

Phase I SWMP Annual Report Tracking Form

Date:

Contact:

Return form to MS4 Monthly Team Meeting*

Category	Measurable Goal	Report Monthly Activities
Updates to Policy/Procedure/Documents	Updates to SESC Manual	
	Updates to IDEP Enforcement Procedure	
	Updates to MDOT Drainage Manual	
	Structural Controls Installed	
	MDEQ Notification of Noncompliance	
	Summary of inspection/maintenance on BMPs	
Literature Distributed	Articles published for MDOT publications: <i>MDOT Today Newsletter</i>	
	Articles published for MDOT publications: <i>Adopt-A-Highway Newsletter</i>	
	Articles published for MDOT publications: <i>MDOT Monday Memos</i>	
	Stormwater brochures distributed	
	Litterbags distributed	
	Stormwater materials checked out at the MDOT Stormwater Resource Center	
Training	SW Training Courses/Modules given	
	Job-related public reached in training courses	
	MDOT personnel trained in pesticide application	
Website	MDOT Public Stormwater Website hits	
	Suggested Changes	
	Documents downloaded from public website (Including Annual Report and SWMP)	
	Post Annual Report and SWMP to Public Website	
	Number of comments received about web site	
Surveys	Number of the job-related public that learned something new	
	Number of job-related public behavior changes as a result of visiting Public Website	
IDEP Updates	Number of suspected illicit connections	
	Number of illicit connections being removed	
	Number of storm sewer outfalls labeled	
Outreach	Coordinated general public education activities with MDEQ	
	Contact watershed or local stream organizations about the MDOT Program	

*This form is intended to be used as a monthly tracking system by the MS4 Team. Items on the form in which you don't have information on should be left blank. This form will be distributed prior MS4 team meetings. Please update accordingly and bring with you to the next meeting. Tetra Tech will track and compile the data.