

**MICHIGAN CIVIL SERVICE COMMISSION  
JOB SPECIFICATION**

**MUSIC THERAPIST**

**JOB DESCRIPTION**

Employees in this job complete and oversee a variety of professional assignments to provide music therapeutic treatment to habilitate or rehabilitate patients in state mental health, correctional, or youth residential facilities, veterans' hospitals, or schools for the blind or deaf; or to provide rehabilitative services to patients in a community setting.

There are three classifications in this job.

**Position Code Title – Music Therapist-E**

Music Therapist 9

This is the entry level. As a trainee, the employee carries out a range of professional music therapist assignments while learning the methods of the work.

Music Therapist 10

This is the intermediate level. The employee performs an expanding range of professional music therapist assignments in a developing capacity.

Music Therapist P11

This is the experienced level. The employee performs a full range of professional music therapist assignments in a full-functioning capacity. Considerable independent judgement is used to make decisions in carrying out assignments that have significant impact on services or programs. Guidelines may be available, but require adaptation or interpretation to determine appropriate courses of action.

**NOTE:** Employees generally progress through this series to the experienced level based on satisfactory performance and possession of the required experience.

**JOB DUTIES**

**NOTE:** The job duties listed are typical examples of the work performed by positions in this job classification. Not all duties assigned to every position are included, nor is it expected that all positions will be assigned every duty.

Assesses needs and administers direct music therapy treatments in order to provide habilitative and rehabilitative services to residents/patients, both individually and in groups.

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Plans and organizes music therapeutic activities in accordance with residents'/patients' needs, capabilities and interests.

Participates in instrumental and vocal music activities designed to meet residents'/patients' needs such as solo or group singing, rhythmic music activities or playing in bands.

Observes and evaluates residents'/ patients' reactions to various experiences and prepares reports documenting therapeutic changes.

Coordinates the music therapy treatment program with other therapy programs treatment provided by other treatment team members.

Develops a general music education program for residents/patients.

Maintains a music library, and necessary materials, equipment, and supplies.

As a member of the treatment team, participates in the formulation of interdisciplinary treatment plans.

Provides in-service training for other staff members.

Maintains records and prepares reports and correspondence related to the work.

Performs related work as assigned.

### **JOB QUALIFICATIONS**

#### **Knowledge, Skills, and Abilities**

**NOTE:** Some knowledge in the area listed is required at the entry level, developing knowledge is required at the intermediate level, and considerable knowledge is required at the experienced level.

Knowledge of musical theory, and music instruction methods.

Knowledge of the principles and practices of music therapy.

Knowledge of the various appropriate music therapy activities used for the therapeutic treatment of mentally or physically handicapped persons.

Knowledge of the equipment used in music therapy work.

Knowledge of the techniques of directing band, orchestra, and other instrumental ensembles.

Knowledge of conducting and score reading.

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Knowledge of musical program planning.

Ability to assess the effectiveness of a therapeutic music program.

Ability to work with other staff on the treatment team.

Ability to get along well with and to gain the cooperation of residents/patients.

Ability to work with professional and technical personnel in the area of the work performed.

Ability to read music.

Ability to play a musical instrument.

Ability to test and classify voices.

Ability to make simple musical arrangements.

Ability to direct vocal and instrumental ensembles.

Ability to obtain the cooperation of residents/patients.

Ability to maintain records, and prepare reports and correspondence related to the work.

Ability to communicate effectively with others.

Ability to maintain favorable public relations.

### **Working Conditions**

Some jobs are located in a mental health or correctional facility.

### **Physical Requirements**

None.

### **Education**

Possession of a bachelor's degree in music therapy.

### **Experience**

#### **Music Therapist 9**

No specific type or amount is required.

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**Music Therapist 10**

One year of professional experience providing music therapy habilitation and rehabilitation services equivalent to a Music Therapist 9.

**Music Therapist P11**

Two years of professional experience providing music therapy habilitation and rehabilitation services equivalent to a Music Therapist, including one year equivalent to a Music Therapist 10.

**Special Requirements, Licenses, and Certifications**

None.

**NOTE:** Equivalent combinations of education and experience that provide the required knowledge, skills, and abilities will be evaluated on an individual basis.

**JOB CODE, POSITION TITLES AND CODES, AND COMPENSATION INFORMATION**

**Job Code**

MUSICTHP

**Job Code Description**

Music Therapist

**Position Title**

Music Therapist-E

**Position Code**

MUSCTHRE

**Pay Schedule**

W22-007

ECP Group 2  
Revised 6/1/06  
TeamLeaders