



STATE OF MICHIGAN  
IN THE CIRCUIT COURT FOR THE COUNTY OF \_\_\_\_\_

\_\_\_\_\_,  
Plaintiff,

Case No. \_\_\_\_\_

v

HON. \_\_\_\_\_

\_\_\_\_\_  
, Defendant

\_\_\_\_\_ P \_\_\_\_\_

[Attorney for Plaintiff]

{Address} \_\_\_\_\_

{Phone #} \_\_\_\_\_

\_\_\_\_\_ P \_\_\_\_\_

[Attorney for Defendant]

{Address} \_\_\_\_\_

{Phone #} \_\_\_\_\_

DOMESTIC RELATIONS ORDER FOR THE

At a session of the Court, held in the Courthouse, in the City of \_\_\_\_\_  
\_\_\_\_\_, County of \_\_\_\_\_, on \_\_\_\_\_, 20 \_\_\_\_\_

PRESENT HON: \_\_\_\_\_

Circuit Court Judge

This Order is intended to serve as a Domestic Relations Order (DRO) by which the Retirant,  
\_\_\_\_\_, assign a portion of his/her retirement benefits, under the retirement system  
specified below, to the Former Spouse, \_\_\_\_\_, in accordance with MCL 552.18,  
MCL 38.1684(2) and the

1. The retirement system (the Plan) subject to this Order is as follows:

Attn: Plan Administrator  
Department of Technology, Management and Budget  
Michigan Office of Retirement Services  
P. O. Box 30171 Lansing, Michigan 48909-7671  
517-284-4400

2. The Retirant is \_\_\_\_\_, date of birth (mm/dd/yyyy) \_\_\_\_\_; retirement effective date (mm/yyyy) \_\_\_\_\_; option chosen at retirement \_\_\_\_\_; whose last known address is:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. The Former Spouse is \_\_\_\_\_, date of birth (mm/dd/yyyy) \_\_\_\_\_; whose last known address is:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. The Retirant and the Former Spouse were married on (mm/dd/yyyy) \_\_\_\_\_, and were divorced on (mm/dd/yyyy) \_\_\_\_\_.

5. Attached to this order, but not filed with the court, are the social security numbers for the Former Spouse and the Retirant.

6. The Retirant assigns to the Former Spouse a portion of the Retirant's benefits from the Plan and the Plan will pay benefits to the Former Spouse according to the following terms and conditions (Select a, b, and/or c.)

(a) It is the parties' intention, and the order of this Court, that the Former Spouse receive a monthly benefit from the Plan of \_\_\_\_\_ % of the Retirant's pension, which was effective on \_\_\_\_\_. This assignment includes a prorata share of any guaranteed benefit increases. If the Former Spouse predeceases the Retirant, all benefits payable to the Former Spouse under the terms of this order will revert to the Retirant. If the Retirant predeceases the Former Spouse, all benefits payable to the Former Spouse under this Order will permanently cease.

(b) It is the parties' intention, and the order of this Court, that the Former Spouse receive a monthly benefit from the Plan of \$\_\_\_\_\_ from the Retirant's pension, which was effective on \_\_\_\_\_. This assignment will also include \$\_\_\_\_\_ of any guaranteed benefit increase. If the Former Spouse predeceases the Retirant, all benefits payable to the Former Spouse under the terms of this order will revert to the Retirant. If the Retirant predeceases the Former Spouse, all benefits payable to the Former Spouse under this Order will permanently cease.

- (c) If, at the time of retirement, the Retirant elected a survivor option and designated the Former Spouse as his or her beneficiary, the DRO may be used to void that survivor option. If the survivor option is voided, the Retirant's benefit will revert to a straight life option. A new beneficiary may not be selected. To declare the survivor option null and void the following language is required.

The plan administrator shall, upon receipt of this order, negate and declare null and void, the Retirant's election of the \_\_\_\_\_ survivor option previously filed with the plan administrator, thereby relinquishing all of the Former Spouse's rights to any pension or benefit after the death of the Retirant. Beginning the first month following the presentation of a certified copy of this order to the plan administrator, the Retirant's retirement allowance shall revert to a straight life allowance.

7. This assignment of benefits does not require the Plan to provide any type or form of benefit not provided under the Plan. This assignment does not require the Plan to provide increased benefits, determined on the basis of actuarial equivalent value, or the payment of a benefit to the Former Spouse that is required to be paid to another individual under a DRO or EDRO previously accepted by the Plan.
8. The Former Spouse shall include his/her gross income for the tax year of receipt, all retirement benefit distributions received pursuant to the Retirant's assignment of benefits under this DRO. The Former Spouse shall be treated as the sole distribute under IRS Sections 72 and 402 of any payment or distribution made to him/her under the Retirant's assignment of benefits under the DRO.
9. The Retirant, the Former Spouse, and the Court intend this Order to be a DRO under the Plan and related laws.
10. If the Administrator of the Plan determines this Order not to be an acceptable DRO, the Retirant and the Former Spouse agree to submit to and request a court of competent jurisdiction to modify the Order to make it a DRO acceptable to the Plan and applicable law.
11. The parties agree to use this particular document for ease of drafting. As such, any unchecked box and its corresponding language is not incorporated into and does not apply to the Order.

\_\_\_\_\_  
(Signature)

Date \_\_\_\_\_

\_\_\_\_\_  
Circuit Court Judge

Approved as to form:

\_\_\_\_\_  
(Signature)

P \_\_\_\_\_

Date \_\_\_\_\_

[Attorney for Plaintiff]

\_\_\_\_\_  
(Signature)

P \_\_\_\_\_

Date \_\_\_\_\_

[Attorney for Defendant]

**Attachment 1 Required**

**DO NOT FILE THIS DOCUMENT WITH THE COURT.  
Include this attachment with the signed DRO when delivering to  
the Michigan Office of Retirement Services.**

Case Name: \_\_\_\_\_ v \_\_\_\_\_

Case Number: \_\_\_\_\_ County of: \_\_\_\_\_

Plaintiff	Defendant
Name:	Name:
Social Security Number:	Social Security Number:

Print copies for distribution:

- Original to Circuit Court Clerk
- True copy to Plan administrator

Attn: Plan Administrator  
Department of Technology, Management, and Budget  
Michigan Office of Retirement Services  
P.O. Box 30171 Lansing, MI 48909-7671