

**Oscoda Area Schools
3550 East River Road
Oscoda, Michigan 48750**

INVITATION TO BID

The Oscoda Area Schools, Iosco and Alcona Counties, Michigan will receive sealed proposals from qualified bidders for the remodeling of Oscoda High School Office area.

There will be a Pre-Bid Meeting held at 1:00 PM, on Thursday, July 27, 2006, in the Board of Education Meeting Room located in the High School at 3550 East River Road, Oscoda, Michigan. The Pre-Bid meeting will consist of a brief informational meeting and review of bidding requirements followed by a walk-thru of the proposed project. Attendance is mandatory for all bidders.

Proposals may be mailed or delivered in person to Oscoda Area Schools, c/o Christine Beardsley, Superintendent, 3550 East River Road, Oscoda, Michigan, 48750. Proposals must be received "prior" to 3:00 PM (local time) on Thursday, August 10, 2006. Proposals will be opened publicly and read aloud in the Board of Education Meeting Room immediately following the closing of the bidding period. Oscoda Area Schools will not consider or accept a bid received after the date and time specified for bid submission. All bids will be evaluated at a later date.

Oscoda Area Schools intends award of contract to a General Contractor for work of all trades. Overall administration of the project will be the responsibility of the General Contractor.

The Owner will award the project contract(s) within thirty days of receipt of Bids.

Bidding documents will be available on or about Monday, Thursday, July 13, 2006, and will be on file for inspection at the office of DEM Architects & Associates and the following locations:

Oscoda Area Schools, Board of Education Office
Construction Association of Michigan in Bloomfield Hills, Michigan
F.W. Dodge in Flint, Michigan
Builders Exchanges in Traverse City and Tri-City (Saginaw)
Northeast Michigan Plan Room in Alpena, Michigan

A **\$25.00 non-refundable fee per set** must be received by DEM Architects & Associates, 611 North Center Avenue, Gaylord, Michigan 49735, prior to issuance of documents. Checks are to be made payable to **Oscoda Area Schools**.

Bid Security in the amount of five percent (5%) of Base Bid shall accompany each Proposal in the form of a bid bond, cashiers check or money order payable to Oscoda Area Schools. A personal or company check does not constitute a Bid Security.

Proposals shall be submitted on the Proposal Forms provided in the Bidding Documents and shall be completely filled in and executed in accordance with the Contract Documents.

Each bidder shall include with its bid, a sworn and notarized statement disclosing any familial relationships that exists between the owner or any employee of the bidder and any member of the Board of Education of the School District or the Superintendent of the School District. The Board of Education will not accept a bid that does not include this sworn and notarized disclosure statement.

The successful Bidder may be required to furnish surety bonds as stated in the Contract Documents.

Performance Bond (100%)
Labor and Material Payment Bond (100%)

Oscoda Area Schools reserves the right to reject any of or all Proposals, to accept other than a low bid, and to waive informalities, irregularities, and/or errors in Proposals, which they feel is in their best interest.

Bids may not be withdrawn for a period of thirty (30) days after the opening of the Bids.

/s/ Anne Holley, Secretary
Board of Education
Oscoda Area Schools