre-bid conference. Information disclosed in the pre-bid conference minutes will be considered part of the bidding and contract documents. Lansing School District reserves the right to reject bids from contractors not attending the pre-bid.

8. There will be two additional Technical Assistance Meetings hosted by Lansing School District and their technical assistance advisor, Mr. Kamel Boctor, P.E. Questions raised at these meetings will be answered at the meeting if they are able to do so and all responses will be issued in addendums to all known planholders. Confirm dates, times, and places with Schools First's office.
9. Lansing School District has a strong desire to increase MBE, WBE, and Local business involvement in the Bond Issue. Attendance by all bidders at a Mixer is strongly encouraged to allow contractors to network with MBE, WBE, and Local businesses and utilize their services when creating bid proposals. Confirm date, time, and place with Schools First's office.
10. A refundable deposit of \$200.00 per document set is required. Deposit checks should be made payable to Lansing School District and delivered to Schools First. More than one set is available upon payment of all printing and shipping costs. Deposits will be refunded upon return of the bid documents to Schools First. Bidders receiving a contract award may retain the contract documents and their deposit will be refunded upon execution of their contract.
11. The successful bidder will be required to enter into a contract with Lansing School District on the Agreement Form identified in Section 00500 of the Project Manual.
12. The right to reject any or all bid proposals, either in whole or in part, to accept other than a low bid, or to waive any informalities or irregularities therein is reserved by the Owner.
13. Bids shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the board, intermediate school board, or board of directors or the superintendent of the school district, intermediate superintendent of the intermediate school district, or chief executive officer of the public school academy. A board, intermediate school board, or board of directors shall not accept a bid that does not include this sworn and notarized disclosure statement.
14. The attached map shows the location of the bid opening (519 W. Kalamazoo St., Lansing, MI 48933). Please note that parking is limited in this area. It is the bidder's responsibility to allow adequate time for such instances so that bids are not received later than 2:00pm on the stated date.



END OF SECTION 00105