

## **(Sample) Resolution**

### **Adoption of the National Incident Management System**

It is hereby resolved by the (County of) (City of) (Village of)  
\_\_\_\_\_, State of Minnesota, that:

WHEREAS; Emergency Response to critical incidents, whether natural or manmade, requires integrated professional management, and

WHEREAS; Unified Command of such incidents is recognized as the management model to maximize the public safety response, and

WHEREAS; The National Incident Management System, herein referred to as NIMS, has been identified by the Federal Government as being the requisite emergency management system for all political subdivisions, and

WHEREAS; Failure to adopt NIMS as the requisite emergency management system may preclude reimbursement to the political subdivision for costs expended during and after a declared emergency or disaster and for training and preparation for such disasters or emergencies.

THEREFORE; It shall be the public policy of this (County) (City) (Village) to adopt the NIMS concept of emergency planning and unified command. It shall further be the policy of this (County) (City) (Village) to train public officials responsible for emergency management



# (SAMPLE) RESOLUTION

## DESIGNATION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AS THE BASIS FOR ALL INCIDENT MANAGEMENT IN THE CITY OF

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WHEREAS, the President in Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity;

WHEREAS, the collective input and guidance from all Federal, State, local, and tribal homeland security partners has been, and will continue to be, vital to the development, effective implementation and utilization of a comprehensive NIMS;

WHEREAS, it is necessary and desirable that all Federal, State, local and tribal emergency agencies and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management;

WHEREAS, to facilitate the most efficient and effective incident management it is critical that Federal, State, local, and tribal organizations utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters;

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the cities ability to utilize federal funding to enhance local and state agency readiness, maintain first responder safety, and streamline incident management processes.

WHEREAS, the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the city, including current emergency management training programs; and

WHEREAS, the National Commission on Terrorist Attacks (9-11 Commission) recommended adoption of a standardized Incident Command System;

NOW, THEREFORE, I, \_\_\_\_\_, Mayor of the city of \_\_\_\_\_, by the virtue of the authority vested in me by the Constitution and Laws of the State of Minnesota, do hereby establish the National Interagency Incident Management System (NIMS) as the city standard for incident management.

GIVEN under my hand and the Privy Seal of  
The State in the City of \_\_\_\_\_ this  
L.S. \_\_\_\_\_ day of \_\_\_\_\_ in the year Two  
Thousand and \_\_\_\_\_.

BY THE Mayor  
/s/ \_\_\_\_\_

/s/ \_\_\_\_\_  
Secretary to the Mayor

# **DRAFT**

## **RESOLUTION NO. 04-09**

### **A RESOLUTION ADOPTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)**

**WHEREAS**, Homeland Security Presidential Directive / HSPD-5, 28 Feb 2003 established the National Incident Management System (NIMS); and

**WHEREAS**, the NIMS establishes a single, comprehensive approach to domestic incident management to ensure that all levels of government across the Nation have the capability to work efficiently and effectively together using a national approach to domestic incident management; and

**WHEREAS**, the NIMS provides a consistent nationwide approach for Federal, State, and local governments to work together to prepare for and respond to, and recover from domestic incidents regardless of the cause, size or complexity; and

**WHEREAS**, the NIMS provides for interoperability and compatibility among Federal, State and local capabilities and includes a core set of concepts, principles, terminology and technologies covering the incident command system, unified command, training, management of resources and reporting; and

**WHEREAS**, beginning October 1, 2004 all Federal departments and agencies shall make adoption of the NIMS a requirement, to the extent provided by law, for providing Federal preparedness assistance through grants, contracts or other activities to local governments;

**NOW THEREFORE**, Be it resolved that the Lisle-Woodridge Fire District hereby adopts the National Incident Management System (NIMS) as its system of preparing for and responding to disaster incidents.

