Office of School Improvement

Title I Worksheet for Documentation for Professional Development

Schools "Identified for School Improvement" (Phase 1 or Phase 2) must:

a. Reexamine and revise their school plans

b. Spend at least 10% of their Title I funds each year they are in school improvement status on professional development targeted toward the area(s) identified (English/language arts and mathematics).

Area(s) Identified for Improvement	Year Identified	
1. _____	_____	Amount of Title I school allocation Year 1 _____ Allocation x 10% _____
2. _____	_____	Amount of Title I school allocation Year 2 _____ Allocation x 10% _____

Professional Development Documentation

Date	Description of Professional Development	Amount Spent (round to the nearest dollar)
	Total Amount Spent	