FI SCAL YEAR 2005
CH IL D AND ADULT CARE FOOD PROGRAM
OP E RATIONAL MEMO # 15

TO: Child and Adult Care Food Program Institutions
FROM: Mary Ann Chartrand, Director
Grants Coordination and School Support
DATE: March 25, 2005
SUBJECT: Food and Nutrition Service (FNS) Guidance Carries Force of Regulation

The 2nd Interim Rule, Child and Adult Care Food Program: Improving Management and
Program Integrity, effective October 1, 2004, clarifies that each institution must comply with all
regulations issued by FNS and the United States Department of Agriculture (USDA), all
instructions and handbooks issued by FNS and USDA to clarify or explain existing regulations,
and instructions, handbooks, and memos such as Operational Memos, CACFP Record Keeping
Requirements, and Claim for Reimbursement Instructions, issued by the Michigan Department
of Education that are consistent with the provisions established in Program regulations (CFR
226.15 (m)).

Please keep this memo on file or in a notebook for quick and easy reference.