

Form Letter – Stop Work

Date

Name
Address
City, State, Zip

Re: **Stop Work Order**
Proposed Food Establishment
Name and Address of Establishment

Dear _____

It has come to the attention of this department that your establishment is being remodeled / constructed without the required prior approval of plans. Michigan's food law, Public Act 92 of 2000, states in section 6113(2):

“The director shall order the license applicant or license holder in writing to cease construction, alteration, conversion or remodeling activities if the applicant or license holder does any of the following:

- (a) Fails to submit required plans and specifications for the construction, alteration, extensive remodeling or conversion to use as a food service establishment.
- (b) Fails to construct, alter, extensively remodel, or convert a food establishment in accordance with plans and specifications approved by the director.
- (c) Fails to take corrective action as required pursuant to this section.”

Any further construction of your food establishment must cease immediately. Failure to comply with this stop work order may result in legal action. Please contact me as soon as possible to resolve this situation.

Sincerely,

Name, Title

C: ???