



STATE OF MICHIGAN
STATE BOARD OF EDUCATION
LANSING



JENNIFER M. GRANHOLM
GOVERNOR

January 8, 2003

THOMAS D. WATKINS, JR.
SUPERINTENDENT OF
PUBLIC INSTRUCTION

MEMORANDUM

TO: State Board of Education

FROM: Thomas D. Watkins, Jr., Chairman

SUBJECT: Election of State Board of Education Officers for 2003-2004

At its May 9, 2002, meeting, the State Board of Education adopted the following By-law regarding election of State Board of Education officers:

At a meeting of each odd numbered year, members of the State Board may elect from their membership, a President or Co-Presidents of the State Board. The President or Co-Presidents will perform such duties as will be assigned to him or her by the State Board, and as provided by these by-laws.

At a meeting of each odd numbered year, members of the State Board may elect from their membership, a Vice President or Co-Vice Presidents of the State Board. At a meeting of each odd numbered year the members of the State Board may elect a secretary and a treasurer, as well as the Board's voting delegate at meetings of the National Association of State Boards of Education (NASBE) from their membership. They will perform duties as provided herein or assigned by the State Board.

If for any reason any officer or the State Board's NASBE Delegate retires, resigns, or vacates the position, an election will be held to fill the vacated position at the meeting following the State Board's meeting declaring the office vacated.

The procedures used for nominating and electing the officers of the State Board of Education are as follows:

1. The Chairman declares that nominations are in order for the office of President. Following the election of the President, the Chairman declares that nominations are in order for the offices of Vice President, then Secretary, then Treasurer, and then Delegate to the National Association of State Boards of Education.

STATE BOARD OF EDUCATION

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2. Each Board member wishing to do so may make one nomination. A second is not required but may be made if so desired.
3. The Chairman asks for any further nominations. If there are none, the Chair may declare that the nominations are closed, or there may be a motion to close nominations. A motion to close nominations is not required if there are no further nominations.
4. The Chair will inquire of the nominees, in the reverse order of being nominated, whether the nominees accept the nominations.
5. A roll-call vote is taken. Each Board member will give the name of the nominee for whom he or she is voting. A member may abstain or pass. A member who passed is asked if he or she wishes to vote before the results are announced. Vote changes may be made at the same time. Once the results are announced, no changes may be made.
6. The Chairman declares the name of the individual elected to the particular office if the nominee receives a majority vote of the members of the Board.
7. If there is no majority vote cast, the roll-call is taken again and as many times as may be required until a majority vote is cast.