

1) Initials on project certification form

When turning in a project, the initials on the project certification form from Traffic and Safety, Construction and Quality Assurance must include real initials. No emailed forms with electronic initials will be accepted. Fax copies of hand written initials are acceptable.

2) Federal Participation item

If you have a 3R or 4R project that has culvert cleanout, ditch cleanout, structure cleanout or sewer cleanout, these items are now coded as federal participation.

3) Existing Sidewalk Ramps

An upcoming change in Federal policy will require existing sidewalk ramps to be retrofitted with detectable warnings, when there is a construction project on the adjacent roadway. A transition plan will be developed once the frequently used spec is approved. In the mean time be aware of this upcoming change in policy and anticipate its possible impacts on your projects. More information will be available when a transition time frame is set.

4) Aggregate Base

Aggregate Base, \_\_\_", Special is for Grand Region only. Aggregate Base, \_\_\_", Modified is for statewide when called for by Pavement Design Engineer. Regular Aggregate Base is ok for use on projects when called for by the Pavement Design Engineer.

5) Consultant Municipal Utility Design

All consultant municipal utility design projects should go directly to Steve Urda (517) 373-0745 for review. The TSC's should work closely with Steve & the consultant to make sure each other have referenced in the latest plan reviews for their plans. Close coordination & communication is required.

6) NPDES Notice of Coverage Requirements

Whenever five acres or more of area is disturbed on a MDOT project, a NPDES Notice of Coverage is required for an MDOT project. The total area of disturbance is from the slope stake line to the slope stake line and includes all area of the slope where topsoil is stripped. For projects involving the removal of concrete or HMA pavement, if the grade is raised or lowered, or if there is sewer work, the acres of that earthwork is included in the five acre determination. For project involving the trenching of an existing shoulder, the acres of trenching is included in the five acre determination. Contact Tom Killingsworth 517-322-6450 for any other questions.

7) Joint layouts at intersections on concrete projects

To aid the low bid contractor in joint layouts, the designer should provide blank plan sheets at 1" = 40' scale showing proposed curb lines, longitudinal joint lines, and all existing/proposed utility/drainage structure covers within the curbed area. The plans should be on 11" x 17" paper for the entire project. The plans should be given to the Resident Engineer to hand out at the preconstruction meeting.

8) Referencing log projects to full size plans

Any project with log and full size title sheets should be cross referenced as to be tied together for looking the job up at a later date....A note should be placed near the index on the full size plans and a note should be placed on the log title sheet stating the cross reference. A note in the General Plan Notes is also a possibility. The title sheet is most important place for the note unless additional info is needed and then a General Plan Note can be also used.

9) If you know of new people in your TSC or Region that is not receiving this update that should, please let me (Gary Mazurek) know so they can be add to my list.

Regards,  
Joel Ingle, Supervising OEC Plan Review Engineer  
Tom VandenBerg, Supervising Plan Review Engineer  
Gary Mazurek, OEC Plan Review  
Carl Anderson, OEC Plan Review  
Keith Claus, Road Plan Review  
Jennifer Transue, OEC Bridge Plan Review  
Tim Barry, Bridge Plan Review