

Meeting Minutes

Meeting Name: Community Interface Workgroup

Date and Time: October 13, 2005, 1:00 to 3:00

Location: 7th floor conference room, Capitol View Building

Present:

Sharon Collins, CAA-Head Start/Jackson; Juanita Gittings, St. Clair County CSCB; Jeanne Wright, Eaton County Commissioner; Tameshia Bridges, PHI; Kim Hodge, PHI; Jennifer Mora, Michigan Primary Care Association; Marti Kay Sherry, MPH; Vondie Woodbury, Muskegon Community Health Project; Christi Downing, MDCH.

On Conference Call:

Tom Lydon – MPRO; Heather Picotte; Donna Littlejohn

Action Items

Item	Responsible	Deadline
Marti Kay had 2 documents she brought to the meeting— she will send these to staff electronically for forwarding to members and posting on websites.	Marti Kay to send to DCH. staff to forward to members and post on the website	ASAP
Chris Palumbo – Access to Care Coalition could help with recruitment in U.P. Vondie will provide Marti Kay with contact info for Chris.	Vondie	ASAP
Juanita will help find an employer from St. Clair County who doesn't offer insurance. Juanita will give Marti Kay contact information.	Juanita	ASAP
Vondie felt we should talk to providers in focus groups. It was decided that the project should include providers in key informant interviews.	Staff	When Key Informant Interviews are scheduled.
Vondie has information about final conferences in other states. She will make this available to members of the workgroup	Vondie	Before next meeting

Minutes

Topic	Discussion	Conclusions
	In Flint 100 people attended –	

Town hall meeting update	<p>30 individuals provided comments.</p> <p>In Gaylord 13 local individuals attended. A three hour discussion was held between attendees and project staff.</p>	
Website	<p>Use the website to get information about the project in general and the Community Interface Workgroup in particular</p> <ul style="list-style-type: none"> • Many data sources • Has agendas, minutes, documents, etc. for all the workgroups 	
Uninsured Focus Groups	<p>Added 3 focus groups with uninsured</p> <ol style="list-style-type: none"> 1) Detroit – all set up 2) Kalamazoo 3) East Jordan <p>In UP - Can invite students at Northern for an uninsured focus group.</p> <p>Also could look at Non-profits for focus groups – United Ways, League for Human Service, Domestic Violence Board.</p> <p>The workgroup reviewed questions for uninsured – A few minor changes were suggested that Marti Kay accepted and will incorporate. Questions will be reworded and perhaps simplified.</p>	
Employer Focus Groups	<p>Employer focus groups</p> <ul style="list-style-type: none"> • Plan for SE region are not finalized. MPHI uses surveys to get names of interested people to participate and surveys to SE Michigan were sent last. • MPHI is dividing focus groups in half with one group being those who provide insurance and one group being those who don't provide 	

	<p>insurance.</p> <p>Workgroup wants to recommend to Lonnie that we change locations of employers focus groups.</p> <ul style="list-style-type: none"> • Delete one of southeast MI groups and move north to Tawas. (Vondie has contact with local HCAP grantee). • Move Grand Rapids to Muskegon or Benton Harbor. <p>Go to Saginaw rather than Midland. (Vondie can help with contract.) Saginaw has HCAP program – Vondie has a contact.</p>	
<p>Communication Plan</p>	<p>.Morning radio talk shows in small communities are popular Could have someone on local talk show in conjunction with town hall or other event.</p> <p>Small towns will also take short clips from an interview. Look at where we are going and contact Governor’s press office. We should do weekly releases.</p> <p>When we go to UP, do interview re: project and town halls. Have press office set up feeds to all rural stations. Radio is good source of news for rural Michigianians. Can get flyers about the town hall meetings out to free clinics, health department Could work with association directors, Dave LaLumia and Mark Bertler</p>	