**ADOPTED** this 24<sup>th</sup> day of August, 2004, by a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
President, Board of Trustees  
Lisle-Woodridge Fire Protection District

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees  
Lisle-Woodridge Fire Protection District

STATE OF ILLINOIS        )  
COUNTIES OF DUPAGE    )        SS  
AND WILL                    )

**SECRETARY'S CERTIFICATE**

I, LAURIE KAGANN, the duly qualified and acting Secretary of the Board of Trustees of the Lisle-Woodridge Fire Protection District, DuPage and Will Counties, Illinois, do hereby certify that attached hereto is a true and correct copy of a Resolution entitled:

**RESOLUTION NO. 04-09**

**A RESOLUTION ADOPTING THE NATIONAL INCIDENT  
MANAGEMENT SYSTEM (NIMS)**

which Resolution was duly adopted by said Board of Trustees at a regular meeting held on the 24<sup>th</sup> day of August, 2004.

I do further certify that a quorum of said Board of Trustees was present at said meeting, and that the Board complied with all requirements of the Illinois Open Meetings Act.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 24<sup>th</sup> day of August, 2004.

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Secretary, Board of Trustees  
Lisle-Woodridge Fire Protection District

(SEAL)

# **(SAMPLE) LOCAL RESOLUTION**

DESIGNATION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)  
AS

THE BASIS FOR ALL INCIDENT MANAGEMENT IN THE  
*CITY/TOWNSHIP/COUNTY OF* \_\_\_\_\_:

WHEREAS, the President in Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity;

WHEREAS, to facilitate the most efficient and effective incident management it is critical that Federal, State, local, and tribal organizations utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters;

WHEREAS, it is necessary and desirable that all *CITY/TOWNSHIP/COUNTY OF* \_\_\_\_\_ departments and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management;

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the *CITY/TOWNSHIP/COUNTY'S* ability to utilize federal funding to enhance local readiness, maintain first responder safety, and streamline incident management processes.

WHEREAS, the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the *CITY/TOWNSHIP/COUNTY*; and

NOW, THEREFORE, I, \_\_\_\_\_, (*TITLE*) of \_\_\_\_\_, do hereby establish the National Incident Management System (NIMS) as the *CITY/TOWNSHIP/COUNTY* standard for incident management.

On the \_\_\_\_\_ day of \_\_\_\_\_ in the year Two Thousand and Five.

BY THE (*TITLE*)

\_\_\_\_\_

\_\_\_\_\_  
(*CITY/TOWNSHIP/COUNTY CLERK?*)

**SAMPLE LOCAL GOVERNMENT RESOLUTION  
FOR THE ADOPTION OF  
THE NATIONAL INCIDENT MANAGEMENT SYSTEM**

AT A MEETING OF THE CITY COUNCIL/BOARD OF COMMISSIONERS OF \_\_\_\_\_  
CITY/COUNTY, MICHIGAN, HELD AT \_\_\_\_\_, ON \_\_\_\_\_, 200\_\_\_,

RESOLUTION - ADOPTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM IN  
\_\_\_\_\_ CITY/COUNTY, MICHIGAN

WHEREAS, the City Council/Board of Commissioners of the City/County of City/County,  
Michigan, does hereby find as follows:

WHEREAS, the President in Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, and local governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity;

WHEREAS, the collective input and guidance from all Federal, State, and local homeland security partners has been, and will continue to be, vital to the development, effective implementation and utilization of a comprehensive NIMS;

WHEREAS, it is necessary and desirable that all Federal, State, and local emergency agencies and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management;

WHEREAS, to facilitate the most efficient and effective incident management it is critical that Federal, State, and local organizations utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters;

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the city's/county's ability to utilize federal funding to enhance local agency readiness, maintain first responder safety, and streamline incident management processes,

WHEREAS, the Incident Command System components of NIMS are already an integral part of various city/county incident management activities, including current emergency management training programs; and

WHEREAS, the National Commission on Terrorist Attacks (9-11 Commission) recommended adoption of a standardized Incident Command System.

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the City Council/Board of Commissioners of the City/County of City/County, Michigan, that the National Incident Management System (NIMS) is established as the City/County standard for incident management.

Dated: \_\_\_\_\_ City Council/Board of Commissioners, City/County of City/County, MI

Attest

Clerk, City Council/Board of Commissioners  
City/County of City/County, State of Michigan