

EXAMPLE

FOOD PREPARATION REVIEW

Complaint Number: 111

Establishment Name Sanborne Home

Address _____ Phone Number 555-1212

Date & Time of Suspect Meal 062900 / 13 : 00 am PM (circle)
 Mo. day yr.

Date & Time Food Preparation Started 062800 / 16 : 00 am PM (circle)
 mo day yr.

Person Interviewed Name Tilly Olson Position Held: Food Preparer

Review Conducted: _____ Sanitarian name _____ Other (specify) _____

Suspect Food Fruit Salad

DATE	PROCESS OBSERVATION	AMOUNT OF FOOD	TIME OF DAY	TEMP OF FOOD	EQUIPMENT USED	DEPTH OF CONTAINER OR FOOD THICKNESS	HAND CONTACT WITH FOOD	WORKER'S NAME	WORKER HEALTH PRIOR TO FOOD PREP	SANITATION UNUSUAL EVENTS OTHER INFORMATION
6/28	Cut up fruits and place them in watermelon halves	Unknown	4 PM	None taken	Knife, cutting board	Watermelon halves	<u>Y</u>	Tilly	<u>Ill</u>	Tilly was ill with GI symptoms. She did not properly wash her hands after using the toilet. She used bare hands to cut up fruit and remove seeds.