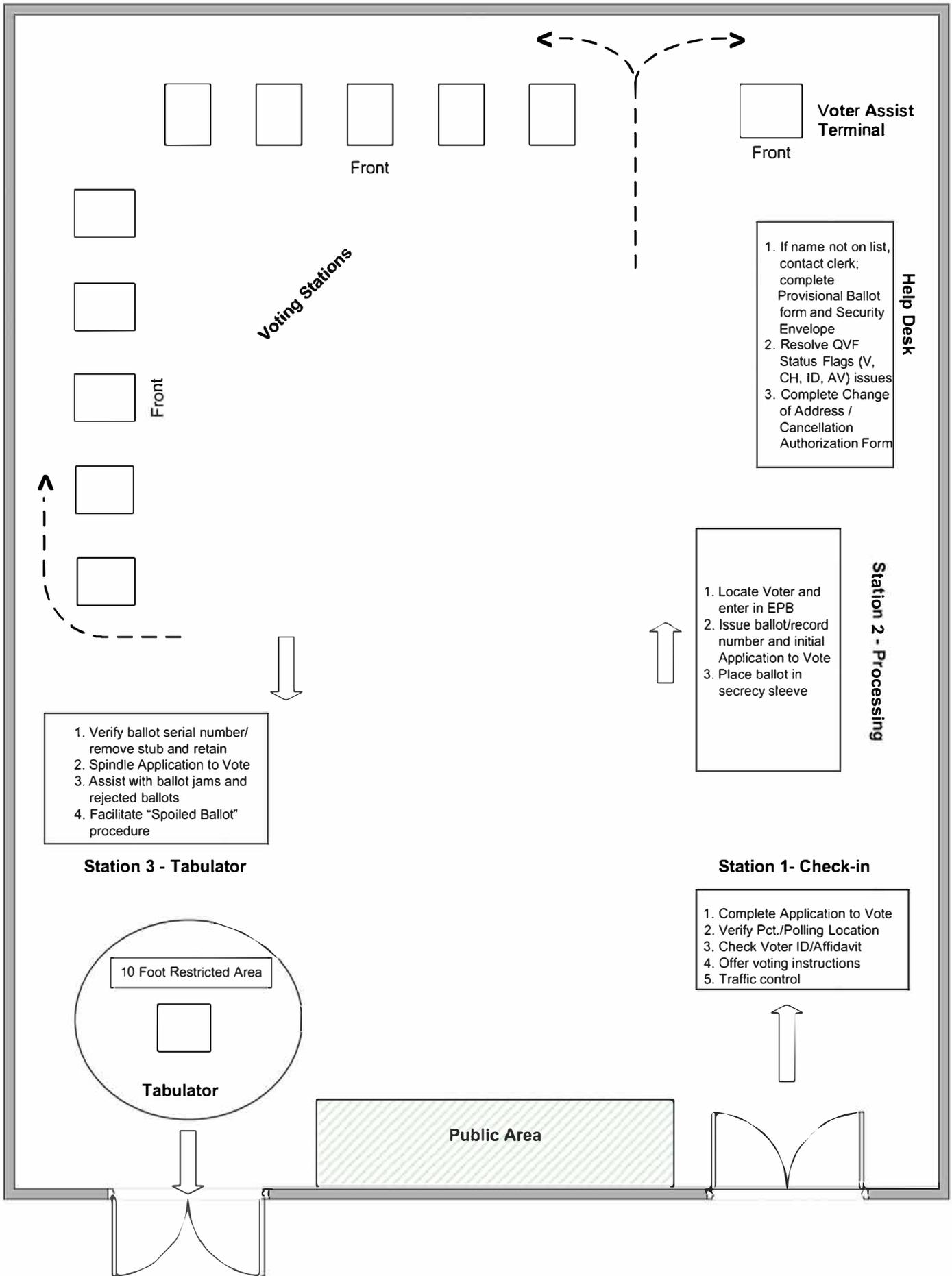# Single Precinct

Voter Assist Terminal

Front

Front

Voting Stations

Front

Help Desk

1. If name not on list, contact clerk; complete Provisional Ballot form and Security Envelope
2. Resolve QVF Status Flags (V, CH, ID, AV) issues
3. Complete Change of Address / Cancellation Authorization Form

Station 2 - Processing

1. Locate Voter and enter in EPB
2. Issue ballot/record number and initial Application to Vote
3. Place ballot in secrecy sleeve

1. Verify ballot serial number/ remove stub and retain
2. Spindle Application to Vote
3. Assist with ballot jams and rejected ballots
4. Facilitate "Spoiled Ballot" procedure

Station 3 - Tabulator

Station 1- Check-in

1. Complete Application to Vote
2. Verify Pct./Polling Location
3. Check Voter ID/Affidavit
4. Offer voting instructions
5. Traffic control

10 Foot Restricted Area

Tabulator

Public Area